



# 2022 Annual Security & Fire Safety Report

Includes crime and fire statistics for calendar years 2019, 2020 and 2021

WARNER PACIFIC  
UNIVERSITY

CAMPUS SAFETY

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## **A Message from the Director**

I want to thank you for taking the time to review this important information about safety at Warner Pacific University. This 2022 Annual Security and Fire Safety Report is required by law and provides three years of crime statistics for the campus and for fires reported in residence halls, information about emergency preparedness and procedures, sexual assault, and other important safety policies and programs. The Department of Campus Safety is responsible for preparing this report annually with input from key partners across our campus.

We will continue to strive to improve in our efforts to keep Warner Pacific safe. Everyone on campus can help to make Warner Pacific a safe community by familiarizing themselves with safety and emergency procedures, practicing good personal safety, and reporting crimes or suspicious circumstances right away. We all have a role to play in keeping campus safe, and the support of our students and Warner Pacific Community is key to our success.

To that end, I welcome your questions and comments regarding the information in this report or any issue of safety at Warner Pacific University.

Respectfully,

Daniel Robles  
Executive Director of Campus Safety & Facilities Management

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## Overview

This Annual Security and Fire Safety Report is prepared in compliance with the Clery Act. The purpose of this report is to provide current and prospective students and employees with safety and security information about Warner Pacific University's Campuses. This report contains statements regarding security and fire safety policies, statistical information regarding crimes that occur on campus and in other specified areas, statistics of fires that occur in on-campus student housing facilities, and general information regarding Campus Safety's services.

Warner Pacific University is a Christ-centered, urban, liberal arts college dedicated to providing students from diverse backgrounds an education that prepares them to engage actively in a constantly changing world.



## Policy Statements

These policy statements provide information regarding Warner Pacific University's security and fire safety policies. Vehicle and Safety regulations, Campus Safety services, and other information on campus safety can be found on the [Campus Safety website](#).

## Annual Disclosure of Crime Statistics

This Annual Security and Fire Safety Report is prepared annually by the Department of Campus Safety. It includes crime and fire safety data, along with policies pertaining to campus safety and fire safety. The procedures for preparing the annual disclosure of crime statistics include reporting statistics to the University community obtained from the following sources: Department of Campus Safety, Portland Police Bureau, and non-police officials identified by Federal Law as Campus Security Authorities. For Statistical purposes, crime statistics reported to any of these sources are recorded in the calendar year the crime was reported.

This data is reported to the United States Department of Education via an annual web-based data collection. This Annual Report is published prior to October 19<sup>th</sup> of year 2022 and distributed to all students and employees of Warner Pacific University via the Annual Security Report Page on the Campus Safety website.

Current students and employees will be notified via Warner Pacific University email of the Annual Security and Fire Safety Report's publication. This Annual Report is also available to prospective students and prospective employees via the Campus Safety website. To obtain a written copy of the report, please contact the Campus Safety Office at (503) 517-1219.

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## **Law Enforcement Authority**

### **Mt. Tabor Campus – Police Authority**

Warner Pacific University employs Campus Safety Officers and a dedicated cadre of student employees to patrol Mt. Tabor Campus. Officers are licensed security professionals trained through the State of Oregon Department of Public Safety Standards and Training. Officers of Campus Safety have the authority to ask persons for identification and to determine whether individuals have lawful business on Warner Pacific University campus. They have the authority to enforce Warner Pacific Policies and Standards, issue Exclusion Orders, and also possess citizen’s arrest powers, though they do not typically exercise these powers. Campus Safety works in partnership with the Portland Police Bureau, in which the Mt. Tabor Campus of Warner Pacific University resides. Portland Police Bureau Officers have complete police authority and may enforce state and federal statutes on campus and throughout Oregon. If offenses involving University policy are committed by a student, Campus Safety Officers may also refer the individual to the Office of Student Conduct.

The Portland Police Bureau responds and has full authority and jurisdiction on all criminal matters on the Mt. Tabor Campus. The prosecution of criminal offenses, both felony and misdemeanor, are conducted at the Multnomah County Circuit Court.

Administrators from Warner Pacific University meet with officials from the Portland Police Bureau on a regular basis to share information, discuss concerns, and to strategize ways to reduce criminal activity related to Warner Pacific University and students.

### **Centre 205 Campus – Police Authority**

As with the Mt. Tabor Campus, Warner Pacific University employs Campus Safety Officers to patrol the Centre 205 Campus. These officers are licensed security professionals trained through the State of Oregon Department of Public Safety Standards and Training. Officers of Campus Safety have the authority to ask persons for identification and to determine whether individuals have lawful business on Warner Pacific University campus. They also have the authority to enforce Warner Pacific Policies and Standards, issue Exclusion Orders, and also possess citizen’s arrest powers.

The Campus Safety Department works in partnership with the Portland Police Bureau, in which the Centre 205 Campus of Warner Pacific University resides. Portland Police Bureau Officers have complete police authority and may enforce state and federal statutes on campus and throughout Oregon. If offenses involving university policy are committed by a student, Campus Safety Officers may also refer the individual to the Office of Student Conduct.

The Portland Police Bureau responds and has full authority and jurisdiction on all criminal matters on the Centre 205 Campus. The prosecution of criminal offenses, both felony and misdemeanor, are conducted at the Multnomah County Circuit Court.

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## **Investigations & Working Relationship with Law Enforcement Agencies**

Campus Safety personnel may complete and conduct selected investigations on Warner Pacific property. All follow-up criminal investigations are completed by Portland Police Bureau (PPB). Crime statistics for Warner Pacific University are contained in this report. These statistics follow the Department of Education's Student Right to Know Act.

The Campus Safety Department conducts administrative investigations involving University rules and regulations. These investigations may involve students, staff, and visitors on Warner Pacific property. Further review and action may be made to Student Development, Human Resources, or other administrative staff.

Campus Safety Officers and Student Cadets conduct parking enforcement on campus property and issue citations. Parking citations given to students or staff personnel must be paid in a timely manner. Procedures for the collection of fees may be reviewed at the Campus Safety Department.

The Department of Campus Safety operates a safety escort service 24 hours a day, 365 days a year. An escort can be obtained by dialing '2127' from any on-campus phone or at (503) 250-1730 from a cell phone. Escorts are provided only within and between Warner Pacific-owned properties.

The Department of Campus Safety is the official clearinghouse for all property lost or found on University property. Found property is retained by Campus Safety for 90 days. All lost or found property, including bikes, are donated to a local charity at the end of the retention period. If you discover an item of personal property belonging to another or wish to retrieve an item, please contact Campus Safety.

### **Reporting Crimes**

If you are the victim or witness of a crime or suspicious incident, or if you notice a security problem, notify the Department of Campus Safety immediately by calling (503) 250-1730 (dial 2127 from an on-campus phone). You can also call this number in the event of a police, fire, or medical emergency. Campus Safety is available 24 hours a day, 7 days a week. Crimes should be accurately and promptly reported to the Department of Campus Safety or the appropriate policy agency when the victim of crime elects to or is unable to make such a report. Prompt reporting to the Department of Campus Safety helps ensure that Campus Safety can comply with the requirements of the Clery Act, including reviewing these reports for the purpose of including them in the crime log and annual statistical disclosure and assessing them for issuing Crime Alerts (timely warning notices) when deemed necessary.

There are three telephones located on the exterior of Mt. Tabor campus buildings that may be used to report emergencies. A blue light is located above these phones for ease of identification. Bureau of Emergency Communications (BOEC) dispatchers are available at these respective telephone numbers 24 hours a day to answer your calls.

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In response to a call, Campus Safety will take the required action, either responding to victim or asking the victim to report to the Campus Safety Administrative Office to file an incident report. All reported crimes will be investigated by the University and may become a matter of public record. All Campus Safety incidents reports involving student conduct are forwarded to the Student Development Office for review and referral to the student conduct process, as appropriate. If assistance is required from PPB or Portland Fire & Rescue (PF&R), Campus Safety will contact the appropriate agency. If a sexual assault or rape should occur, staff on the scene, including Campus Safety, will offer the victim a wide variety of resources.

## **Confidential Reporting Options**

If you are the victim of a crime and do not want to pursue action within the University system or the criminal justice system, you may still want to consider making a confidential report. With your permission, a Campus Safety officer can file a report on the details of the incident without revealing your identity (except to the Title IX Coordinator in the event of a reported sex offense or sexual harassment). The purpose of a confidential report is to comply with your wish to keep the matter confidential while taking steps to enhance the future safety of yourself and others. With such information, Warner Pacific University can keep an accurate record of the number of incidents involving students, employees, and visitors; determine where there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential danger. Reports files in this manner are conducted and disclosed in the annual crime statistics for the institution.

Any on-campus crime witnessed by a University student or employee must be reported to the Department of Campus Safety as soon as possible. The Department of Campus Safety is responsible for reporting and follow-up investigation when an incident is reported. All University students, employees, and visitors should exercise responsibility for their own safety while on campus.

## **Confidential Reporting**

Victims or witnesses may report crimes on a voluntary, confidential basis to Campus Safety for inclusion in the annual security report by requesting to make a confidential report for statistical purposes only when contacting Campus Safety. Pastoral and professional counselors are encouraged to refer persons they are counseling to report crimes to Camps Safety on a voluntary, confidential basis for inclusion in the annual security report by following this procedure.

## **Crime Log**

Campus Safety keeps statistics and daily crime logs of all crimes reported to the Campus Safety Department. This log includes the date the crime was reported, the nature of the crime, the date and time the crime occurred, the general location of the crime, and the current disposition of the complaint. Updates to the log are made within two business days from when a crime is reported or there is a change in the disposition of a complaint except when the disclosure is prohibited by law or would jeopardize the confidentiality of the victim. Information may be temporarily withheld from the log when it would jeopardize an ongoing



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investigation, jeopardize the safety of an individual, cause a suspect to flee or evade detection, or result in the destruction of evidence.

A printed log of all crimes reported to Campus Safety as having occurred within the past 60 days on and around University property is available to the public at the Campus Safety office. A log of crimes reported to Campus Safety prior to the past 60 days will be made available within two business days of the request.

## **Citizen Complaints**

Complaints regarding security personnel should be forwarded to the Executive Director of Campus Safety. All such complaints will be fully investigated and appropriate corrective action taken.

## **Security and Access to Warner Pacific Facilities**

Warner Pacific University is private property. All persons who enter onto property owned or leased by Warner Pacific University should be able to demonstrate a legitimate reason to be present on campus. When practical, University students and employees should accompany their guests or visitors while on campus. Permission to enter onto University property is revocable at any time. Persons not having a legitimate purpose to be on campus may be asked to leave by Campus Safety personnel. All vehicles parking on campus must display a valid parking permit. Vehicles without permits should stop at Campus Safety office to obtain a one-day temporary permit. Temporary permits for longer than one day may also be obtained at the Campus Safety office during business hours, Monday-Friday 8:00am – 4:30pm.

Exterior doors to the campus residence halls are locked and secured on a 24-hour basis. Residence halls are accessible by residents and authorized University personnel. Guests of residential students must be accompanied by the student within residence halls. If a student is locked out of his or her residence hall they should contact Campus Safety at (503) 250-1730 (dial “2127” from an on-campus phone). If a student is locked out of his or her residence hall room, the student should check with the Residence Life staff of his or her hall prior to contacting Campus Safety. A picture ID may be required for a room unlock. All residents are provided with copies of the community regulations and policies associated with living in the residence halls. These policies are available from Residence Life.

The goal of the access control systems is to provide building access outside of normal operating hours while ensuring the safety of faculty, staff, and students. Access control uses a proactive approach to enhance campus security for crime prevention.

Building access is requested by submitting an “ID Card Access Request or “After-hours Building Access Request” form. Requests are generally processed within seven business days. Requests at the start of the semester will take longer and will be processed in the order they are received. All requests are subject to a security review. It is important to note that just because an employee or student worker works in a specific building, they do not automatically have after-hours access into that building.

The Department of Campus Safety retains a copy of the University access list, and individual on the list should contact Campus Safety for officer assistance with access to doors/buildings not equipped with a card reader as

needed. Individuals who have been granted permission to access buildings controlled by card reader use their university ID cards for entrance.

During normal business hours, the administrative facilities at Warner Pacific are open and accessible to students, staff, faculty, and visitors of the University. Academic facilities are accessible to students, staff, faculty, and authorized guests while building is open. After hours and during breaks, these facilities are locked and only accessible to authorized individuals.

## **Security of Campus**

Campus Safety Officers conduct routine patrols of campus buildings, residence halls, and other areas to monitor security-related matters. Campus Safety Officers observe and report suspicious activity, and control access to campus during nighttime hours when staffed. Student Cadets patrol campus to conduct parking enforcement, conduct unlocks/lockups of buildings, and to observe and report suspicious circumstances or activity.



## **Security Considerations Used in the Maintenance of Campus Facilities**

Warner Pacific University maintains campus facilities in a manner that minimizes hazardous and unsafe conditions. Parking lots and pathways are illuminated with lighting. Campus Safety works closely with Facilities Management to address locks or other physical conditions that enhance security. Other members of the University community are helpful when they report equipment problems to Campus Safety or to Facilities Management.

### **Emergency Phones**

There are several telephones located on the exterior of campus buildings that may be used to report emergencies. A blue light is located above these phones for ease of identification.

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## Crime Alerts

The Department of Campus Safety will issue Crime Alerts for crimes occurring on Warner Pacific Clery Geography (On Campus, Public Property and Non-Campus Property) that present a serious or continuing threat to the campus community, as required by the timely warning notice requirements of the Clery Act to aid in the prevention of similar occurrences. Crime Alerts will be distributed as soon as pertinent information is available, in a manner that withholds the names of victims as confidential, and with the goal of aiding in the prevention of similar occurrences.

Individuals on campus should notify the Department of Campus Safety of crimes as soon as possible.

The Department of Campus Safety will gather all pertinent information about the nature of the crime from the reporting person and other available sources (these may include, but are not limited to: other witnesses, the University video camera system, the University card access system, and Portland Police Bureau).

- i. Based on the information available, the Executive Director of Campus Safety or his designee shall determine whether the crime presents a serious or continuing threat to the campus community. Crime Alerts are typically issued for the following Uniform Crime Reporting Program (UCR/National Incident-Based Reporting System (NIBRS) crime classifications:
  - a. Murder/Non-Negligent Manslaughter
  - b. Aggravated Assault (cases involving assaults among know parties, such as two roommates fighting which results in an aggravated injury, will be evaluated on a case-by-case basis to determine if the individual is believed to be an ongoing threat to the larger Warner Pacific University community)
  - c. Robbery involving force or violence (cases including pickpocketing and purse snatching will typically not result in the issuance of a Crime Alert, but will be assessed on a case-by-case basis)
  - d. Sexual Assault (considered on a case-by-case basis depending on the facts of the case, when and where the incident occurred, when it was reported, and the amount information known by the Director of Campus Safety, or designee). In cases involving sexual assault, they are often reported long after the incident occurred, thus there is no longer the opportunity to distribute a Crime Alert as a “timely” warning notice to the community. All cases of sexual assault, including stranger and non-stranger/acquaintance cases, will be assessed for potential issuance of a Crime Alert.
  - e. Major incident of Arson

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Crime Alerts be issued for other Clery crimes as determined necessary by the Director of Campus Safety, or designee in absence. Notices for other crime classifications and locations, even though not required by the law, may be issued as Campus Safety Advisories.

Warner Pacific University is not required to issue a Crime Alert for crimes reported to pastoral and professional counselors because these reports may be made confidentially, however pastoral and professional counselors are encouraged to refer persons they are counseling to report crimes to Campus Safety on a voluntary, confidential basis for the purpose of allowing a Crime Alert to be distributed.

- ii. Based on the information available, the Director of Campus Safety or designee shall determine the content of the Crime Alert, the method by which to disseminate the warning to the campus community, and will issue/initiate the distribution of the Crime Alert.
- iii. Crime Alerts will typically be issued to current students and employees via email blast to all Warner Pacific University assigned email accounts. Crime Alerts may also be issued using some or all of the following methods of communication: Social Media, the campus news posts, and the main University website. The content of the Crime Alert may include but is not limited to the nature of the crime, the area where the crime occurred, a description of the suspect(s), and safety tips. It is the responsibility of the Director of Campus Safety or designee to determine whether a crime presents a serious or continuing threat to the campus community and issue a Crime Alert if necessary.

The Executive Director of Campus Safety's designee may include: Assistant Director of Campus Safety, Campus Safety Supervisor, Campus Safety officers, and EVP/CFO.

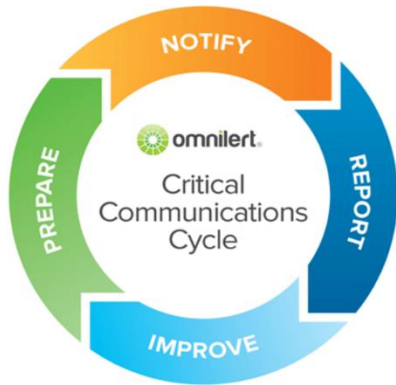
## **Emergency Response and Evacuation**

The purpose of this policy is to establish emergency response and evacuation procedures for Warner Pacific University, as required by the Higher Education Opportunity Act of 2008. This policy applies to all students and employees of Warner Pacific University.

The Emergency Response Team is comprised of representatives from the following Warner Pacific University Departments: Information Technology, Student Development, Facilities Management, Finance, Human Resources, Legal Counsel, Student Health Center, Parent Relations, Warner Pacific Counseling Center, Enrollment, Marketing, Purchasing, Emergency Management, and Campus Safety.

For the purposes of this policy, a significant emergency or dangerous situation involves an immediate threat to the health or safety of students or employees occurring on campus. In the event of an emergency, Warner Pacific University will initiate and provide, without delay, immediate notifications to the appropriate segment(s) of the University community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, employees and visitors.

An emergency notification is a notification to all Warner Pacific University students and employees who have registered their emergency notification information or any subgroup thereof, informing them of a significant emergency or dangerous situation occurring on campus.



For the purposes of this policy Warner Pacific University’s emergency notification system is Omnilert. This emergency notification system allows authorized University personnel to send an email or text message to cell phone numbers or email addresses of registered students and employees. Authorized personnel may access the Omnilert system for the purpose of sending an emergency notification. If the Omnilert system fails or the University deems it appropriate, in person communication may be used to communicate an emergency.

## Procedures for Designation of Emergency Notification Information

Students and employees may [update their personal info on MyAccount](#) at any time to designate a cell phone number to receive text messages sent by Warner Pacific University’s emergency notification system. A designation will remain in effect until changed or revoked by the student or employee. This information will be maintained confidentially and will be accessible only to authorized University officials, and will not be disclosed except to law enforcement personnel as necessary during an emergency or the investigation of a crime. All current students and employees are provided instruction to receive email messages sent by the emergency notification system. Campus Safety verifies students and employees are registered maintains list.

## Official Emergency Notification Procedures

Any individual on campus who has information about an emergency or dangerous situation that may affect the Warner Pacific University campus must notify the Department of Campus Safety as soon as possible.

Warner Pacific University will initiate and provide, without delay, emergency notifications to the appropriate segment(s) of the Warner Pacific community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, employees and visitors occurring on the campus.

Warner Pacific University Department of Campus Safety is responsible for confirming emergencies, in conjunction with Warner Pacific management, local first responders, and/or the National Weather Service that may warrant the distribution of an emergency notification to Warner Pacific community.

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Emergency notification for incidents that may pose an immediate threat to health and safety will be made, without delay, unless issuing a notification will, in the professional judgment of responsible authorities and taking into account the safety of Warner Pacific community, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The following officials have been designated the authority to authorize emergency notifications to provide an alert, warning and safety or protection instructions:

- The Executive Director of Campus Safety
- Assistant Director of Campus Safety
- Campus Safety Supervisor
- Campus Safety Officers
- EVP/CFO

These positions will be collectively referred to as “authorized Campus Safety personnel” for purposes of this Communication Procedure. In reference to any of these positions, in the absence of the referenced individual, their designee will have the authority.

Authorized Campus Safety personnel will typically be responsible for developing the content and distributing the notifications as described in this procedure. If the emergency is limited to a particular segment or segments of the campus, the authorized Campus Safety personnel will typically determine the segment or segments of the community to receive the emergency notification.

Notification will be made by using some or all of the following methods depending on the type of emergency: Omnilert which contains capabilities for text message alerts and email notification, an announcement via public address system. In addition, Warner Pacific may also use the following methods of communication if the Omnilert system fails or the University deems it appropriate: announcement via public address system, a blast email to all Warner Pacific University email addresses, and/or in-person communication.

The content of the message will vary depending on the situation. At a minimum, the messages will describe the emergency, provide basic instructions to the community and will direct them to where they can receive additional information.

When issuing emergency notifications Warner Pacific University is not required to issue a Crime Alert for the same circumstances. Warner Pacific University will issue adequate follow-up information as needed.

Follow-up information will be distributed using some or all of the identified communication systems (typically text message and email via Omnilert).

The local news media may be utilized to disseminate emergency information to members of the larger community, including neighbors, parents and other interested parties. The larger community can also access emergency information via the Warner Pacific University webpage. Enrollment, Marketing and Communication



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may also distribute information to parents, using other systems available in those offices, such as social media sites and/or emails directly to parents who have provided an email address.

## **Emergency Response and Evacuation Procedures**

Warner Pacific University maintains an Emergency Response Plan that outlines the responsibilities of campus units during emergencies. This plan outlines incident priorities, campus organization and specific responsibilities of particular units or positions. The plan is available at the [Campus Safety Emergency Response Procedures webpage](#).

The main goal of the Warner Pacific University Emergency Operations Plan is the preservation of life, protection of property, and the continuity of campus operations. Other objectives include but are not limited to:

- Delegation of responsibility to emergency personnel.
- Coordination of emergency operations with external agencies such as the City of Multnomah Emergency Management, Portland Police Bureau, PF&R, and other applicable agencies and organizations.

The emergency response and evacuation procedures are tested at least twice each year. Students and employees are given information about the locations of the emergency exits in the buildings and are provided with the short-term building evacuation. The Department of Campus Safety does not tell building occupants in advance about the designated locations for long-term evacuations because those decisions are affected by time of day, the location of the building being evacuated, the availability of the various designated emergency gathering locations on campus, and other factors such as the location and nature of the threat. In both cases, Campus Safety staff on the scene will communicate information to students regarding the developing situation or any evacuation status changes.

Warner Pacific University conducts building evacuation drills in each residence hall twice a year. The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of a fire or other emergency. Warner Pacific University evacuation drills are used as a way to educate and train occupants on fire safety issues specific to their building. During the drill, occupants 'practice' drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm.

### **If Evacuation is Required:**

- Evacuate to a safe area at least 100-200 feet away from building.
- If possible, go to your designated assembly area.
- As you evacuate your area, assist others.

- Upon evacuating, wait for instructions from Campus Safety or other authorized personnel or for the situation to return to normal.
- Planned and unannounced evacuation drills of all campus residence halls conducted at least once during each of the Fall and Spring semesters.

## Testing of Emergency Response and Evacuation Procedures



Tests of the University's emergency response and evacuation procedures may be either announced or unannounced and may include:

- i. At least one annual test message sent using the University's emergency notification system. This may be done in conjunction with other exercises, such as the annual emergency response drill. In conjunction with other emergency agencies, the University conducts emergency response drills and exercises each year, such as table top exercises, field exercises, and tests of the emergency notification systems on campus. These tests, which may be announced or unannounced, are designed to assess and evaluate the emergency plans and capabilities of the institution. Emergency response and evacuation procedures will be publicized in conjunction with this test.
- ii. An annual emergency response exercise involving the University's Emergency Response Team. This exercise may include scenarios involving students, staff members, and outside agencies, evacuation drills of campus buildings, a test of the University's emergency notification system, or other activities. The University's emergency response and evacuation procedures shall be publicized in conjunction with an annual test (exercise and drill).
- iii. Other tests as decided by the Department of Campus Safety.

The description of each test exercise, the date and time it took place, and whether it was announced or unannounced will be documented by the Department of Campus Safety.



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## Safety Escort Service

The Department of Campus Safety operates a safety escort service 24 hours a day, 365 days a year. An escort can be obtained by calling 2127 from any on-campus phone or at (503) 250-1730 from a cell phone. Escorts are provided only within and between Warner Pacific-owned properties.

## Crime Prevention & Security Awareness Programs

The Department of Campus Safety's crime prevention and security awareness programs exist to eliminate criminal opportunities and encourage students and employees of the University to be responsible for their own security and that of others.

Crime Prevention Programs on personal safety and theft prevention are conducted by the Department of Campus Safety throughout the year. The programs are presented each semester during new student orientation and evacuation drills. Campus Safety conducts annual training for Resident Directors, Resident Coordinators, and Resident Assistants.

Crime Prevention Training is also offered annually at all-staff training seminars, faculty conference and to individual departments. All new faculty members receive training when hired. Crime prevention information can be found on the Campus Safety Crime Prevention webpage and prevention videos can be found on the Campus Safety website.

Speakers are available to give security awareness presentations to your group or department about sexual assault, bystander intervention, theft prevention, violent crimes, domestic and dating violence, alcohol and drugs, personal safety, prevention or awareness, emergency preparedness, and other safety topics.

## Security Survey

The Department of Campus Safety may conduct a security survey for departments, work areas, or building upon request.

## Printed Materials

Crime Prevention brochures and other printed materials are available in the Campus Safety Administrative Office and on the Campus Safety webpage. These materials give safety tips and recommended procedures to help students and employees be responsible for their own security and the security of others.



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## **Alarm Systems**

Almost all campus buildings have fire alarms that are monitored by Campus Safety personnel and maintained by Facilities Management.

## **Self-Defense Training**

The Portland Police Bureau offers FREE self-defense training classes monthly through a program called WomenStrength. They offer Introductory, Intermediate, and Refresher classes.

Introductory classes are taught in three-hour evening sessions once a week for three weeks and are taught by volunteers, most of whom have gone through the program themselves.

Intermediate classes are offered quarterly and are for women who have taken the introductory class within the last six months and are interested in continued training. Intermediate classes are scheduled on a Saturday and are a 7.5-hour class.

Refresher classes are offered quarterly and are for women who have taken the introductory class and would like to practice the skills that they have learned.

For registration information and other resources, call (503) 823-0260, see the Women Strength website at <http://www.portlandoregon.gov/police/35911>, or visit the Student Life Center.

## **Missing Students**

The purpose of this policy is to establish procedures for Warner Pacific University's response to reports of missing students, as required by the Higher Education Opportunity Act of 2008. This policy applies to students who reside in campus housing.

For purposes of this policy, a student may be considered to be a "missing student" if the student's absence is contrary to his/her usual pattern of behavior and unusual circumstances may have caused the absence. Such circumstances could include, but not be limited to, a report or suspicion that the missing person may be the victim of foul play, has expressed suicidal thoughts, is drug dependent, is in a life-threatening situation, or has been with persons who may endanger the student's welfare.

In the event a student under 18 years of age and not emancipated, Warner Pacific University must notify a custodial parent or guardian within 24 hours of the determination that the student is missing, in addition to notifying any additional contact person designated by the student. For all missing students, Warner Pacific University will notify the local law enforcement agency within 24 hours of the determination that the student is missing, unless the local law enforcement agency was the entity that made the determination that the student is missing.

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## Official Notification Procedures for Missing Residential Students

Any individual on campus who has information that a residential student may be a missing student must notify the Department of Campus Safety as soon as possible by calling (503) 250-1730 (dial 2127 from an on-campus phone). If members of Warner Pacific community believe that a student has been missing for 24 hours, it is critical that they report that information to Campus Safety.

**Note:** When a non-resident and/or commuter student is believed to be missing, the reporting person should immediately notify local law enforcement authorities. The Department of Campus Safety will assist external authorities with these investigations as requested.

The Department of Campus Safety will gather all essential information about the residential student from the reporting person and from the student's acquaintances (description, clothes last worn, where student might be, who student might be with, vehicle description, information about the physical and mental wellbeing of the student, an up-to-date photograph, class schedule, etc.). Appropriate University staff (including but not limited to Residence Life, Facilities Management, and Information Technology staff) will be notified to aid in the search for the student.

If the above actions are unsuccessful in locating the student or it is apparent immediately that the student is a missing person (e.g., witnessed abduction), no later than 24 hours after the Department of Campus Safety determines that a residential student is missing for 24 hours:

- Contact will be made to the missing person contact, if contact information has been provided, within twenty-four (24) hours of the determination that the student is missing by Campus Safety.
- Regardless of whether the student has identified a confidential contact person, is above the age of 18, or is an emancipated minor the Director of Campus Safety or designee shall contact the appropriate local law enforcement agency to report the student as a missing person (unless the local law enforcement agency was the entity that made the determination that the student is missing) and the local law enforcement agency will take charge of the investigation; and
- The Dean of Students or designee shall work in conjunction with the Executive Director of Campus Safety or designee to notify the confidential contact (for students 18 and over) or the confidential contact and the parent/guardian (for students under the age of 18 who are not emancipated) that the student is believed to be missing.

### Campus Communications about Missing Students

All communications with outside media regarding missing students will be handled by Warner Pacific University's Media Relations Department in consultation with the Executive Director of Campus Safety and the Dean of Students or their designees.

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All information provided to any individual or department at the University about a missing student shall be referred to the Department of Campus Safety without delay. The Department of Campus Safety shall gather all the necessary information and refer such information to the appropriate law enforcement authorities.

## **Drugs and Alcohol**

The purpose of this policy is to ensure a safe environment that is consistent with the mission of the University and its goal to foster an alcohol-and-drug-free environment. The use, sale, possession or distribution of alcoholic beverages and/or illegal substances by students of Warner Pacific is prohibited and violates this policy as well as the University's standard of conduct.

Portland Police Bureau has primary responsibility for the enforcement of State underage drinking laws as well as the enforcement of Federal and State drug laws.

### **Who Needs to Know this Policy?**

All Warner Pacific University senior management, students, prospective students, employees, and prospective employees.

## **Publications that Include the Drug and Alcohol Abuse Prevention Program**

Warner Pacific University's policies and procedures comply with the minimum requirements of the Drug-Free Schools and Communities Act (DFSCA).

The Student Handbook and the Employee Handbook contain the following statements of policy as they pertain to undergraduate students, graduate students, and employees respectively:

- Standards that clearly prohibit the unlawful possession, use, sale or distribution of illicit drugs and alcohol on school property or as part of any school activities.
- Legal sanctions under federal, state, and local law for the unlawful possession, use, sale or distribution of illicit drugs and alcohol.
- Disciplinary sanctions for violations of University drug and alcohol standards.
- Health risks associated with the use of illicit drugs and abuse of alcohol.
- Available drug or alcohol counseling, treatment, and rehabilitation.

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# Disclosures that are Published in the Annual Security Report

## Prevention and Treatment

In compliance with the Drug Free Schools and Communities Act, Warner Pacific University publishes information regarding the University's educational programs related to drug and alcohol abuse prevention; sanctions for violations of federal, state, and local laws and University policy; a description of health risks associated with alcohol and other drug use; and a description of available treatment programs for Warner Pacific University students and employees.

## Alcoholic Beverages

Students violating this policy whether on or off campus are subject to disciplinary actions up to and including suspension or dismissal from the University in accordance with university policies and procedures. In addition to the University process, the University will involve local law enforcement officials when appropriate. Portland Police Bureau has primary responsibility for the enforcement of State underage drinking laws.

## Alcohol Abuse and Health Risks

Alcohol abuse can cause very serious health and behavioral problems, including short- and long-term effects upon the body (physiological) and (psychological), as well impairment of learning ability, memory, and performance.

### *Alcohol*

- Decreased performance and absenteeism
- Drowsiness and mood swings
- Poor judgement and coordination/tremors
- Lower morale/self-esteem
- Increase in conflict with others

## Substance Abuse Health Risks

Substance abuse can cause very serious health and behavioral problems, including short- and long-term effects upon the body (physiological) and (psychological), as well impairment of learning ability, memory, and performance.

### *Marijuana*

- Disruption of space and distance judgment

- 
- Slower motor skills and coordination
  - Dilated pupils
  - Drowsiness/mood swings
  - Forgetfulness
  - Diminished mental powers

### ***Cocaine/Crack***

- Short attention span
- Mood Swings; euphoria
- Irritability, depression
- Impaired judgement and depression making ability
- Stealing to cover to cost of drugs
- Lack of dependability
- Runny nose; excessive sweating

### ***Hallucinogens: PCP, LSD, Ecstasy***

- Loss of memory/concentration
- Pupils dilated or constricted
- Visual/auditory hallucinations
- Sudden bizarre behavioral changes
- Moodiness
- Interpersonal conflicts

### ***Amphetamines: Benzedrine, Dexedrine, Cross-tops, Whites, Uppers***

- Dilated pupils
- Increased accidents
- Diminished reflexes

### ***Methamphetamines: Crank, Crystal***

- Impaired judgment/decision making
- Hyperactivity, irritability, anxiety, depression
- Decreased appetite, weight loss, tremors

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## ***Sedatives/Barbiturates/Tranquilizers: Valium, Xanax, Seconal, Tuinal, Reds, Downers***

- Diminished reflexes/lower productivity
- Memory loss
- Slurred speech/depression
- Slowed mental process

## **Assistance in Overcoming Alcohol and Other Drug Abuse**

If you need help or know someone with an alcohol, drug, or substance-related problem, please know that the Counseling Center, the Human Resources Department, Student Success and Engagement, and Student Development Staff (e.g., Resident Directors, Commuter Life staff) will aid those who come forward seeking help. The Counseling Center provides confidential consultations with trained psychologists and also makes referrals to outside counseling and treatment services.

## **Domestic Violence, Dating Violence, Sexual Assault and Stalking**

Warner Pacific University prohibits the offenses of domestic violence, dating violence, sexual assault and stalking (as defined by the Clery Act) and reaffirms its commitment to maintaining a campus environment that emphasizes the dignity and worth of all members of the University community. Toward that end, Warner Pacific University issues this statement of policy to inform the campus community of our programs to address domestic violence, dating violence, sexual assault and stalking as well as the procedures for institutional disciplinary action in cases of alleged dating violence, domestic violence, sexual assault, or stalking, which will be followed regardless of whether the incident occurs on or off campus when it is reported to a University official.

## **Definitions**

The following terms, as used in this Policy, are defined as follows:

### **Sexual Misconduct:**

Sexual Misconduct as used in this Policy means the following forms of sex discrimination and other misconduct, each of which are defined below under “Prohibited Conduct”: Sexual Assault, Sexual Battery, Sexual Coercion, Sexual Harassment, Domestic Violence, Dating Violence, Stalking and Sexual Exploitation, as each of those terms are defined below. Sexual Misconduct can be committed by men or women, and it can occur between people of the same or different sex.

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## **Complainant:**

The Complainant, as referred to in this Policy, is an individual or group of individuals who is alleged to have been subject to Sexual Misconduct or other conduct that violates this Policy whether the individual makes a report or seeks disciplinary action.

## **Respondent:**

The Respondent, as referred to in this Policy, is an individual or group of individuals against whom an allegation of Sexual Misconduct or other conduct that violates this Policy is made.

## **Report:**

A report is an account of Sexual Misconduct that has allegedly occurred made to the University by the Complainant, a third party, or an anonymous source.

## **Complaint:**

A Complaint is an alleged Policy violation that begins a complaint resolution procedure as set forth in the Complaint Resolution Process section below.

## **Preponderance of the Evidence:**

The preponderance of the evidence standard is the standard used by University-appointed adjudicators to determine the outcome of a Complaint. The preponderance of the evidence standard is met if it is more likely than not that the Respondent violated this Policy.

## **Federal Clery Act Definitions of Domestic Violence, Dating Violence, Sexual Assault and Stalking**

The Clery Act defines the crimes of domestic violence, dating violence, sexual assault and stalking as follows:

### **Domestic Violence**

- A Felony or misdemeanor crime of violence committed—
  - By a current or former spouse or intimate partner of the victim;
  - By a person with whom the victim shares a child in common;
  - By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
  - By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or



- By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- For the purposes of complying with the requirements of this section, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

## Dating Violence

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

- i. The existence of such a relationship shall be based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
- ii. For the purposes of this definition—
  - a. Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
  - b. Dating violence does not include acts covered under the definition of domestic violence.
- iii. For the purposes of complying with the requirements of this section and any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

## Sexual Assault

An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is "any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent."

- **Rape** is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- **Fondling** is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- **Incest** is defined as sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape** is defined as sexual intercourse with a person who is under the statutory age of consent.

## Stalking

- i. Engaging in a course of conduct directed at a specific person that would cause a reasonable person to—
  - a. Fear for the person's safety or the safety of others; or
  - b. Suffer substantial emotional distress.

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- ii. For the purposes of this definition—
    - a. Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person’s property.
    - b. Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
    - c. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

For the purposes of complying with the requirements of this section and any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

## **How to Be an Active Bystander**

Bystanders play a critical role in the prevention of sexual and relationship violence. They are “individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it.” We want to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help. Below is a list of some ways to be an active bystander. Further information regarding bystander intervention may be found. If you or someone else is in immediate danger, dial 911 (if on campus, call Campus Safety at 503-250-1730). This could be when a person is yelling at or being physically abusive towards another and it is not safe for you to interrupt.

1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are ok.
2. Confront people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
3. Speak up when someone discusses plans to take sexual advantage of another person.
4. Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
5. Refer people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.

## **Involvement of Law Enforcement and Campus Authorities**

Although the University strongly encourages all members of its community to report violations of this policy to law enforcement, it is the victim’s choice whether or not to make such a report. Furthermore, victims have the right to decline to notify law enforcement. Student Development personnel can assist students with making a report to Campus Safety. The University Campus Safety Department will assist any victim with notifying external law enforcement if the victim so desires. Portland Police Bureau may also be reached directly by calling 503-823-3333 or in person at 737 SE 106<sup>th</sup> Ave, Portland, OR 97216.

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## **Reporting Incidents of Domestic Violence, Dating Violence, Sexual Assault and Stalking**

Students who have been the victim of domestic violence, dating violence, sexual assault, or stalking are highly encouraged to report it to the University. The University has a specialized team comprised of Title IX Coordinators and selective Campus Safety personnel.

Domestic violence, dating violence, sexual assault, and stalking can be reported to the Senior Title IX Coordinator and Campus Safety during normal business hours. After hours and over the weekend reports can be made to Campus Safety. Campus Safety and Title IX coordinators will work together on reports of domestic violence, dating violence, sexual assault, and stalking.

### **Title IX Coordinator**

- Ashlee Spearman, Vice President for Student Success and Engagement  
Office Location: Smith Hall 219  
Phone: 503-517-1056  
E-mail: [aspearman@warnerpacific.edu](mailto:aspearman@warnerpacific.edu)
- Vanessa Guerrero, Director of Residence Life and Student Engagement  
Office Location: Smith Hall 216  
Phone: 503-517-1098  
E-mail: [vguerrero@warnerpacific.edu](mailto:vguerrero@warnerpacific.edu)

*Note:* The Title IX Coordinator maintains authority over the compliance and adjudication of all Title IX Complaints and all other Complaints of unlawful discrimination under this procedure with the exception of any Complaint of unlawful discrimination based on disability which will be overseen by the Section 504 Compliance Coordinator designated below. However, depending on the Complainant's affiliation with the university, a specific Deputy Title IX Coordinator will oversee the investigation.

## **Procedures the University Will Follow When a Crime of Domestic Violence, Dating Violence, Sexual Assault and Stalking is Reported**

The University has procedures in place that serve to be sensitive to victims who report sexual assault, domestic violence, dating violence, and stalking, including informing individuals about their right to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid and other services on and/or off campus as well as additional remedies to prevent contact between a complainant and an accused party, such as housing, academic, transportation and working accommodations, if reasonably available. The University will make such

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accommodations, if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to Campus Safety or local law enforcement.

If a report of domestic violence, dating violence, sexual assault or stalking is reported to the University, below are the procedures that the University will follow:

## **Sexual Assault**

1. If Campus Safety receives the report, Campus Safety will immediately work in conjunction with Student Development staff to begin Clery/VAWA process and put measures in place. If Student Development receives the report, Student Development will immediately work in conjunction with Campus Safety to begin Clery/VAWA process and put measures in place
2. Campus Safety shall work in conjunction with the Health Center, Student Development, and Human Resources to provide the complainant with access to medical care
3. Campus Safety will assess the immediate safety needs of the complainant and put protective measures in place
4. Campus Safety will assist the complainant with contacting local police if the complainant requests AND provide the complainant with contact information for the local police department
5. Upon gathering the facts, Campus Safety will assess whether to provide timely warning to other students and employees with a Crime Alert
6. Student Affairs or Human Resources staff will provide the complainant with referrals to on and off campus mental health providers
7. Campus Safety and Student Affairs or Human Resources will assess the need to implement interim or long-term protective measures, such as housing changes, on-campus employment changes, or changes in class schedule
8. Campus Safety will assess the need to issue a “No Contact” directive between both parties
9. Campus Safety, Student Affairs, or Human Resources will provide the victim with a written explanation of the victim’s rights and options
10. Campus Safety will provide a “No trespass” directive to the accused party if deemed appropriate
11. Campus Safety will offer/explain legal protective order process (provide applicable forms for further)
12. The Student Affairs staff or the Human Resources Department staff will meet with the complainant. The applicable Deputy Title IX Coordinator will provide a copy of the “Procedure for Processing Complaints of Unlawful Discrimination, Including Sexual Harassment and Sexual Assault” to the complainant and inform the complainant regarding timeframes for inquiry, investigation, and resolution
13. If the alleged suspect is known, Campus Safety (CS) shall determine how to connect with him/her
  - a. Determine appropriate student campus and/or housing status
  - b. Assess whether to generate a no contact letter
  - c. Assess whether to generate Campus Safety “Be On The Look Out” (BOLO) on the alleged suspect
  - d. If applicable, provide alleged suspect’s information to PPB
14. Student Affairs or Human Resources will inform the complainant of the outcome of the investigation, whether or not the accused will be administratively charged and what the outcome of the hearing is

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15. Campus Safety and Student Development or the Human Resources Department will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based incidents

## **Stalking**

1. If Campus Safety receives the report, Campus Safety will immediately work in conjunction with Student Affairs staff to begin Clery/VAWA process and put measures in place. If Student Development receives the report, Student Affairs will immediately work in conjunction with Campus Safety to begin Clery/VAWA process and put measures in place
2. Campus Safety will assess the immediate safety needs of the complainant and put protective measures in place
3. Campus Safety will assist the complainant with contacting local police if the complainant requests AND provide the complainant with contact information for the local police department
4. Campus Safety and Student Affairs or Human Resources will assess the need to implement interim or long-term protective measures to protect the complainant, if appropriate, such as housing changes, on-campus employment changes, or changes in class schedule
5. Campus Safety will assess the need to issue a “No Contact” directive between both parties
6. Campus Safety and Student Development or Human Resources will provide the victim with a written explanation of the victim’s rights and options
7. If the alleged suspect is known, Campus Safety shall determine how to connect with him/her
  - a. Determine appropriate student campus and/or housing status
  - b. Assess whether to generate a no contact letter
  - c. Assess whether to generate Campus Safety BOLO on the alleged suspect
  - d. If applicable, provide alleged suspect’s information to PPB
8. Campus Safety will provide a “No trespass” directive to the accused party if deemed appropriate

## **Dating Violence**

1. If Campus Safety receives the report, Campus Safety will immediately work in conjunction with Student Development staff to begin Clery/VAWA process and put measures in place. If Student Development receives the report, Student Development will immediately work in conjunction with Campus Safety to begin Clery/VAWA process and put measures in place
2. Campus Safety will assess the immediate safety needs of the complainant and put protective measures in place
3. Campus Safety will assist the complainant with contacting local police if the complainant requests AND provide the complainant with contact information for the local police department
4. Campus Safety and Student Development or Human Resources will assess the need to implement interim or long-term protective measures to protect the complainant if appropriate such as housing changes, on-campus employment changes, or changes in class schedule
5. Campus Safety will assess the need to issue a “No Contact” directive between both parties

6. Campus Safety and Student Development or Human Resources will provide the victim with a written explanation of the victim's rights and options
7. If the alleged suspect is known, CS shall determine how to connect with him/her
  - a. Determine appropriate student campus and/or housing status
  - b. Assess whether to generate a no contact letter
  - c. Assess whether to generate CS BOLO on the alleged suspect
  - d. If applicable, provide alleged suspect's information to PPB
8. Campus Safety will provide a "No trespass" directive to the accused party if deemed appropriate

## **Domestic Violence**

1. If Campus Safety receives the report, Campus Safety will immediately work in conjunction with Student Affairs staff to begin Clery/VAWA process and put measures in place. If Student Affairs receives the report, Student Affairs will immediately work in conjunction with Campus Safety to begin Clery/VAWA process and put measures in place
2. Campus Safety will assess the immediate safety needs of the complainant and put protective measures in place
3. Campus Safety will assist the complainant with contacting local police if the complainant requests AND provide the complainant with contact information for the local police department
4. Campus Safety and Student Affairs or Human Resources will assess the need to implement interim or long-term protective measures to protect the complainant if appropriate such as housing changes, on-campus employment changes, or changes in class schedule
5. Campus Safety will assess the need to issue a "No Contact" directive between both parties
6. Campus Safety and Student Affairs or Human Resources will provide the victim with a written explanation of the victim's rights and options
7. If the alleged suspect is known, Campus Safety shall determine how to connect with him/her
  - i. Determine appropriate student campus and/or housing status
  - ii. Assess whether to generate a no contact letter
  - iii. Assess whether to generate Campus Safety BOLO on the alleged suspect
  - iv. If applicable, provide alleged suspect's information to PPB
8. Campus Safety will provide a "No trespass" directive to the accused party if deemed appropriate

## **Assistance for Victims: Rights & Options**

Regardless of whether a victim elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, the university will assist victims of sexual assault, domestic violence, dating violence, and stalking and will provide each victim with a written explanation of their rights and options. Such written information will include:

- The procedures victims should follow if a crime of dating violence, domestic violence, sexual assault or stalking has occurred;
- Information about how the institution will protect the confidentiality of victims and other necessary parties;

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- A statement that the institution will provide written notification to students and employees about victim services within the institution and in the community;
  - A statement regarding the institution’s provisions about options for, available assistance in, and how to request accommodations and protective measures; and
  - An explanation of the procedures for institutional disciplinary action

## **Sex Offender Registration**

The Oregon State Police provides information regarding registered sex offenders in the State of Oregon. This information can be obtained online at <http://sexoffenders.oregon.gov> or by calling 503-378-3720 Ext.44429 and requesting a printout of registered sex offenders within your ZIP code. There is no charge for this service.

## **Unfounded Statistics**

There were no unfounded crimes for the years 2019, 2020, and 2021.

## **Hate Crimes**

Hate crimes must also be disclosed in this annual report. A hate crime is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. Bias is a preformed negative opinion or attitude toward a group of persons based on their race, religion, sexual orientation, gender, gender identity, ethnicity, national origin or disability. There were no hate crimes reported at any Warner Pacific Campus for the 2019, 2020, or 2021 calendar years.

# Crime Statistics for Warner Pacific University 2019-2021

## Mt. Tabor Campus Crime Data

	Offense	Mt. Tabor Campus														
		On Campus									Public Property			Totals		
		Student Housing Facilities			Other			Subtotals								
		2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Criminal	Criminal Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Sexual Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Fondling	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Robbery	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
	Aggravated Assault	0	0	0	1	0	0	1	0	0	0	0	0	0	1	0
Burglary	1	1	2	0	1	1	1	2	3	0	0	0	1	2	3	
Motor Vehicle Theft	2	1	0	2	1	3	4	2	3	0	0	1	4	2	4	
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Hate Crimes	<i>[also as criminal offence above]</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Larceny-Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Destruction/Damage/Vandalism of Property that were motivated by bias	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
VAWA	Domestic Violence	0	0	0	0	0	0	0	0	0	0	1	0	0	1	0
	Dating Violence	0	2	0	0	0	0	0	2	0	0	0	0	0	2	0
	Stalking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arrests and Referrals for Disciplinary	Liquor Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Drug Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Illegal Weapons Possession Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	Liquor Law Violations Referred for Disciplinary Action	9	0	0	0	0	0	9	0	0	0	0	0	9	0	0
	Drug Law Violations Referred for Disciplinary Action	1	0	0	0	0	0	1	0	0	0	0	0	1	0	0
	Illegal Weapons Possession Violations Referred for Disciplinary Action	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Totals</b>	<b>13</b>	<b>4</b>	<b>2</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>16</b>	<b>6</b>	<b>6</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>16</b>	<b>7</b>	<b>8</b>	



## Centre 205 Campus Crime Data

Offense		Centre 205 Campus											
		On Campus			Noncampus			Public Property			Totals		
		2019	2020	2021	2019	2020	2021	2019	2020	2021	2019	2020	2021
Criminal	<b>Criminal Homicide</b>	0	0	0	0	0	0	0	0	0	0	0	0
	Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
	Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
	<b>Sexual Assault</b>	0	0	0	0	0	0	0	0	0	0	0	0
	Rape	0	0	0	0	0	0	0	0	0	0	0	0
	Fondling	0	0	0	0	0	0	0	0	0	0	0	0
	Incest	0	0	0	0	0	0	0	0	0	0	0	0
	Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
	Robbery	0	0	0	0	0	0	0	0	0	0	0	0
	Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
	Burglary	0	0	0	0	0	0	0	0	0	0	0	0
	Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	
Hate Crimes	<i>[also as criminal offence above]</i>	0	0	0	0	0	0	0	0	0	0	0	0
	Larceny-Theft	0	0	0	0	0	0	0	0	0	0	0	0
	Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0
	Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
	Destruction/Damage/Vandalism of Property that were motivated by bias	0	0	0	0	0	0	0	0	0	0	0	0
VAWA	Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
	Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
	Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Arrests and Referrals for Disciplinary	Liquor Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0
	Drug Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0
	Illegal Weapons Possession Arrests	0	0	0	0	0	0	0	0	0	0	0	0
	Liquor Law Violations Referred for Disciplinary Action	0	0	0	0	0	0	0	0	0	0	0	0
	Drug Law Violations Referred for Disciplinary Action	0	0	0	0	0	0	0	0	0	0	0	0
	Illegal Weapons Possession Violations Referred for Disciplinary Action	0	0	0	0	0	0	0	0	0	0	0	0
<b>Totals</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Definitions of Geography

### On-Campus

Any building or property owned or controlled by an institution within one mile of the core campus and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls; and any building or property that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes.

**Note:** Statistics for university student housing facilities are recorded and included in both the all on campus category and the on-campus residential category

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## **Non-Campus Building or Property**

Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

## **Public Property**

All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus. The Warner Pacific University crime statistics do not include crimes that occur in privately owned homes or businesses adjacent to the campus buildings.

## **U.S. Department of Education**

Individuals also have the right to file a formal complaint with or direct questions about Title IX to the United States Department of Education:

United States Department of Education Office of Civil Rights (OCR), 400 Maryland Avenue SW, Washington, DC 20202-1100, Customer Service Hotline: 800-421-3481, FAX: 202-453-6012, TTD: 800-877-8339, Email: [ocr@ed.gov](mailto:ocr@ed.gov), Website: [www.ed.gov/ocr](http://www.ed.gov/ocr)

## **Confidential Campus Resources**

Persons wishing to speak *confidentially* with an on-campus resource may contact:

- Gene Hall, Director Counseling Services – 503-517-1119
- Counselors in the University Counseling Center – 503-517-1120
- Lorenzo Peterson, Student Chaplain – 503-517-1190

## **Student Success and Engagement Staff**

- Dr. Ashlee Spearman, VP Student Success and Engagement—503-517-1056
- Coordinator of Residence Life and Housing – 503-517-1098

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## Campus Safety

- Daniel Robles, Executive Director of Campus Safety – 503-517-1219
- Cathy Lara, Assistant Director of Campus Safety – 503-517-1288
- Campus Safety 24/7 – 503-250-1730

## Community Resources

- 911
- Call to Safety; 24/7 crisis line – 503-235-5333; [www.calltosafety.org](http://www.calltosafety.org)
- Sexual Assault Resource Center; 24/7 crisis line – 503-640-5311; [www.sarcoregon.org](http://www.sarcoregon.org)
- Multnomah County Crisis Line – 503-988-4888 (English & Español); [multco.us/mhas](http://multco.us/mhas), 800-716-9769, TTY (503) 988-5866; All language interpretation subject to delay.
- District Attorney’s Office: Victim Assistance – 503-988-3222; [www.mcda.us/index.php/protecting-victims-families/victim-assistance-program](http://www.mcda.us/index.php/protecting-victims-families/victim-assistance-program)
- First Image: SE Portland Pregnancy Resource Center – 503-256-0808; [www.prcofportland.com/se-portland](http://www.prcofportland.com/se-portland)

# Annual Fire Safety Report for Warner Pacific University 2019-2021

## Fire Log

Campus Safety keeps a daily fire safety log of all reported fires at on-campus student housing facilities. This log includes the date the fire was reported, the nature of the reported fire, the date and time the reported fire occurred, and the general location of the reported fire. Updates to the log are made within two business days from when a fire is reported to Campus Safety.

All employees and students of the University must report any fire occurring in an on-campus student housing facility to Campus Safety, regardless of whether or not the fire has been extinguished. Fires should be reported to the Campus Safety by calling (503) 250-1730 (or extension 2127 from any campus phone).

A written log of all fires reported within the past 60 days at on-campus student housing facilities is available to the public at the Campus Safety Administration office. A log of fires reported to Campus Safety prior to the past 60 days will be made available within two business days of the request.

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## Regular, Mandatory, Supervised Fire Drills in Student Housing Facilities

In conjunction with the Department of Residence Life, Campus Safety conducts one evacuation drill during the Fall and Spring semesters for every residence hall, and one in Summer for the summer housing residence hall (three drills annually) to educate students in how to respond to a fire. These drills may be announced or unannounced. Fire safety information is provided to new student residents during new student orientation.

### Fire Safety

1. Tampering with fire equipment in any way is considered a misdemeanor under county and state law. This includes, but is not limited to:
  - a. Keeping fire doors open or blocking automatic door closer operation.
  - b. Disabling, removing or tampering with fire extinguishers, smoke detectors or their batteries, or fire alarms.
  - c. Hanging anything from or attaching anything to fire sprinklers.
2. Violators, including students who pull fire alarms under false pretenses, will be charged for repair costs, cited by Campus Safety, and may face legal prosecution which could include jail terms.
3. Students who fail to evacuate buildings during a fire alarm will be fined and may face disciplinary action.
4. Replacements for damaged or missing smoke/heat detectors will be charged.
5. See DECORATIONS, PROHIBITED & ILLEGAL ITEMS and APPLIANCES & DEVICES NOT PERMITTED for fire safety standards
6. Per fire code, all stairwells, walkways, hallways and balcony walkways must remain clear of furnishings, trash and personal belongings after check-in week.

### Decorations

1. No paint, wallpaper, contact paper or other adhesive products may be used on walls or University furniture.
2. No alternate flooring, such as tile, wood or wall-to-wall carpet, may be installed in rooms. Area rugs without adhesive backings are permitted.
3. Only "Poster Putty" or small finishing nails may be used to apply decoration to walls (except cinderblock walls) and other surfaces. Nails may be obtained from Residence Life staff. No tape or any kind of adhesives are to be used on walls, doors, windows, furniture or any other surfaces.
4. Decorations must be a minimum of 1 foot of the ceiling and at least 3 feet from all four sides of a fire extinguisher or fire alarm pull station. Decorations are prohibited on fire doors
5. All decorations in rooms or apartments must be in harmony with the philosophy of the University as outlined in the Student Handbook. Distasteful, offensive or vulgar items are inappropriate and should not be displayed.
6. Christmas decorations:
  - a. **Artificial Christmas trees** must be made of fire-resistant material.
  - b. "Spray snow" may not be used on any surface, including windows, due to potential for damage or difficulty cleaning

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- c. **Christmas lights** may be used as long as the cords do not extend through any doorway, window, or ceiling panel, or across any hallway or traffic area, or under any carpet or rug. Only lights rated for indoor use may be used indoors. No lights may be hung near water sources.

## **Prohibited & Illegal Items**

Items described below are not permitted in the buildings, apartments or rooms, by residents or their guests, for legal, safety and/or health reasons. Prohibited possessions may be confiscated and discarded by the University in accordance with federal, state and local laws and established University procedure. Appropriate disciplinary and/or legal action may also be imposed.

1. In accordance with the Student Handbook, residents, regardless of their age, may not promote, distribute, sell, possess, or use alcohol, tobacco or illicit drugs or any other controlled substances (including marijuana) with the intent of becoming impaired or intoxicated, whether on or off campus. This includes the unauthorized use of prescribed medications or any other substance (including “medical marijuana”) with the intent of becoming impaired or intoxicated. This prohibition also includes non-alcoholic beer, wine or champagne. Empty packaging or containers of these items may not be stored on campus, and drug related paraphernalia is strictly prohibited.
2. Candle or incense burning, due to fire danger.
3. Hammocks, due to risk of injury or damage to property.
4. Cable or satellite television equipment and/or services may not be installed or contracted for in University housing.
5. Nerf weapons, water balloon launchers, slingshots, and similar projectile toys.
6. Substances and related paraphernalia, including, but not limited to pipes, hookahs, bongos, water pipes, herb grinders, rolling papers, blunt splitters, and lighters.
7. The use or storage of hazardous, flammable, or toxic substances are prohibited in residence halls and apartments, including, but not limited to: gasoline, motor oil, grill starter fluid, charcoal briquettes, propane, photographic development chemicals, flammable automotive products, tires, or pesticides. Aerosol cans (spray paint, spray lubricants, hairspray, etc.) containing product or propellant must be disposed of as hazardous waste through Facilities Management.
8. The possession or use of any type of weapon on Warner Pacific’s campuses is prohibited. Weapons include, but are not limited to, firearms, ammunition, air guns, spear guns, blowguns, airsoft guns, paint pellet guns, martial arts weapons, bows and arrows, crossbows, swords, knives, batons, clubs, 77 TASERS, stun guns, and explosives of any type. Anyone found in possession of any unauthorized weapon on campus may be subject to disciplinary or criminal proceedings.
9. Possession or use of firecrackers or other fireworks is prohibited on campus due to city ordinance. Violators may be fined and may be subject to disciplinary action.
10. See also APPLIANCES & DEVICES NOT PERMITTED.

## **Appliances**

1. Students who exceed the electrical load limitations in their rooms may be required to remove appliances.

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2. Food preparation and cooking is permitted in residence hall or apartment kitchens only, not in bedrooms, hallways, restrooms, or lounges.
  3. Permitted Appliances & Devices
    - a. Small devices such as radios, clocks, phone chargers, desk lamps, laptop or desktop computers
    - b. Electric blankets
    - c. Stereos up to 200 watts or 1.7 amps
    - d. Televisions up to 150 watts or 1.25 amps, which is generally (usually about 32" or smaller).
    - e. Refrigerators: – maximum of two per room, each limited to 95 watts or .8 amps (usually about 1.8 cubic feet), or one larger refrigerator per room limited to 190 watts or 1.6 amps.
    - f. Coffee makers or electric water heating pots
    - g. "Surge protected" electrical cords, as long as they do not extend through a doorway, window or ceiling panel, or across a hallway or traffic area, or underneath a carpet or rug. Electrical cords cannot be fastened to a wall or structure.
    - h. Printers: we recommend using USB-connected printers since wireless (Wi-Fi) printers may be very difficult to set up thru the University network and personal Wi-Fi routers are not permitted.
  4. Appliances & Devices Not Permitted:
    - a. Halogen floor lamps
    - b. Cooking kitchen appliances such as hot plates, burners, microwaves ovens, toaster ovens, electrical skillets, rice cookers, toasters, blenders, crock pots, popcorn poppers, sandwich makers, or food grillers. However, these may be used in residence hall or apartment kitchens.
    - c. Air conditioners or space heaters
    - d. Clothing irons may only be used in laundry rooms.
    - e. Electrical cords that are not "surge protected"
    - f. Wireless (Wi-Fi) routers for personal use (these interfere with Warner's wireless technology)

## **Fire Statistic Reporting**

For the purposes of including a fire in the statistics in the annual fire safety report, students and employees must report all incidents of fire occurring on campus to the Department of Campus Safety.

## **Fire Safety Education and Training Programs for Students, Faculty, and Staff**

Students, faculty, and staff are provided education on fire safety and information on how to report a fire, or evidence of a fire, to whom, and procedures to be followed for non-residential buildings on campus when a fire alarm signal.

All employees are encouraged to become familiar with the escape routes for all buildings and floors and the locations of fire extinguishers, hoses and alarms. In the event of a fire or evacuation, every employee should follow the fire safety evacuation route and vacate the premises until the officials in charge declare the

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premises safe to enter. Exits and areas around fire extinguishers must be kept clear at all times. Periodic fire safety inspections and drills are held to test equipment and procedures.

In these programs, procedures that students and employees should follow in case of a fire are reviewed and include the following:

### **Fire Evacuation:**

- In the event of a fire, alert others and GET OUT. Move everyone away from area of fire; close (but do not lock) all doors behind you as you leave, in order to slow down spread of fire.
- Remain calm.
- Walk, do not run. Keep noise to a minimum. Walk carefully to avoid tripping.
- Do not use elevator.
- On stairways, use handrails and keep to right.
- Check all doors for heat (top and bottom) with back of hand. If hot, do not open.
- Assist people with disabilities (refer to section on persons with disabilities).
- If you are caught in smoke, drop to hands and knees and crawl; breathe shallowly through nose and use blouse, shirt, or jacket as filter.
- Assist those leaving the building to move to safe areas away from falling debris.
- If you have relocated away from the building, do not return until you are notified that it is safe to do so.
- If your clothing catches fire, DO NOT RUN. STOP. . . DROP. . . ROLL.

### **If Trapped By Fire in Room:**

- Place (moist, if possible) cloth material around/under door to prevent smoke from entering.
- RETREAT – close as many doors as possible between you and fire. Be prepared to signal from windows, but do not break glass unless absolutely necessary. (Outside smoke may be drawn in.)

### **Prepare in Advance:**

- Thoroughly familiarize yourself now with all possible routes you could take to exit your building during a fire. Practice walking through alternate exit routes. Remember, during a fire, smoke may obscure normally visible exit signs.
- Avoid creating fire hazards. Do not store things in corridors, overload electrical circuits, put up flammable decorations, or prop open doors. Report any problems with smoke detectors, fire alarms, or fire hazards to Campus Safety.

Fire safety education materials and materials for other potential emergencies are available at the Campus Safety Administration office. These materials give fire safety tips and recommended procedures to help students and employees be responsible for their own safety and the safety of others.

## Fire Safety Systems in Residential Facilities

Facility	Fire Alarm System	Partial* Sprinkler System	Full** Sprinkler System	Smoke Detection	Fire Extinguishers	Evacuation Plans	Number of Fire Drills Each Calendar Year
Smith Hall	Yes	No	No	Yes	Yes	Yes	2
Warman Hall	Yes	No	No	Yes	Yes	Yes	2
Tabor Terrace (PL)	No	Yes	No	Yes	Yes	No	0
Division St. Apts.	No	No	No	Yes	Yes	No	0
Saxon Apts.	No	No	No	Yes	Yes	No	0
Rainier House	No	No	No	Yes	Yes	No	0
Tabor House	No	No	No	Yes	Yes	No	0

\* Partial Sprinkler System is defined as having sprinklers only in the basement.

\*\* Full Sprinkler System is defined as having sprinklers throughout the facility.

When reporting a fire “after the fact,” refer to the list of campus security authorities in the Reporting a Crime or Emergency section to ensure it is included in the annual fire statistics.

## 2019 Statistics and Related Information Regarding Fires in Residential Facilities

Facility	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries That Required Treatment at a Medical Facility	Number of Deaths Related to a Fire	Value of Property Damage Caused by Fire
Smith Hall	0	0	N/A	0	0	N/A
Warman Hall	0	0	N/A	0	0	N/A
Tabor Terrace Apts.	0	0	N/A	0	0	N/A
Division St. Apts.	0	0	N/A	0	0	N/A
Saxon Apts.	0	0	N/A	0	0	N/A
Rainier House	0	0	N/A	0	0	N/A
Tabor House	0	0	N/A	0	0	N/A



## 2020 Statistics and Related Information Regarding Fires in Residential Facilities

Facility	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries That Required Treatment at a Medical Facility	Number of Deaths Related to a Fire	Value of Property Damage Caused by Fire
Smith Hall	0	0	N/A	0	0	N/A
Warman Hall	0	0	N/A	0	0	N/A
Tabor Terrace Apts.	0	0	N/A	0	0	N/A
Division St. Apts.	0	0	N/A	0	0	N/A
Saxon Apts.	0	0	N/A	0	0	N/A
Rainier House	0	0	N/A	0	0	N/A
Tabor House	0	0	N/A	0	0	N/A

## 2021 Statistics and Related Information Regarding Fires in Residential Facilities

Facility	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries That Required Treatment at a Medical Facility	Number of Deaths Related to a Fire	Value of Property Damage Caused by Fire
Smith Hall	0	0	N/A	0	0	N/A
Warman Hall	0	0	N/A	0	0	N/A
Tabor Terrace Apts.	0	0	N/A	0	0	N/A
Division St. Apts.	0	0	N/A	0	0	N/A
Saxon Apts.	0	0	N/A	0	0	N/A
Rainier House	0	0	N/A	0	0	N/A
Tabor House	0	0	N/A	0	0	N/A