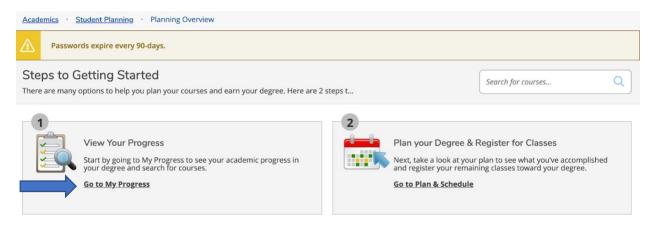
Choosing Your Courses

Registering for your classes happens in several steps. The first one is to add them to your schedule and get advisor approval.

To select and add courses to your schedule, go to the MyWP website. Under the Self-service menu find 'Academic Planning' and then click on the 'Student Planning' link.

Self-Service Menu	•		
VEBADVISOR FOR STUDENTS			
User Account		Self-Service Menu	•
Student Account		✓ WEBADVISOR FOR STUDENTS	
Financial Aid			
Communication		Academic Planning	
Academic Planning	>	Program evaluation	
Academics		Student Planning	>

Next you will press on the link found in the first box, labeled 'Go to My Progress'.



This is your progress page, where you can see how close you are to finishing your degree. If you scroll through the page you can see what credits you have filled and what still needs to be done.

For example, this student needs a class to complete the Spiritual Journey requirement. To find a class that qualifies you can click on the blue search button.

	uirements Expand All 🗸 2020 Catalog					
Co	mplete all of the following items.	A 3 of 13 Completed. Hide Details				
Tak	Spiritual Journey te REL 220 or REL 320 at Warner A mplete all of the following items.	1 0 of 1 Completed. Hide Details				
	Status	Course	Search	Grade	Term	Credits
	(i) Not Started					

There are 3 class options for this student to choose from. Let's say this student is interested in this first option, Religion 220 Christian Spiritual Formation.

You can add it to your schedule by clicking on 'View Available Sections for REL-220'.

Requisites: None	
Offered:	
Fall, Spring, Yearly	

This will lead to a drop menu with all the available sections and the dates and times they are offered.

If you decided you wanted the fall option, you would simply click on 'Add Section to Schedule'.

Fall Semester 2021

EL-220-01 hristian Spir	itual Formation		Add Section to Schedule
ats	Times	Locations	Instructors
21	T/Th 9:00 AM - 10:15 AM 8/30/2021 - 12/16/2021	Mt Tabor Lecture Course	
ing Semes	ter 2022		
<mark>EL-220-01</mark> hristian Spir	itual Formation		Add Section to Schedule
		Locations	Instructors
eats	Times	Locations	instructors

The pop-up menu will give more information on the course and then you will click 'add section'.

Section Detail	S		
REL-220-01 Christi Fall Semester 2021	an Spiritual Formation		
Instructors	TBD		
Meeting	T, Th 9:00 AM 10:15 AM		
Information	8/30/2021 - 12/16/2021		
	Mt Tabor, TBD (Lecture Cours	se)	U
Dates	8/30/2021 - 12/16/2021		
Seats Available	21 of 21 Total		
Credits	3		
Grading	Graded V		
	Close	Add Section	

If you know that you want a certain class, you can search for it using the search bar at the top of the page.

My Progress		Search for courses	Q
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Let's search for a COMM 200 class.

Just like before, after searching you will click 'View Available Sections for COMM 200'.

Now find the section you are interested in and click 'add section to schedule'.

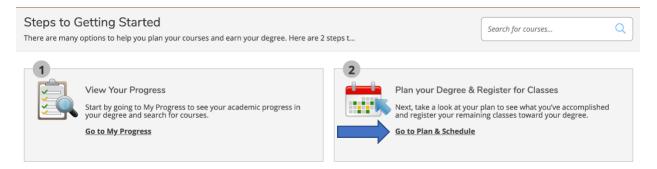
View Available	Sections for COMM-200		^
Fall Semester 202	21		
COMM-200-01 Interpersonal Co Runs from 8/30/2	mmunications 2021 - 10/17/2021		Add Section to Schedule
Seats	Times	Locations	Instructors
25	W 6:00 PM - 9:00 PM 8/30/2021 - 10/17/2021	Mt Tabor Lecture Course	

Then you can review the class information and press 'add section'.

Section Detail	S			
COMM-200-01 Inte Fall Semester 2021	rpersonal Communicatio	ons		
Instructors	TBD			
Meeting Information	W 6:00 PM 9:00 PM 8/30/2021 - 10/17/2021 Mt Tabor, TBD (Lecture Course)			
Dates	8/30/2021 - 10/17/2021			
Seats Available	25 of 25 Total			
Credits	2			
Grading	Graded V			
	Close	Add Section		

If you want to see what you have added to your schedule, go back to the Student Planning page by clicking on 'Academics' and then 'Student Planning'.

Then click on 'Go to Plan and Schedule' in the second box.



Here is where you can see the COMM 200 and the REL 220 classes that you have selected for your schedule.

There is also a summary at the top of the page showing Planned: 5 credits and Enrolled: 0 credits.

Plan your Degree and Schedule your course	S					Search for	courses	(
Schedule Timeline Advising Petitions & Waivers								
K Fall Semester 2021 - +					Remove Planned	Courses	Reg	ister Now
Filter Sections		🔒 Print	\supset		Pla	nned: 5 Credits Er	rolled: 0 Credits	Waitlisted: 0 Credit
COMM-200-01: Interpersonal Communications		Sun	Mon	Tue	Wed	Thu	Fri	Sat
✓ Planned	8am							
Credits: 2 Credits	9am			<u>REL-220-01</u> ×		REL-220-01 X		
Grading: Graded Instructor: TBD 8/30/2021 to 10/17/2021 Seats Available: 25	10am							
V Meeting Information	11am							
Register	12pm							
✓ View other sections	1pm							
	2pm							
	3pm							

Once you have finished planning your courses, you will need to request advisor approval before you can enroll in them.

To request advisor approval, click on the advising tab at the top of the page.

Plan your Degree and Schedule your courses	Search for courses Q
Schedule Timeline Advising Petitions & Walvers	
Semester 2021	Remove Planned Courses Register Now
Tilter Sections	Planned: 5 Credits Enrolled: 0 Credits Waitlisted: 0 Credits

Then click the 'Request Review' button.

Schedule Timeline	Advising	Petitions & Waivers		
My Advisors	J.			Request Review
Compose a Note				Last review requested on 3/18/2021 Course Plan last reviewed on 3/19/2021 by Waters, Marlo J.
Save Note				

It's also a good idea to call or email your advisor to talk about your schedule. Once your advisor has approved your schedule, your next step is to register. There is an additional video and PDF document explaining how to do so.