



CLASSROOM TEACHING ASSISTANT/AIDE

DEPARTMENT

Early Learning Center - 3020

QUALIFICATIONS

All staff must have a criminal background check. Before starting work, you must go to this website, pay a \$35 fee and connect your registry with the Early Learning Center:

<https://oregonearlylearning.com/providers-educators/providers-educatorscbr/#overview>

Within 90 days of hiring staff must complete their Licensure file with:

- First Aid / CPR Card
- Certificate from Reporting Child Abuse class (3 hour class director will schedule)
- Food Handlers Card (\$10.00 online course)
- Current Transcripts

Aide I shall:

- Be at least 15 years of age
- Directly supervised, i.e., within sight and sound of, a staff person who meets at least the qualifications of a teacher
- Experience either working with children in a classroom setting or have had child development coursework

Aide II in infant/toddler/preschool-age programs shall:

- Be at least 18 years of age
- Have worked at least six months at the center where they are now employed
- Have current certification in first aid / CPR.
- Experience either working with children in a classroom setting or have had child development coursework
- Aide II will also complete training on policies and procedures appropriate to tasks assigned and will be given a period of training and supervision before having any brief unsupervised access to children.

DUTIES

Desire and joy to work with preschool children with patience and kindness. Assist/help lead teacher with preschool activities and cleaning responsibilities. Preschool students are 3 to 5 years old.

COMPENSATION

Begins at Minimum Wage

HOURS

Open Five days a week Monday through Friday 7:30am – 6:00pm.

CONTACT

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