



WARNER PACIFIC UNIVERSITY
FALL 2021 CAMPUS PREPAREDNESS PLAN

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WPU Campus Preparedness Plan Overview

WPU's (WPU) administration, faculty, staff, and student leaders have been continually monitoring local and national developments related to COVID-19 and making adjustments accordingly. Our mission has not changed—Warner Pacific is a Christ-centered, urban, liberal arts university dedicated to providing students from diverse backgrounds an education that prepares them to engage actively in a constantly changing world. We see this pandemic through the lens of our mission, viewing our ability to provide excellent education as essential for our students and community.

We have reviewed a variety of scenarios for the Fall 2021 semester, including the flexibility to adjust as needed based on external conditions and public health guidance. As we navigate the COVID-19 pandemic, WPU's top priority is ensuring the safety and well-being of the entire Warner Pacific community. WPU is following recommendations and guidance issued by county, state, and federal authorities, and agencies, including the Centers for Disease Control and Prevention (CDC) and the Oregon Health Authority (OHA) as part of our efforts to keep everyone safe and healthy.

The University preparedness team continues to monitor information on COVID-19 and is constantly evaluating ways to minimize the spread of the virus on campus. Because the evolving situation with the pandemic means there are inherent uncertainties, WPU will adjust our plans based on guidance from local, state, or federal agencies. Adjustments to the plan will be communicated through WPU email and website.

Disclaimer

This Preparedness Plan is for informational and instruction purposes. It does not constitute a contract between WPU and any student, employee, contractor, vendor, or other person or entity.

Return to In-Person Learning

WPU is planning a return to normal in-person operations for instruction and student engagement with some added precautions adopted under COVID-19 operations. WPU has added ventilation and sanitization precautions for in-person classroom experiences. There are additional online classes available. Fully online programs through our Professional and Graduate Studies Program will continue to be an option for students.


The success of our efforts is dependent on each member of the campus community consistently taking steps to keep themselves and our entire community healthy and safe. All students and employees are expected to fully comply with the policies, protocols and guidelines outlined in this document. Failure to do so may result in corrective action.

A great deal of work has also occurred to address logistical challenges (including technology considerations, spatial configurations, and conduct and safety protocols) prior to the start of the academic year to promote and sustain a safe return.

We are requiring students and employees to report if they receive a COVID-19 diagnosis or exposure through close contact with another individual who has a confirmed case of COVID-19. Individuals can report their status at warnerpacific.edu/COVIDreport. The community will be notified when an active COVID-19 positive case is disclosed via our online COVID-19 Dashboard which can be found at warnerpacific.edu/COVID-dashboard.

Symptoms & Exposure

WPU seeks to educate the community on the symptoms and exposure dangers related to COVID-19. Our Exposure and Symptom guide can help you determine if you have symptoms or exposure that would require you to quarantine.



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WARNER PACIFIC UNIVERISTY COVID-19 SYMPTOMS & EXPOSURE

DO YOU HAVE THESE SYMPTOMS?	<ul style="list-style-type: none">• Fever of 100.4 or higher• Chills• Shortness of Breath or Difficulty Breathing• Fatigue• Muscle or Body Aches	<ul style="list-style-type: none">• Headache• New Loss of Taste or Smell• Sore Throat• Congestion or Runny Nose• Nausea or Vomiting• Diarrhea
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HAVE YOU HAD KNOWN EXPOSURE?	“Close Contact” -- being within 6 ft of a person for more than 15 minutes in a 24-hour period who has tested positive for COVID-19.
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FULLY VACCINATED? <p>If you have been exposed by a COVID-19 positive individual: There is no requirement to quarantine or get tested for COVID-19 unless you experience symptoms.</p> <p>Complete the COVID-19 Report form to help trace the virus on campus.</p>	NON-VACCINATED? <p>If you have been exposed by a COVID-19 positive individual: Get tested and quarantine until you receive test results.</p> <p>If you test positive or choose not to be tested for COVID-19, you must quarantine for 10 days from the onset of symptoms or the date of the positive test to stop the spread to others who may be unable to be vaccinated due to health conditions or age</p> <p>Even if you test negative, you must quarantine for 7 days (test must occur on day 5 or later)</p> <p>Complete the COVID-19 Report form to help trace the virus on campus.</p>
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Contact Tracing

Contact tracing is the process of gathering information regarding individuals who may have an infectious illness and the people they may have been in close contact with while they were contagious. When a person reports that they have an active positive COVID-19 diagnosis, contact tracers will reach out to find out more about their symptoms, determine where they have been and who else may have been exposed. The tracer may offer instructions including but not limited to quarantine/isolation instructions, academic accommodations, or COVID-19 testing. Contact Tracers will never ask for your social security number, money, bank account information, salary information or credit card information.

WPU's COVID-19 Response Team will, based on information gained during contact tracing, also reach out to impacted students to assist with faculty notification and isolation spaces and meal delivery for residential students. A member of the WPU response team will also assist in determining, based on quarantine and isolation protocols, when it is safe for an individual to return to campus contact with the individual.

WPU COVID-19 OPERATIONS PLAN 2021-22



**KNIGHTS'
PLEDGE**



**HEALTH &
WELLNESS
RESOURCES**



**HOUSING
MODIFICATIONS**



**AIR
FILTRATION**



**CLEANING &
SANITIZING**

These steps and a shared commitment to maintaining public health will help us continue to minimize the spread of COVID-19 at WPU.

warnerpacific.edu/knightspledge/covid-19-faq

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Preparedness Plan

WPU has created a plan for the 2021-22 academic year that focuses specifically on the concerns that have developed related to COVID-19. In conjunction with our Communicable Infectious Disease Protocol, the Preparedness Plan outlines five actions WPU is taking to minimize the spread of COVID-19 that include:

- Knights' Pledge
- Health and Wellness Resources
- Housing Modifications
- Air Filtration
- Cleaning and Sanitizing

KNIGHTS' PLEDGE
2021-22

As a community that honors one another, we commit to protecting our own health, the health of others, and the health of the entire Warner Pacific community through the following actions:

-  **FACE COVERINGS**
(recommended for non-fully-vaccinated individuals)
-  **PHYSICAL DISTANCING**
(recommended for non-fully-vaccinated individuals)
-  **PERSONAL HYGIENE**
-  **SELF-MONITORING**
-  **SELF-REPORTING**

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warnerpacific.edu/knightspledge

These steps and a shared commitment to maintaining public health will help us continue to minimize the spread of COVID-19 at WPU.

Knights' Pledge

The Knights' Pledge is our shared commitment to practices that protect the health of ourselves, others, and our campus community as we begin to re-engage in more in-person learning environments. WPU students and employees will be asked to sign the pledge and commit to its actions as our policies and guidelines continue to mature as new information and new mandates are defined. A summary of each the pledge's key points is provided below:

Face Coverings

All employees, students, and visitors will be required to wear their masks indoors in common areas (hallways, stairwells, restrooms, etc.), classrooms, and conference rooms. Employees working in cubicle environments will be required to wear their masks, and employees with traditional offices (four walls and a door) must wear their mask when someone enters their office.

Regardless of vaccination status, in outdoor settings in which individuals from different households are unable to consistently maintain physical distance, masks are required. Therefore, masks will be required at *all* WPU events where distance cannot be maintained.

Vaccination Requirements for Specific Programs

While Warner Pacific is not mandating vaccinations for all students, vaccinations may be required to meet educational requirements for particular programs (Social Work, Education, Nursing) in which external placement settings (clinicals, fieldwork, student teaching) mandate proof of vaccination.

Personal Hygiene

We encourage employees and students to regularly wash hands with soap and water and use hand sanitizer when washing hands is not possible. Keep clothing, belongings, and personal spaces and shared common spaces clean.

Self-Monitoring

Everyone coming to campus will self-monitor for COVID-19 related symptoms and stay home if they have been diagnosed with COVID-19 or have been in close contact with someone with COVID-19 (unless fully vaccinated and symptom free). Anyone with symptoms should not go to their WPU destination (class, office, etc.) and should consult a healthcare provider.

For fully vaccinated individuals

- There is no requirement to quarantine or get tested for COVID-19 unless you experience symptoms.

- Complete the COVID-19 Report form to help trace the virus on campus.

For non-vaccinated individuals

- If you have been exposed by a COVID-19 positive individual, get tested and quarantine until you receive test results.
- If you test positive or choose not to be tested for COVID-19, you must quarantine for 10 days from the onset of symptoms or the date of the positive test to stop the spread to others who may be unable to be vaccinated due to health conditions or age
- Even if you test negative, you must quarantine for 7 days (test must occur on day 5 or later after)
- Complete the COVID-19 Report form to help trace the virus on campus.

Free COVID-19 Vaccines will be available on campus on the following dates:

- Friday, August 27, 10:30 am-2 pm
- Saturday, August 28, 1-5 pm
- Wednesday, September 8, 4-8 pm
- Wednesday, September 29, 4-8 pm

For any questions regarding coronavirus testing, please contact OHA Health Information Center at 1-971-673-2411 or How to find a COVID-19 Vaccine in Oregon (egov.com)

For any questions regarding WPU COVID reporting, please contact the following individuals:

- Gene Hall, COVID-19 Response Manager & Counseling Center Director: 503-517-1119 or ghall@warnerpacific.edu
- Rachel Lea, Vice President of Human Resources: 503-517-1092 or hr@warnerpacific.edu
- Vanessa Guerrero, Residence Life Coordinator: 503-517-1098 or vguerrero@warnerpacific.edu

Self-Reporting

Individuals who have tested positive for COVID-19 must follow WPU guidelines for isolation and cooperate with WPU's contact tracing program. Anyone who tests positive for COVID-19 and has been in a WPU owned or operated facility must share information at warnerpacific.edu/COVIDreport so that the health and safety of others can be addressed. People who are determined to be close contacts must adhere to all quarantine requirements for COVID-19.

What if I want to report a concern about another student?

Questions and concerns about COVID-19 related issues can be directed to a member of the COVID-19 Response Team:

- Gene Hall, COVID-19 Response Manager & Counseling Center Director: #503-517-1119 or ghall@warnerpacific.edu
- Rachel Lea, Vice President of Human Resources: #503-517-1092 or hr@warnerpacific.edu
- Vanessa Guerrero, Residence Life Coordinator: #503-517-1098 or vguerrero@warnerpacific.edu
- Ashlee Spearman, Vice President for Student Success and Engagement #503-517-1056 or aspearman@warnerpacific.edu
- Shimeka Bruton, Executive Director of Admissions #503-517-1024 or arwright@warnerpacific.edu
- Kimberly Love, Retention and Student Success Manager: #503-517-1009 or klove@warnerpacific.edu
- Connie Wang, Athletic Trainer: #503-517-1063 or cwang@warnerpacific.edu

Concerns about In-Person Learning

With a return to primarily in-person learning, there is no way to make a blanket request to take classes fully online. If you have specific documented health concerns or reasons you cannot be vaccinated and/or wear a mask and need learning accommodations, please contact Jann McCaul, Disabilities Resource Coordinator, Jmccaul@warnerpacific.edu

Health and Wellness Resources

Warner Pacific will provide multiple resources to support students during COVID-19 and beyond. These resources include:

Knights Care

WPU's Knights Care offers every full-time student 24/7 Medical visits, TalkNow visits (24/7 mental health support), Scheduled Counseling visits and Health Coaching visits. Physicians, counselors, and health coaches can treat/discuss a wide range of common conditions, and after talking to you, will decide on the best course of treatment.

Counseling Center

The Counseling Center staff are available for both virtual and in-person appointments this Fall. The center will schedule clients so that there is minimal interaction, and spaces are being reconfigured for appropriate distancing, ventilation, and sanitizing for in-person counseling.

Support Services

Support services such as Counseling, Academic Tutoring, Success and Retention Services, Disabilities Resources, and more are available through both in person and phone/video conferencing meetings. Students may contact the relevant departments to schedule appointments in advance. More information about access to student success resources can be found at <https://www.warnerpacific.edu/support-services>.

Housing Modifications Space Assignments

Students who choose to live on campus during the 2021-22 Academic Year will be assigned a single-occupancy bedroom for the semester for all housing, including WPU's residence halls and 1-bedroom and 2-bedroom apartments. WPU has moved to single-occupancy only bedrooms to ensure that housing can remain open for students no matter what direction the pandemic takes.

Residence Life Events

Our top priority is creating an engaging environment within our residential spaces while maintaining appropriate distancing and health measures, when appropriate. Throughout the semester, Residence Life will primarily host in-person outdoor events (weather permitting) with occasional virtual programs, resident advisor check-ins, and in-person residence life coordinator meet and greets. Students will have access to facilitated discussions about movies, podcasts, and recordings and have the opportunity to access “grab and go” programming materials to help create connection to the residential community. Student Success and Engagement will continue to highlight content and programs from across campus that students may participate in.

Resident Expectations

Residents are expected to follow WPU rules, policies, and guidelines concerning mask expectations.

Residence Life Guests and Visitation

All students and visitors will be required to wear their masks in all indoor common areas (hallways, stairwells, restrooms, etc.), classrooms, and conference rooms, and in outdoor areas where physical distance cannot be maintained. All residents are allowed to have guests and visitors on campus. However, we do encourage residents to meet with other students in outdoor spaces, when possible.

Residence Quarantine

If a residential student is diagnosed with COVID-19 or has known contact with another COVID-19 positive person and is exhibiting symptoms, the student will be asked to quarantine at home

or will be moved to a university reserved quarantine space if they are living in a residence with shared restrooms and common spaces.

Air Filtration

As WPU re-opened our facilities, we have evaluated air circulation and the schedule for changing air filters. To minimize the spread of COVID-19 we have increased the frequency of air filter replacement and have deployed mobile air purifiers with ionization and/or UV light in rooms where circulation was inadequate.

Cleaning and Sanitizing

In alignment with public health recommendations, the University has continued taking measures to prevent community spread of COVID-19, which include enhanced cleaning and disinfection procedures focused on high-touch surfaces, such as residence hall communal rooms, public restrooms, exercise rooms, library tables, buttons, handrails, tables, faucets, doorknobs, and shared keyboards. Increased frequency of cleaning and disinfecting with attention to these areas helps remove bacteria and viruses, including the novel coronavirus. Questions for Enhanced Cleaning and Disinfecting Protocols, please contact Daniel Robles at ext. 1219.

Classroom Sanitization

CDC Guidelines recommend that high use areas be sanitized at least once a day, and “high touch” areas (like keyboards, mouse) be sanitized between each user. Campus Safety/Facilities will be doing full sanitization once per day, but we are asking instructors to wipe down their keyboards and mouse before class. In addition, students can wipe down their desk/table if they choose. Every classroom will be stocked with supplies to do so. Instructors will also be given their own markers/erasers to minimize contact.

Residential Cleaning and Sanitization

Shared spaces including lounges and laundry rooms are sanitized five days a week and cleaned daily. Cleaning materials are also available for residents to perform additional sanitization of areas they are using. Please only use the bathroom on your wing or floor. RAs will also sanitize shared spaces during nightly rounds.

Additional Information about Campus Services and Programming

The following information is included to provide guidance for the community in regard to questions about regular campus services and programming that may have been adjusted due to COVID-19.

Academic Calendar

The first day of Traditional academic instruction for Fall 2021 is August 30, 2021. Professional and Graduate Studies classes will return to fully in-person as of September 7, 2021.

The academic calendar for the full academic year (Fall and Spring semesters) can be located online at <https://www.warnerpacific.edu/wp-content/uploads/2021/05/Academic-Calendar-2021-2022.pdf>

This calendar outlines holidays, the finals schedule, commencement, and other planned deadlines.

Technology Requirements for Students

Each year WPU shares the technology standards that will meet academic guidelines. While these standards have not changed due to COVID-19, it is especially important to have reliable technology to participate in class during the upcoming semester.

Students are required to have use of a computer system with at least the following specifications.

- Processor: i3Pro
- Memory: 4gb (8gb preferred for better performance)
- Storage: 128gb (SSD will give much better performance than a larger traditional disk drive)
- Web Camera and microphone
- Operating system: Windows 10
- Internet service
- Software:
 - Google Chrome
 - Adobe Reader
 - Currently updated anti-virus software
 - MS office (available free to students at <https://portal.office.com/> using your Warner Pacific email and password)
 - Free Zoom account (under your Warner Pacific email address)

Things you must know how to do on your system:

- Install software and browser plug-ins
- Turn off pop-up blockers
- Set-up your Warner Pacific email account and monitor it regularly

WPU understands that not everyone has a computer or internet service. The campus computer labs remain available to students as a resource. More information is forthcoming about recommended computer/technology options for purchase.

Access Control (Entering and Exiting Buildings)

The goal of the access control systems is to provide building access outside of normal operating hours while ensuring the safety of faculty, staff, and students. Access control uses a proactive approach to enhance campus security for crime prevention.

Building access is requested by submitting an "ID Card Agreement" form. Requests can be found in the Student Life Center. Requests at the start of the semester will take longer and will be processed in the order they are received. It is important to note that just because an employee or student worker works in a specific building, they do not automatically have after-hours access into the building.

The Department of Campus Safety retains a copy of the University access list, and individuals on the list should contact Campus Safety for officer assistance with access to doors/buildings not equipped with a card reader as needed. Staff, faculty, and students who have been granted permission to access buildings controlled by card reader use their university ID cards for entrance.

During normal business hours, the administrative facilities at WPU are open and accessible to students, staff, faculty, and visitors of the University. Academic facilities are accessible to students, staff, faculty, and authorized guests while building is open. After hours and during breaks, these facilities are locked and only accessible by University ID (Knights Badge).

Food Service

Currently, Food services is planning on opening in the fall 2021 with all stations as normal including new platforms. Food Services will continue to use online ordering through the BiteU app. Food services will continue to follow the recommended CDC, local, state and University guidelines. More information is available on our website. Updated operating hours and platform can be found here: <https://warnerpacific.sodexomyway.com/>.

Tables in the dining hall will be distanced, and masks are recommended as much as possible when not eating or drinking and when social distancing measures are difficult to maintain.

Athletics

As of July 2, 2021 Warner Pacific, abiding by the [Cascade Collegiate Conference's \(CCC\) Commitment to Play Plan](#), expects all sports to return to regular scheduled seasons, beginning in Fall 2021. Updates for this and all information regarding Knights Athletics can be found at wpuknights.com. WPU will continue to follow all NAIA protocols and federal, state, and local guidance for a safe return to competition.

Chapel & Service Learning



As part of the faith and service requirement for students at WPU, we provide opportunities to engage in these areas. WPU's commitment to Faith and Service remains the same as previous years for all students, with primarily offering in-person events and some of the requirements in a remote setting.

There will be many standard opportunities for students to engage in our unique community gatherings during the Fall 2021 semester. Traditional Chapels will be conducted on Tuesdays and (small groups) "Sessions" will happen on Thursdays. WPU also plans to offer several in-person live meditative-worship events (Uphill & Unplugged) during the semester. Capacity for the in-person live events will be determined based on what is allowed at the time of scheduling. Students may also receive "faith credit" for having a 1-on-1 conference (live or virtual) with the Campus Pastor (or a representative/designee).

Service learning and civic engagement opportunities will be provided throughout the Fall semester in both in-person and virtual modalities. Our annual Common Day of Service is scheduled for September. Please visit WPU Faith and Service Commitment for more information on the Faith and Service requirements

For the Fall semester, students will be expected to fully participate in the Faith and Service Commitment. The Student Success and Engagement Team is planning to provide an array of opportunities to meet the needs of the students and community, including the requirements set forth by WPU.

Student Activities

Student activities will continue through the semester in both in-person and remote options based on the county's risk level. Student programs will resume in person meetings, following the COVID-19 guidelines. You can find information about the different Student Clubs, Multicultural Organizations, and other student activities in the Student Life and Multicultural Center outside of Tabor Grind in Egtdvet Hall and in the WPU campus free app.

Workplace Guidance

Employees have been asked to conduct meetings via virtual platforms and phone as much as possible, and follow the mask and social distancing guidelines based on vaccination status.

Travel

WPU asks that students and employees carefully consider any travel outside of the local area, that you voluntarily self-quarantine for at least 10 days before interacting with anyone in WPU community in-person. Minimizing travel and following normal preventative measures to slow the spread of the virus by wearing face coverings, handwashing, physical distancing and monitoring their health will limit exposure to COVID-19.


For fully vaccinated individuals:

- There is no need to quarantine after travel unless you test positive for COVID-19 or are experiencing symptoms.

For non-vaccinated individuals:

- You must quarantine for 10 days upon return.

Domestic Travel RECOMMENDATIONS AND REQUIREMENTS	Not Vaccinated	Fully Vaccinated
Get tested 1-3 days before travel	✓	
Get tested 3-5 days after travel and self-quarantine for 7 days. Self-quarantine for 10 days if you don't get tested.	✓	
Self-monitor for symptoms	✓	✓
Wear a mask and take other precautions during travel	✓	✓

 [cdc.gov/coronavirus](https://www.cdc.gov/coronavirus) CS323515-A 04/02/2021

Closing

The health and safety requirements that have been developed are intended to minimize the spread of COVID-19. These steps reinforce our shared commitment to maintaining public health making our return to campus this fall possible. While this pandemic is altering the way we navigate life together, the WPU community has long demonstrated a spirit of commitment and collaboration to each other that allows us to achieve our academic goals. We are asking that you dedicate yourself to that same commitment this year as we pursue education while combating COVID-19 together.

Questions and Concerns

Questions or concerns about WPU’s Campus Preparedness Plan can be submitted to: Vice President of Human Resources, Rachel Lea at hr@warnerpacific.edu or 503-517-1092 Vice President for Academic Affairs, Dr. Luke Goble at lgoble@warnerpacific.edu

COVID-19 Resources

Centers for Disease Control and Prevention
<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

Multnomah County

<https://multco.us/novel-coronavirus-COVID-19>

Oregon Health Authority

<https://govstatus.egov.com/OR-OHA-COVID-19>

Oregon Health Authority's COVID-19 Dashboards

<https://public.tableau.com/app/profile/oregon.health.authority.COVID.19/viz/OregonsCOVID-19DataDashboards-TableofContents/TableofContentsStatewide>

Oregon Higher Education Coordinating Commission: Guidance for Activities at Oregon Colleges and Universities

<https://www.oregon.gov/highered/Pages/index.aspx>

<https://multco.us/novel-coronavirus-COVID-19/COVID-19-testing>

<https://news.ohsu.edu/2020/08/06/preparing-for-the-novel-coronavirus-at-ohsu>

WPU COVID-19 FAQs <https://www.warnerpacific.edu/COVID-19-faq/>