

2024-2025 Verification Worksheet

Tax Non-Filing Statement



Your Free Application for Federal Student Aid (FAFSA®) was selected for review in a process called Verification, which requires our office, per federal law, to compare your FAFSA® results with required acceptable documentation. Our office may ask for additional documentation to resolve conflicting information in addition to this worksheet. In our review, if there are differences, our office will submit the corrections back to the federal processor and you will receive an updated FAFSA® reflecting the corrections. If you have questions about Verification, contact our office as soon as possible so that your financial aid will not be delayed.

STEP 1 - STUDENT INFORMATION

PLEASE PRINT LEGIBLY

Last Name _____ First Name _____ M.I. _____ WPU ID Number _____ Date of Birth _____

Phone Number (include area code) _____ Email address (primary contact method) _____

STEP 2 - TAX FILING STATUS AND INCOME INFORMATION—CALENDAR YEAR 2022

Only those that did not file taxes in 2022 need to complete this form. Use column as listed on the student's FAFSA. If you filed taxes do not check a box.

STUDENT YEAR - 2022	PARENT YEAR - 2022	OTHER PARENT YEAR - 2022	STUDENT'S SPOUSE (IF MARRIED) YEAR - 2022	REQUIRED DOCUMENTATION (if you checked a box)
<input type="checkbox"/> I worked in 2022, but am not required to file a Federal Income Tax Return (complete step 3)	<input type="checkbox"/> I worked in 2022, but am not required to file a Federal Income Tax Return (complete step 3)	<input type="checkbox"/> I worked in 2022, but am not required to file a Federal Income Tax Return (complete step 3)	<input type="checkbox"/> I worked in 2022, but am not required to file a Federal Income Tax Return (complete step 3)	<ul style="list-style-type: none"> Complete Verification of Income in step 3 Sign step 4 below Provide copies of W2 forms from all employers for 2022 Verification of non-filing for individuals who would file a return with a relevant tax authority other than the IRS (foreign country) dated on or after October 1, 2023.
<input type="checkbox"/> I did not work or earn income in 2022 (skip step 3)	<input type="checkbox"/> I did not work or earn income in 2022 (skip step 3)	<input type="checkbox"/> I did not work or earn income in 2022 (skip step 3)	<input type="checkbox"/> I did not work or earn income in 2022 (skip step 3)	<ul style="list-style-type: none"> Sign step 4 below Verification of non-filing for individuals who would file a return with a relevant tax authority other than the IRS (foreign country) dated on or after October 1, 2023.

STEP 3 - THOSE THAT WORKED BUT DID NOT FILE A TAX RETURN

(skip if you filed taxes OR did not earn any income)

Employer's Name	Person Who Earned Income	IRS W-2 Provided?	Total Amount Earned in 2022
<i>(Example) Warner Pacific University</i>	<i>Self</i>	<i>Yes</i>	<i>\$2,300.00</i>
			\$
			\$
			\$
			\$
			\$
			\$

STEP 4 - REQUIRED SIGNATURES ON THIS WORKSHEET

We declare that the information on this form is true, correct, and complete. Warner Pacific University has our permission to verify the information reported by obtaining documentation when needed. *A hand written signature, not typed, is required.*

Student Signature (required): _____ Date: _____

Parent Signature (if parent checked a box above): _____ Date: _____

Other Parent Signature (if other parent checked a box above): _____ Date: _____

Spouse's Signature (if spouse checked a box above): _____ Date: _____