



MADISON IRCO SUN TUTOR

DEPARTMENT

Immigrant Refugee Community Organization (IRCO) SUN Program – 3005
Madison High School (2735 NE 82nd Ave – Work must be performed off-campus at Madison High School), paid through Warner Pacific University Federal Work-Study Program

QUALIFICATIONS

- Ability and desire to learn about educational instruction and curriculum in a public school setting.
- Ability and desire to work with high school-aged youth from a wide variety of backgrounds
- Ability to tutor at least one of the following high school-level classes: Math, Science, History, English, Essay Writing, English as a Second Language, or general study skills.
- Language skills in Spanish, Vietnamese, Somali, or another immigrant language highly valued but not required
- Must be available during Tutoring Center hours of operation (see Hours section).

DUTIES

- Assist Madison students with school work in after-school SUN Tutoring Center – general concepts, problem solving skills and making up missing assignments
- Make weekly notes about student participation and progress in SUN Tutoring
- Assist Tutoring Coordinator in providing a safe and supportive environment for after-school learning and academic support

COMPENSATION

Begins at Minimum Wage

HOURS

All tutoring takes place Monday-Thursday from 3:15 PM - 5 PM. Madison SUN Tutor must commit to tutoring at least 2 afternoons each week, and may tutor up to 4 afternoons each week.

CONTACT

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