



# CLASSROOM TEACHING ASSISTANT/AIDE

## DEPARTMENT

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Early Learning Center - 3020

## QUALIFICATIONS

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All staff must have a criminal background check. Before starting work, you must go to this website, pay a \$35 fee and connect your registry with the Early Learning Center:

<https://oregonearlylearning.com/providers-educators/providers-educatorsabr/#overview>

Within 90 days of hiring staff must complete their Licensure file with:

- First Aid / CPR training
- RRCAN and ICCHS (free online trainings)
- Food Handlers Card (\$10.00 online course)
- Current Transcripts and a resume

Aide in preschool-age programs shall:

- Be at least 18 years of age
- Have current certification in first aid / CPR.
- Aides will also complete training on policies and procedures appropriate to tasks assigned and will be given a period of training and supervision before having any brief unsupervised access to children.

## DUTIES

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Desire to work with preschool children with patience and kindness. Assist lead teacher with preschool activities, snacks, classroom management, and cleaning responsibilities. Preschool students are 3 to 5 years old.

## COMPENSATION

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Begins at Minimum Wage – Must be eligible for Federal Work Study Funding

## HOURS

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Open Five days a week Monday through Friday 8:00 am – 5:30 pm

## CONTACT

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Raquel DeWitt  
Director, Early Learning Center  
503-517-1081  
[rdewitt@warnerpacific.edu](mailto:rdewitt@warnerpacific.edu)