



**WARNER PACIFIC COLLEGE
2219 S.E. 68TH AVENUE
PORTLAND, OR 97215**

**MEMORANDUM OF AGREEMENT
Entered into August 2016**

This agreement, made and entered into by and between WARNER PACIFIC COLLEGE hereinafter called "COLLEGE" and FIELD AGENCIES, hereinafter called "AGENCY." This agreement is continuous until one party makes changes or cancels in writing.

WITNESSETH:

The parties hereto, recognizing the importance of Social Work internship programs in providing prospective generalist social workers with practice and direct experience under the guidance of experienced personnel, do mutually covenant and agree as follows:

I. Social Work Practicum (225 field hours each semester for 15 weeks, for total of 450 field hours)

- A. The social work candidate, accepted into the social work program of the COLLEGE as an undergraduate level student, will perform student internship responsibilities as they are documented in the Learning Plan for the specified length of time. The social work intern will be provided opportunities to participate in supervised learning experiences in various agency activities and will have duties similar to those of regular staff members where appropriate.
- B. Field Instructors and/or Onsite Task Supervisors will be selected cooperatively by the AGENCY and the Director of Field Education, or Director of Social Work Program. All agency personnel with direct supervisory responsibility to the student intern will participate in COLLEGE field instructors orientation and training offered annually at COLLEGE or at agency field site.

- C. Evaluation of the student intern in terms of satisfactory completion of his/her assignments will be made by the COLLEGE supervisor in cooperation with the mentoring AGENCY Field Instructor and/or Onsite Task Supervisor. The COLLEGE field faculty member will have final responsibility for the assignment of grades.
- D. Field Instructors and student interns will act in accordance with the National Association of Social Workers Code of Ethics in conduct pertaining to clients, colleagues, and practice settings, and will demonstrate related professional ethical responsibilities.

IV. General Provisions

- A. The AGENCY and COLLEGE agree to meet as required and needed to plan, evaluate and modify the internship and other field experiences as defined in this document. The Director of Field Education, or his/her appointee, will represent the COLLEGE. Either the AGENCY or the COLLEGE may initiate meetings. Two field site visits will be made by the COLLEGE to the AGENCY to provide oversight and support to the AGENCY, and to review intern progress in learning competencies and related practice behaviors.
- D. This agreement may be modified by mutual consent or terminated within ten days of written notification by either the AGENCY or the COLLEGE. Such termination shall in no way affect the internships or other experience of students accepted by the AGENCY at the time of termination or those who are performing other field experience functions at the time of termination unless otherwise agreed by the parties hereto and the affected social work intern.
- E. Insurance and Indemnity Provisions. Except as otherwise limited by the Oregon Tort Claims Act, Oregon law and the Oregon Constitution each party shall be responsible for its tortious actions and those of its officers, employees or volunteers arising out of acts of each party under this agreement.

Each party to this agreement agree to protect, indemnify and hold each other harmless for any legal liability and to indemnify each other, their employees, agents and or elected officials and volunteers against loss or expense, including attorney fees resulting from bodily injury, property damage or personal injury arising out of the sole negligence of each party as respects services provided under this contract.

Each party to this agreement shall maintain liability insurance in an amount of not less than \$2,000,000 in the aggregate for injury or death in any one occurrence and property damage including loss of use.

The AGENCY will not be held responsible for any recommendations, evaluations or lack of any recommendation/evaluation regarding any participant in this program.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their duly authorized officers this day as indicated on date written below.

WARNER PACIFIC COLLEGE

AGENCY REPRESENTATIVE

By _____
Dr. Reginald T.W. Nichols
Vice President Academic Affairs

By _____

By _____
Dr. Stephanie Mace
Director of Social Work Program

By _____

Date _____