



WARNER PACIFIC UNIVERSITY
SPRING 2022 CAMPUS PREPAREDNESS PLAN

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WPU Campus Preparedness Plan Overview

WPU's (WPU) administration, faculty, staff, and student leaders have been continually monitoring local and national developments related to COVID-19 and making adjustments accordingly. Our mission has not changed—Warner Pacific is a Christ-centered, urban, liberal arts university dedicated to providing students from diverse backgrounds an education that prepares them to engage actively in a constantly changing world. We see this pandemic through the lens of our mission, viewing our ability to provide excellent education as essential for our students and community.

We have reviewed a variety of scenarios for the Spring 2022 semester, including the flexibility to adjust as needed based on external conditions and public health guidance. As we navigate the COVID-19 pandemic, WPU's top priority is ensuring the safety and well-being of the entire Warner Pacific community. WPU is following recommendations and guidance issued by county, state, and federal authorities, and agencies, including the Centers for Disease Control and Prevention (CDC) and the Oregon Health Authority (OHA) as part of our efforts to keep everyone safe and healthy.

The University preparedness team continues to monitor information on COVID-19 and is constantly evaluating ways to minimize the spread of the virus on campus. Because the evolving situation with the pandemic means there are inherent uncertainties, WPU will adjust our plans based on guidance from local, state, or federal agencies. Adjustments to the plan will be communicated through WPU email and website.

Disclaimer

This Preparedness Plan is for informational and instruction purposes. It does not constitute a contract between WPU and any student, employee, contractor, vendor, or other person or entity.

Symptoms & Exposure

WPU seeks to educate the community on the symptoms and exposure dangers related to COVID-19. Our Exposure and Symptom guide can help you determine if you have symptoms or exposure that would require you to quarantine.



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COVID-19 SYMPTOMS & EXPOSURE

DO YOU HAVE THESE SYMPTOMS?

- Fever of 100.4 or higher
- Chills
- Shortness of Breath or Difficulty Breathing
- Fatigue
- Muscle or Body Aches
- Headache
- New Loss of Taste or Smell
- Sore Throat
- Congestion or Runny Nose
- Nausea or Vomiting
- Diarrhea

HAVE YOU HAD KNOWN EXPOSURE?

“Close Contact” -- being within 6 ft of a person for more than 15 minutes in a 24-hour period who has tested positive for COVID-19.

FULLY VACCINATED?

If you have been exposed by a COVID-19 positive individual:

1. And were vaccinated more than 6 months ago with Pfizer or more than 2 months ago with J&J vaccine, and have not had the booster shot, you must quarantine for 5 days, and wear a tight fitting mask for 5 additional days at all times when with others.

2. If you have been vaccinated and had the booster shot, you are not required to quarantine, but it is highly advisable to wear a tight fitting mask that covers both nose and mouth when around all other people for 10 days.

Complete the COVID-19 Report form to help trace the virus on campus.

NON-VACCINATED?

If you have been exposed by a COVID-19 positive individual:

You must quarantine for 5 days, and wear a tight fitting mask for 5 additional days at all times when with others.

Complete the COVID-19 Report form to help trace the virus on campus.

REGARDLESS OF VACCINATION STATUS

If you start to have symptoms and or test positive your quarantine period will be 5 days from the start of the symptoms, or the positive test (whichever comes first) followed by 5 days of wearing a tight fitting mask when with any other person.

Please note that if you are still symptomatic (fever, runny nose, or significant cough) after 5 days then you should continue to quarantine until those symptoms abate (no fever for 24 hours without fever reducing medication, and no runny nose or significant cough).

Even if you test negative, you must quarantine for 5 days (test must occur 3-5 days after exposure) 



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Contact Tracing

Contact tracing is the process of gathering information regarding individuals who may have an infectious illness and the people they may have been in close contact with while they were contagious. When a person reports that they have an active positive COVID-19 diagnosis, contact tracers will reach out to find out more about their symptoms, determine where they have been and who else may have been exposed. The tracer may offer instructions including but not limited to quarantine/isolation instructions, academic accommodations, or COVID-19 testing. Contact Tracers will never ask for your social security number, money, bank account information, salary information or credit card information.

WPU's COVID-19 Response Team will, based on information gained during contact tracing, also reach out to impacted students to assist with faculty notification and isolation spaces and meal delivery for residential students. A member of the WPU response team will also assist in determining, based on quarantine and isolation protocols, when it is safe for an individual to return to campus contact with the individual.

WPU COVID-19 OPERATIONS PLAN 2021-22



**KNIGHTS'
PLEDGE**



**HEALTH &
WELLNESS
RESOURCES**



**HOUSING
MODIFICATIONS**



**AIR
FILTRATION**



**CLEANING &
SANITIZING**

These steps and a shared commitment to maintaining public health will help us continue to minimize the spread of COVID-19 at WPU.

warnerpacific.edu/knightspledge/covid-19-faq

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Preparedness Plan

WPU has created a plan for the 2021-22 academic year that focuses specifically on the concerns that have developed related to COVID-19. In conjunction with our Communicable Infectious Disease Protocol, the Preparedness Plan outlines five actions WPU is taking to minimize the spread of COVID-19 that include:

- Knights' Pledge
- Health and Wellness Resources
- Housing Modifications
- Air Filtration
- Cleaning and Sanitizing

KNIGHTS' PLEDGE 2021-22

As a community that honors one another, we commit to protecting our own health, the health of others, and the health of the entire Warner Pacific community through the following actions:

-  **FACE COVERINGS**
-  **PHYSICAL DISTANCING**
-  **PERSONAL HYGIENE**
-  **SELF-MONITORING**
-  **SELF-REPORTING**

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warnerpacific.edu/knightspledge

These steps and a shared commitment to maintaining public health will help us continue to minimize the spread of COVID-19 at WPU.

Knights' Pledge

The Knights' Pledge is our shared commitment to practices that protect the health of ourselves, others, and our campus community as we begin to re-engage in more in-person learning environments. WPU students and employees will be asked to sign the pledge and commit to its actions as our policies and guidelines continue to mature as new information and new mandates are defined. A summary of each the pledge's key points is provided below:

Face Coverings

All employees, students, and visitors will be required to wear their masks indoors in common areas (hallways, stairwells, restrooms, etc.), classrooms, and conference rooms. Employees working in cubicle environments will be required to wear their masks, and employees with traditional offices (four walls and a door) must wear their mask when someone enters their office.

Vaccination Requirements for Specific Programs

While Warner Pacific is not mandating vaccinations for all students; vaccinations are required for Nursing students in clinical placements and Education students in school settings in accordance with partner guidelines. Vaccinations may be required to meet educational objectives for other programs (Social Work) in which external placement settings (clinicals, fieldwork, student teaching) mandate proof of vaccination.

Personal Hygiene

We encourage employees and students to regularly wash hands with soap and water and use hand sanitizer when washing hands is not possible. Keep clothing, belongings, and personal spaces and shared common spaces clean.

Self-Monitoring

Everyone coming to campus will self-monitor for COVID-19 related symptoms and stay home if they have been diagnosed with COVID-19 or have been in close contact with someone with COVID-19. Anyone with symptoms should not go to their WPU destination (class, office, etc.) and should consult a healthcare provider.

According to the new CDC guidelines for **vaccinated individuals** your isolation period for exposure without symptoms depends on when you were vaccinated, and if you have had the booster shot.

Please read carefully:

1. **If you have been vaccinated and had the booster shot** then you are not required to quarantine, but it is highly advisable to wear a tight fitting mask that covers both nose and mouth when around all other people for 10 days.
2. **If you are unvaccinated or were vaccinated more than 6 months ago with Pfizer/Moderna or more than 2 months ago with J&J vaccine, and have not had**

the booster shot then you must quarantine for 5 days, and wear a tight fitting mask for 5 additional days at all times when with others.

3. **Regardless of vaccination status, if you start to have symptoms and or test positive** then your quarantine period will be 5 days from the start of the symptoms, or the positive test (whichever comes first) followed by 5 days of wearing a tight fitting mask when with any other person.
 - a. Please note that if you are still symptomatic (fever, runny nose, or significant cough) after 5 days then you should continue to quarantine until those symptoms abate (no fever for 24 hours without fever reducing medication, and no runny nose or significant cough).
 - b. Even if you test negative, you must quarantine for 5 days (test must occur 3-5 days after exposure)
4. Complete the COVID-19 Report form to help trace the virus on campus.

For any questions regarding coronavirus testing, please contact OHA Health Information Center at 1-971-673-2411 or How to find a COVID-19 Vaccine in Oregon (egov.com)

For any questions regarding WPU COVID reporting, please contact the following individuals:

- Gene Hall, COVID-19 Response Manager & Counseling Center Director: 503-517-1119 or ghall@warnerpacific.edu
- Rachel Lea, Vice President of Human Resources: 503-517-1092 or hr@warnerpacific.edu
- For Student Questions: Vanessa Guerrero, Director of Residence Life: 503-517-1098 or vguerrero@warnerpacific.edu
- For Employee Questions: Sylvia Lavoie, Human Resources Generalist: 503-517-1205 or hr@warnerpacific.edu

Self-Reporting

Individuals who have tested positive for or have been exposed to COVID-19 must follow WPU guidelines for isolation and cooperate with WPU's contact tracing program. Anyone who tests positive for COVID-19 and has been in a WPU owned or operated facility must share information at warnerpacific.edu/COVIDreport so that the health and safety of others can be addressed. People who are determined to be close contacts must adhere to all quarantine requirements for COVID-19.

What if I want to report a concern about another student?

Questions and concerns about COVID-19 related issues can be directed to a member of the COVID-19 Response Team:

- Gene Hall, COVID-19 Response Manager & Counseling Center Director: #503-517-1119 or ghall@warnerpacific.edu
- Rachel Lea, Vice President of Human Resources: #503-517-1092 or hr@warnerpacific.edu

- Vanessa Guerrero, Director of Residence Life: #503-517-1098 or vguerrero@warnerpacific.edu
- Ashlee Spearman, Vice President for Student Success and Engagement: #503-517-1056 or aspearman@warnerpacific.edu
- Dwight Sanchez, Vice President of Enrollment and Recruiting: #503-517-1582 or dsanchez@warnerpacific.edu
- Connie Wang, Athletic Trainer: #503-517-1063 or cwang@warnerpacific.edu
- Sylvia Lavoie, Human Resources Generalist: #503-517-1205 or hr@warnerpacific.edu

Concerns about In-Person Learning

With a return to primarily in-person learning, there is no way to make a blanket request to take classes fully online that are not already designed and scheduled in that format. If you have specific documented health concerns or reasons you cannot be vaccinated and/or wear a mask and need learning accommodations, please contact the Disabilities Resource Center disabresource@warnerpacific.edu

Health and Wellness Resources

Warner Pacific will provide multiple resources to support students during COVID-19 and beyond. These resources include:

Knights Care

WPU's Knights Care offers every full-time student 24/7 Medical visits, TalkNow visits (24/7 mental health support), Scheduled Counseling visits and Health Coaching visits. Physicians, counselors, and health coaches can treat/discuss a wide range of common conditions, and after talking to you, will decide on the best course of treatment.

Counseling Center

The Counseling Center staff are available for both virtual and in-person appointments this Fall. The center will schedule clients so that there is minimal interaction, and spaces are being reconfigured for appropriate distancing, ventilation, and sanitizing for in-person counseling.

Support Services

Support services such as Counseling, Academic Tutoring, Success and Retention Services, Disabilities Resources, and more are available through both in person and phone/video conferencing meetings. Students may contact the relevant departments to schedule appointments in advance. More information about access to student success resources can be found at <https://www.warnerpacific.edu/support-services>.

Housing Modifications Space Assignments

Students who choose to live on campus during the 2021-22 Academic Year will be assigned a single-occupancy bedroom for the semester for all housing, including WPU's residence halls and 1-bedroom and 2-bedroom apartments. WPU has moved to single-occupancy only bedrooms to ensure that housing can remain open for students no matter what direction the pandemic takes.

Residence Life Events

Our top priority is creating an engaging environment within our residential spaces while maintaining appropriate distancing and health measures, when appropriate. Throughout the semester, Residence Life will primarily host in-person outdoor events (weather permitting) with occasional virtual programs, resident advisor check-ins, and in-person residence life coordinator meet and greets. Students will have access to facilitated discussions about movies, podcasts, and recordings and have the opportunity to access “grab and go” programming materials to help create connection to the residential community. Student Success and Engagement will continue to highlight content and programs from across campus that students may participate in.

Resident Expectations

Residents are expected to follow WPU rules, policies, and guidelines concerning mask expectations.

Residence Life Guests and Visitation

Effective January 5-January 30, 2022, guest visitation is suspended. Residential students are allowed to interact (socially distant) within the 24-hour lounge spaces while masked.

All students and visitors will be required to wear their masks in all indoor common areas (hallways, stairwells, restrooms, etc.), classrooms, and conference rooms, and in outdoor areas where physical distance cannot be maintained. All residents are allowed to have guests and visitors on campus. However, we do encourage residents to meet with other students in outdoor spaces, when possible.

Residence Quarantine

If a residential student is diagnosed with COVID-19 or has known contact with another COVID-19 positive person and is exhibiting symptoms, the student will be asked to quarantine at home or will be moved to a university reserved quarantine space if they are living in a residence with shared restrooms and common spaces.

Air Filtration

As WPU re-opened our facilities, we have evaluated air circulation and the schedule for changing air filters. To minimize the spread of COVID-19 we have increased the frequency of air filter replacement and have deployed mobile air purifiers with ionization and/or UV light in rooms where circulation was inadequate.

Cleaning and Sanitizing

In alignment with public health recommendations, the University has continued taking measures to prevent community spread of COVID-19, which include enhanced cleaning and disinfection procedures focused on high-touch surfaces, such as residence hall communal rooms, public restrooms, exercise rooms, library tables, buttons, handrails, tables, faucets, doorknobs, and shared keyboards. Increased frequency of cleaning and disinfecting with attention to these areas helps remove bacteria and viruses, including the novel coronavirus. Questions for Enhanced Cleaning and Disinfecting Protocols, please contact Daniel Robles at ext. 1219.



Classroom Sanitization

CDC Guidelines recommend that high use areas be sanitized at least once a day, and “high touch” areas (like keyboards, mouse) be sanitized between each user. Campus Safety/Facilities will be doing full sanitization once per day, but we are asking instructors to wipe down their keyboards and mouse before class. In addition, students can wipe down their desk/table if they choose. Every classroom will be stocked with supplies to do so. Instructors will also be given their own markers/erasers to minimize contact.

Residential Cleaning and Sanitization

Custodial Services will continue to implement and modify its cleaning protocols to address COVID-19 or other public health conditions in the interest of minimizing the spread of disease. Housing & Residence Life will educate and inform residential students on appropriate cleaning protocols within their assigned spaces to reduce the spread of COVID-19 within the residence halls.

Additional Information about Campus Services and Programming

The following information is included to provide guidance for the community in regard to questions about regular campus services and programming that may have been adjusted due to COVID-19.

Academic Calendar

The first day of Traditional academic instruction for Spring 2022 is January 10, 2022. Professional and Graduate Studies classes will return January 4, 2022.

The academic calendar for the full academic year can be located online at <https://www.warnerpacific.edu/wp-content/uploads/2021/05/Academic-Calendar-2021-2022.pdf>

This calendar outlines holidays, the finals schedule, commencement, and other planned deadlines.

Technology Requirements for Students

Each year WPU shares the technology standards that will meet academic guidelines. While these standards have not changed due to COVID-19, it is especially important to have reliable technology to participate in class during the upcoming semester.

Students are required to have use of a computer system with at least the following specifications.

- Processor: i3Pro
- Memory: 4gb (8gb preferred for better performance)
- Storage: 128gb (SSD will give much better performance than a larger traditional disk drive)
- Web Camera and microphone
- Operating system: Windows 10
- Internet service
- Software:

- Google Chrome
- Adobe Reader
- Currently updated anti-virus software
- MS office (available free to students at <https://portal.office.com/> using your Warner Pacific email and password)
- Free Zoom account (under your Warner Pacific email address)

Things you must know how to do on your system:

- Install software and browser plug-ins
- Turn off pop-up blockers
- Set-up your Warner Pacific email account and monitor it regularly

WPU understands that not everyone has a computer or internet service. The campus computer labs remain available to students as a resource. More information is forthcoming about recommended computer/technology options for purchase.

Access Control (Entering and Exiting Buildings)

The goal of the access control systems is to provide building access outside of normal operating hours while ensuring the safety of faculty, staff, and students. Access control uses a proactive approach to enhance campus security for crime prevention.

Building access is requested by submitting an "ID Card Agreement" form. Requests can be found in the Student Life Center. Requests at the start of the semester will take longer and will be processed in the order they are received. It is important to note that just because an employee or student worker works in a specific building, they do not automatically have after-hours access into the building.

The Department of Campus Safety retains a copy of the University access list, and individuals on the list should contact Campus Safety for officer assistance with access to doors/buildings not equipped with a card reader as needed. Staff, faculty, and students who have been granted permission to access buildings controlled by card reader use their university ID cards for entrance.

During normal business hours, the administrative facilities at WPU are open and accessible to students, staff, faculty, and visitors of the University. Academic facilities are accessible to students, staff, faculty, and authorized guests while building is open. After hours and during breaks, these facilities are locked and only accessible by University ID (Knights Badge).

Food Service

Effective January 5-January 30, 2022, the Cafeteria will remain open at reduced capacity and students are encouraged to use grab and go options.

Currently, Food services is open with all stations as normal including new platforms. Food Services will continue to use online ordering through the BiteU app. Food services will continue to follow the recommended CDC, local, state and University guidelines. More



information is available on our website. Updated operating hours and platform can be found here: <https://warnerpacific.sodexomyway.com/>.

Tables in the dining hall will be distanced, and masks are recommended as much as possible when not eating or drinking and when social distancing measures are difficult to maintain.

Chapel & Service Learning

Effective January 5-January 30, 2022, Chapel activities will be available virtually.

As part of the faith and service requirement for students at WPU, we provide opportunities to engage in these areas. WPU's commitment to Faith and Service remains the same as previous years for all students, with offerings both in-person events and remote offerings via Zoom various times per week.

There will be many standard opportunities for students to engage in our unique community gatherings during the Spring 2022 semester. Traditional Chapels will be conducted on Tuesdays and Thursdays. WPU also plans to offer several in-person live meditative-worship events (Uphill & Unplugged) during the semester. Capacity for the in-person live events will be determined based on what is allowed at the time of scheduling. Students may also receive "faith credit" for having a 1-on-1 conference (live or virtual) with the University Pastor (or a representative/designee).

Service learning and civic engagement opportunities will be provided throughout the Spring semester. Please visit WPU Faith and Service Commitment for more information on the Faith and Service requirements

For the Spring semester, students will be expected to fully participate in the Faith and Service Commitment. The Student Success and Engagement Team is planning to provide an array of opportunities to meet the needs of the students and community, including the requirements set forth by WPU.

Student Activities

Student activities will continue through the semester in both in-person and remote options based on the county's risk level. Student programs will resume in person meetings, following the COVID-19 guidelines. You can find information about the different Student Clubs, Multicultural Organizations, and other student activities in the Student Life Center outside of Tabor Grind in Egtvedt Hall and in the WPU campus free app.

Workplace Guidance

Employees have been asked to conduct meetings via virtual platforms and phone as much as possible, and follow the mask and social distancing guidelines regardless of vaccination status.

Occupational Safety and Health Administration (OSHA) COVID-19 Emergency Temporary Standard (ETS) Vaccination/Testing Policy

OSHA has announced the anticipated adoption of an ETS requiring all employers of 100 or more employees to mandate COVID-19 vaccination or regular weekly testing of all workers. Employees must upload their vaccination status and documentation or formally request a vaccination exemption no later than January 31, 2022. All forms and links to submit vaccination status can be found on the [WPU COVID-19 Updates page](#).

Effective February 9, 2022, all employees will be required to be fully vaccinated or submit weekly negative test results. Please refer to the OSHA COVID-19 ETS Vaccination/Testing Policy for more information (this information is subject to change).

Travel

WPU asks that students and employees carefully consider any travel outside of the local area. Minimizing travel and following normal preventative measures to slow the spread of the virus by wearing face coverings, handwashing, physical distancing and monitoring their health will limit exposure to COVID-19.

After domestic travel:

Fully-vaccinated individuals should self-monitor for symptoms and get tested if they exhibit symptoms.

Non-vaccinated individuals should get tested 3-5 days after travel. Even if the individual receives a negative test result, they need to quarantine for 5 days (based on the CDC guidelines). The quarantine clock starts the day after they return from travel, so they would return to campus on the 6th day after initiating quarantine depending on testing.

Students must proactively communicate with instructors and relevant staff regarding the potential need for quarantine. Students are expected to report exposure and/or positive test to Warner via the reporting sheet at <https://www.warnerpacific.edu/resources/covid-19/covid-19-reporting/>.

Employees must proactively communicate with their direct supervisor regarding the potential need for quarantine. Employees are expected to report exposure and/or positive test to Warner Pacific via the COVID-19 Reporting Form at <https://www.warnerpacific.edu/resources/covid-19/covid-19-reporting/>.

After international travel:

Per the CDC website, all air passengers ages 2 or older, regardless of citizenship or vaccination status, must show a negative result of a COVID-19 viral test or documentation of recovery from COVID-19 before they board a flight to the United States.

Students must proactively communicate with instructors and relevant staff regarding the potential need for quarantine. Students are expected to report exposure and/or positive test to

Warner Pacific via the COVID-19 Reporting Form at <https://www.warnerpacific.edu/resources/covid-19/covid-19-reporting/>.

Employees must proactively communicate with their direct supervisor regarding the potential need for quarantine. Employees are expected to report exposure and/or positive test to Warner Pacific via the COVID-19 Reporting Form at <https://www.warnerpacific.edu/resources/covid-19/covid-19-reporting/>.

Closing

The health and safety requirements that have been developed are intended to minimize the spread of COVID-19. These steps reinforce our shared commitment to maintaining public health making our return to campus this fall possible. While this pandemic is altering the way we navigate life together, the WPU community has long demonstrated a spirit of commitment and collaboration to each other that allows us to achieve our academic goals. We are asking that you dedicate yourself to that same commitment this year as we pursue education while combating COVID-19 together.

Questions and Concerns

Questions or concerns about WPU's Campus Preparedness Plan can be submitted to: Vice President of Human Resources, Rachel Lea at hr@warnerpacific.edu or 503-517-1092 Interim Vice President for Academic Affairs, Dr. Miriam Chitiga at mchitiga@warnerpacific.edu

COVID-19 Resources

Centers for Disease Control and Prevention

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

Multnomah County

<https://multco.us/novel-coronavirus-COVID-19>

Oregon Health Authority

<https://govstatus.egov.com/OR-OHA-COVID-19>

Oregon Health Authority's COVID-19 Dashboards

<https://public.tableau.com/app/profile/oregon.health.authority.COVID.19/viz/Oregons-COVID-19DataDashboards-TableofContents/TableofContentsStatewide>

Oregon Higher Education Coordinating Commission: Guidance for Activities at Oregon Colleges and Universities

<https://www.oregon.gov/highered/Pages/index.aspx>

<https://multco.us/novel-coronavirus-COVID-19/COVID-19-testing>

<https://news.ohsu.edu/2020/08/06/preparing-for-the-novel-coronavirus-at-ohsu>

WPU COVID-19 FAQs <https://www.warnerpacific.edu/COVID-19-faq/>

