

## *Noteworthy Internships & Jobs (12/18)*

The Career Center is pleased to assist you in finding a job. Below are job Postings sent directly to the College. While most of the employment opportunities are with well-known/well-respected companies who are friends of the College, some are employers who found us through a variety of Ways. The Career Center has not vetted all the opportunities below. You should do your due diligence to verify the integrity, surety, and trustworthiness of any employer before submitting any personal information.

### **Fellowships:**

#### **Oregon Sea Grant**

Oregon Sea Grant is now accepting applications for the National Marine Fisheries Service/Sea Grant Graduate Fellowship Program in Marine Resource Economics. Application deadline is January 26<sup>th</sup>, 2018. The Oregon Sea Grant uses eSeaGrant, an online system for submitting fellowship applications. In order to access this system, you must email [eseagrant@oregonstate.edu](mailto:eseagrant@oregonstate.edu) by January 12, 2018 declaring your intent to apply. Oregon Sea Grant will host a brief, informational online seminar about our NOAA and Sea Grant Winter Graduate Fellowship Opportunities on Friday, January 5, 2018 from 10:00-10:30 am Pacific. After registering, you will receive a confirmation email containing information about joining the meeting. Register here: <https://zoom.us/meeting/register/0bb4a46a961316247510d14dfea9e911>. For more information regarding these opportunities, please visit: <http://seagrant.oregonstate.edu/education/sea-grant-scholars/fellowships-scholarships>.

#### **Mickey Leland Energy Fellowship Program**

The Mickey Leland Fellowship Program provides students with opportunities to gain hands-on research experience with the Department of Energy's Office of Fossil Energy. This program has mentored hundreds of the best and brightest students from across the nation for future careers in science, technology, engineering, and mathematics. Selected candidates will train under the mentorship of program official and scientists working on focused research projects. Eligibility requirements include being 18 years of age, being a US citizen, having a cumulative GPA of at least 3.0, and being currently enrolled full-time as a degree seeking student. To apply and for more information, visit [energy.gov/fe/mickey-leland-energy-fellowship](http://energy.gov/fe/mickey-leland-energy-fellowship). Application deadline is January 3<sup>rd</sup>, 2018.

## Networking:

### Providence College Inclusion Network

Providence Inclusion Network is a free opportunity to jump start the transition of postsecondary students from school to the workplace. They highly value students from all backgrounds, ethnicities, and walks of life to come and learn more about relevant topics in health care, increase exposure to professionals and career knowledge, and gain advantage in finding jobs at Providence. Students from all majors/programs are welcome to attend. These events are free, but registration is required. To register, please visit <https://www.eventbrite.com/e/bridging-the-gap-between-college-and-career-tickets-32099455335>.

## Jobs:

### Sales Representative – Pepsi

Pepsi is hiring a primary store-level sales person to provide service to large account supermarkets and growing businesses in assigned accounts. The position orders products to be delivered by another employee to the store. The sales representative also rotates and stocks products, builds displays, and sets up promotional materials and banners. This position is full time, day shift, and starting salary is \$48,927 annually. For immediate consideration, please visit [www.pepsicojobs.com](http://www.pepsicojobs.com).

### Metro Employment Opportunities- 6 Positions

Metro employees serve in a variety of roles - from economists to park rangers, cartographers to zookeepers, and recycling specialists to theater ushers. Positions available:

- Legal Intern-Office of Metro Attorney.
- Asset Management and Capital Planning (AMCP) Program Director.
- Payroll analyst (program analyst II).
- Cooks; Oregon Zoo.
- Relief facility security agent. Oregon Convention Center.
- Safety and security officer. Oregon Zoo.

To apply: For the full job announcement and a link to our online hiring center visit:

[www.oregonmetro.gov/jobs](http://www.oregonmetro.gov/jobs)

For notification of job openings, fill out a Job Alerts on jobs page.

### Lower Columbia Estuary- 2 Positions

The Lower Columbia Estuary Partnership is recruiting to fill two staff positions – an Accounting Assistant and a Limited Duration Environmental Educator. More details, position descriptions, application instructions, the on-line application forms, and other info can be found on the Estuary Partnership website at: [www.estuarypartnership.org/were-hiring-two-positions-open](http://www.estuarypartnership.org/were-hiring-two-positions-open)

- Accounting Assistant – will work closely with the Finance Manager to provide confidential accounting support in the areas of payroll, grants tracking, accounts receivable, accounts payable, and

human resources.

- Limited Duration Environmental Educator – will work closely with the Education Team and help provide classroom lessons, field experiences, and on-river trips. The anticipated timeline for this position is mid-February to mid-June but may be extended.

Applications for both positions are due Wednesday, January 17, 2018 by 4:00 p.m. Pacific Time.

### Childcare Provider

We are seeking out a trustworthy, responsible, and fun individual to provide childcare for our 5 and 7 year old daughters. We are a family of four - a pastor, a counselor and two awesome little girls. Our home is in Clackamas, and this individual would need to be available 8-10 hours a week, specifically Tuesday and Thursday afternoons from 2-6/7 p.m. During the summer this position could increase to 2-3 full days/week. The job includes picking up our two girls at school at 2 p.m. (thus, the individual must have their own vehicle and a good driving record), taking them home, engaging in homework, piano practice and play and helping with light housework and dinner prep. We are looking for someone we can invite in like another member of our family! Applicants should submit a resume and references, and will be background checked. Please send information to Mariah at [mariahlefeber@gmail.com](mailto:mariahlefeber@gmail.com)

### Multiple Positions – Hilton

There are a variety of positions open at four local Hilton Hotel locations: Hilton Portland, The Duniway, Hilton Vancouver, and Embassy Suites Portland Downtown. The positions include housekeeping, host/hostess, cook, server, barista, bartender, supervisor, revenue manager, security officer, chief engineer, and more. To review full job descriptions and to apply online, visit <http://jobs.hilton.com>.

### Multiple Positions - Allied Universal

Allied Universal provides service, systems, and solutions to protect and care for the people and businesses in our community. They are currently seeking employees in four diverse fields: security professional positions, corporate and field positions, technology and security systems, and janitorial positions. Many positions include medical, dental, and vision insurance, flexible spending accounts, and 401K plans. For more information and a complete list of job opportunities in your area contact Kacie Teague at [Kacie.teague@aus.com](mailto:Kacie.teague@aus.com) or apply online at <http://www.aus.com/careers>.

### Multiple Positions – Metro

Metro is the regional government that provides integrated resource management for the 24 cities and unincorporated areas in the Portland metropolitan area. Facilities, public assets and governance services include the Oregon Convention Center, the Oregon Zoo, Portland's Centers, Expo Center, transportation planning, growth management, solid waste system management and recycling services, and regional parks and natural areas. To view the complete job announcement, visit [www.oregonmetro.gov/jobs](http://www.oregonmetro.gov/jobs) or call 503-797-1570 to request a copy be sent to you via e-mail.

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## *Still Accepting Applications:*

### **Jobs:**

#### **Coach – Lil Kickers**

Do you lock working with kids? Are you creative, energetic, and enthusiastic? Lil Kickers is in search of dependable, fun, hardworking individuals to bring their personality into their classes. As one of the nation's largest child development programs for kids, they are looking for ambitious members to join their team of coaches. Applicants much have Saturday and Sunday morning availability. This position is part time with flexible hours. Instructors can earn up to \$12-15 per hour. There are three Portland locations with positions to fill. For contact information, please email [wsas1@warnerpacific.edu](mailto:wsas1@warnerpacific.edu).

#### **Experienced Fleet Technician – Pepsi**

This position performs diagnostic and repair work, including scheduled preventative maintenance and necessary repairs to automobiles, trucks, vans, and forklifts. This department includes a variety of positions and job opportunities, ranging from entry-level to master technicians; 3-5 years of relevant work experience are required for this experienced level position. Pepsi provides training and continuous education to continue your career development. This position is full time and the starting pay is \$24.71 per hour. A CDL A permit is required prior to hire. For more information or to apply visit [www.pepsicajobs.com](http://www.pepsicajobs.com).

#### **Research Consultant – Oregon Lottery**

The research Consultant is responsible for providing senior level consultation, project and vendor management, execution, and analysis across quantitative and qualitative market research. This will include consolation on business and market driven assumptions, potential product testing and launch scenarios and how to test and evaluate the impact from risks and opportunities. A valid driver's license is also required. To apply, visit <https://www.oregonlottery.org/about/explore-the-lotter-careers>.

#### **Local Sales Manager – KOIN 6**

KOIN 6 is seeking a local sales manager to lead, teach, and motivate the sales team along with growing local revenue. A bachelor's degree or equivalent plus three years of sales or management experience is required. Must also be fluent in office skills including Word, Excel, and PowerPoint. This position is full time. Applications must be input by 1/31/2018. If interested in applying, please visit the Nexstar Website at <https://nexstar.hua.hrsmart.com/hr/ats/posting/view/9496>.

#### **Worship Pastor – Community Church**

242 Community Church is seeking a full time worship pastor to help lead their congregation. Expectations include leading weekend worship, recruiting volunteers, training new recruits, providing pastoral care of the worship team, being able to sing well, playing a musical instrument (guitar preferably), and coaching campus arts team leaders. For additional information or to apply, contact

Derek Alzoni, Campus Pastor at [Derek@242community.com](mailto:Derek@242community.com) or visit their website at [www.242community.com](http://www.242community.com).

### **Bulk Delivery – Pepsi**

Position delivers large quantities of previously ordered products to high volume stores using a tractor/trailer truck. Position interacts with personnel at the store location responsible for accepting loads. Unloads pallets of products from the trailer with a pallet jack and place products in a designated area in the store's backroom. May be required to reload and restack cases of products ranging from 20-45 pounds per case. Pay scale is \$20.83-\$24.51 per union contract with step increases every 2 months. The position is full time and night shift. For more information or to apply visit [www.pepsicjobs.com](http://www.pepsicjobs.com).

### **Bi-lingual Field Sales Representative – Oregon Lottery**

The Field Sales Representative, in direct consultation with Lottery retailers, is responsible for optimizing sales and maintaining successful relationships between retail accounts and the Lottery. Preferences include fluency in Chinese, Korean, Vietnamese, or Japanese. Four years of account management and/or field sales experience is required. Applicants must be at least 21 years of age to working bars and taverns where product and equipment is located. A valid driver's license is also required. To apply, visit <https://www.oregonlottery.org/about/explore-the-lotter-careers>.

### **Class Area Coordinator – Journey Theater Arts Group**

The Class Area Coordinator is a part time position of 8-10 hours per week during each school year. The pay is \$11.25 per hour. The primary functions for this position are onsite supervisor for classes, communication between the executive staff, the office, and the local area, and being an inspirational leader and motivator. If interested, please apply, send a cover letter, resume, three references, and a completed JTAG application to [b.larson@journeytheater.org](mailto:b.larson@journeytheater.org).

### **Lead Child Care Attendant – Rose City Park Presbyterian Church**

The Lead Child Care Attendant is responsible for the care of infants through age five during the Sunday morning worship/meeting time. The attendant will be the primary contact with parents and will provide a safe play/learning experience for the children. The attendant will supervise the assistant attendant and volunteers. Hours: Sunday mornings, 9:15 to 12:15. This position pays \$15.00 hourly. Interested candidates should send a resume and cover letter to [rcppcpersonnel@gmail.com](mailto:rcppcpersonnel@gmail.com), attention Gail Black. Deadline to apply is November 14, 2017.

### **Barista – New Faith Based Coffee Shop**

New Faith Based Coffee Shop in SE PDX is seeking a barista to be part of a team who can train at-risk youth in job skills in a coffee shop setting. They are searching for an experienced and energetic barista to join their team. The ideal candidate has a positive attitude, is passionate about the food and beverage industry, and enjoys working with people. This position is part time (20-30 hours). If interested, please send a resume and cover letter sharing your experience and why this position may be a part of your personal mission to [Rhonda@brakingcycles.org](mailto:Rhonda@brakingcycles.org).

## Multiple Positions - MAXOutreach

MAXOutreach is a complete recruitment and compliance solution with the nation's largest network of over 87,000 community organizations that connects employers with local talent committed to helping their community members gain meaningful employment opportunities. The community partnering groups include state agencies, veterans' groups, welfare organizations, ethnic and multilingual groups, government agencies, non-profit and for-profit government funded job placement services, senior services, and faith based organization. To review all local jobs in your area please visit this website <https://service.maxoutreach.com/cbo/Jobs/Index?resourceId=72126>.

## Accounting Specialist – Bates Group

The Accounting Specialist reports to the Senior Accountant and is responsible for a full range of accounting tasks with an emphasis on accounts receivable billing, accounts payable, and employee payroll. A 4 year degree in business or accounting, as well as some experience, and knowledge of Microsoft office works. This position is entry level and part time starting off. If interesting in applying, please email Kaitlyn Messinger, HR Assistant at [kmessinger@batesgroup.com](mailto:kmessinger@batesgroup.com).

## Home Aide

Looking for an energetic, vibrant, athletically fit, and good-hearted individual to work with 12-year-old boys mostly after school and some additional weekend help. Duties include but are not limited to picking up children from school/summer camp, meal preparation, supplements administration, dietary needs, exercise activities, and general chore assistance. A driver's license is required. If interested, please submit a resume and references to Irina at [irinagi@easystreet.net](mailto:irinagi@easystreet.net).

## Minister of Worship – West Hills Covenant Church

West Hills Covenant Church is a musically talented, intergenerational, and increasingly diverse congregation that loves to gather for worship. The Minister of Worship will lead and equip the volunteers to lead weekly congregational musical worship. The Minister of Worship will also coordinate with the Senior Pastors to integrate other elements of artistic expression into the worship service as talented individuals or groups are available to do so. The position is 20-25 hours per week, reports to the Senior Pastor(s), and will be reviewed regularly by the Mutual Ministry Committee along with the Senior Pastor(s). The position will be compensated at \$20,000 per year based on experience. Please submit a cover letter, resume, and three references to [mark@westhillscovenant.org](mailto:mark@westhillscovenant.org).

## Youth and Community Connections Pastor – Mt Scott Church

Mt. Scott chooses to be in an on-going process of connecting with the neighborhood and community Portland, Oregon. This position is key in helping entangle with the neighborhood and the broader community by connecting with organizations seeking the community's welfare, coordinating volunteers for both new and existing opportunities of service and connection. Students ages 12-18 will be priority in this position. This is a full-time pastoral position with benefits and reports to the Senior Pastor. A bachelor's degree in ministry or related field as well as five years' experience in youth ministry is preferred. Interested candidates should email a resume to [info@mtscott.church](mailto:info@mtscott.church).

## Videographer – KOIN 6

KOIN 6 is seeking a videographer to combine artistic talent, technical expertise, and composition skills to produce images that will provide a visual story on a given topic as assigned. This position requires a high school diploma or GED. A bachelor's degree or equivalent in broadcasting, journalism, or related field is preferred. This position is full time. Applications must be input by 12/15/2017. If interested in applying, please visit the Nexstar Website at <https://nexstar.hua.hrsmart.com/hr/ats/posting/view/9496>.

### Driver – Pepsi

Pepsi is hiring a bulk delivery driver to deliver large quantities of previously ordered products to high volume stores using a tractor/trailer truck. The position interacts with personnel at the store location responsible for accepting loads. This position is full time, night shift, and starting pay is \$20.83 per hour. A CDL Class A license is required. For immediate consideration, please visit [www.pepsicjobs.com](http://www.pepsicjobs.com).

### Share a Coke – Coca Cola

Share a coke is an award-winning multi-national campaign which uses a list containing 250 of the country's most popular names on the product label. This position involves organizing and promoting events on campus, passing out products to students and staff on campus, and PR stunts. Salary is \$300 per week. Interested candidates should send their resume to [matshummels@share-a-coke.org](mailto:matshummels@share-a-coke.org).

### Loader – Pepsi

This labor-intensive position is responsible for loading transport, bulk, and route trucks. Each type of loading requires strict attention to order accuracy with respect to loading outgoing trucks and unloading incoming trucks. Position requires repetitive lifting from 20-45 pounds per case repeatedly during a long work period. Must be 18 years of age or older to apply. Position is full time, evening shift, and starting pay is \$17.07 per hour. For immediate consideration, please go to [www.pepsicjobs.com](http://www.pepsicjobs.com).

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  - ✓ If you would like any additional information or contact information for the listed jobs, please let either of us know. We would be happy to connect you!
    - Rod Johanson 503.517.1010 [rjohanson@warnerpacific.edu](mailto:rjohanson@warnerpacific.edu)
    - Christina Hopkins 503.517.1692 [wsas1@warnerpacific.edu](mailto:wsas1@warnerpacific.edu)