



WARNER PACIFIC UNIVERSITY PGS Drop Form

ALL FIELDS BELOW MUST BE FULLY AND ACCURATELY COMPLETED.

All requests to drop a course from a student's schedule must be submitted in writing to the Academic Advising Department. Students may submit the request in one of the following ways:

- Complete the form, sign and return to the Front Desk at the Centre 205 location.
- Complete the form, sign and fax to (503) 517-1551.
- Complete the form and return it via your Warner Pacific email.

Date: _____

Name: _____ ID #: _____

Course(s) to be dropped:

Course Number (ex. BUS 300A)	Course Name	Course Section	Start Date	End Date

Choose one:

I intend to return to my next course on _____.
(Insert date)

I understand that if I do not return on the date listed above, that my enrollment status and financial aid may be affected.

Please withdraw me from all courses, effective _____.
(Insert date)

If possible, please apply any federal regulations that will help preserve my financial aid eligibility (45-Day Rule or an approved Leave of Absence [LOA]. If an LOA is warranted, please have Financial Aid contact me). I understand if neither option is available to me, then dropping the course(s) listed above may change my enrollment status and financial aid eligibility.

If I have any questions or concerns, I will contact my Academic Advisor or Financial Aid Counselor.

I have read and understand the educational and financial policies as stated in the PGS Bulletin and agree to pay all charges resulting from this schedule change.

Student Signature: _____