

There are situations when the school is required to perform a return to Title IV funds calculation for students who received federal aid then withdraw from school. Warner Pacific College uses the federal return of funds calculation for all students who withdraw from school to determine the amount of federal, state, and institutional aid that is earned and unearned for the awarding period.

There are two types of withdraws that trigger a return to Title IV (R2T4) funds calculation:

- **Official Withdraw:** The student notifies the Student Success and Retention Manager located in Egtvedt 205 that she is withdrawing from school.
- **Unofficial Withdraw:** The student does not officially withdraw but earns all, or a combination of, X grades (no basis for grade), W (withdrawal) grades, NP (no pass) grades, or F (failed) grades. In these situations, the Student Success and Retention Manager in collaboration with the Executive Director of Student Financial Services and Financial Aid, determines if at least one credit was an earned grade or if the student vanished and the last day of academically related contact must be determined in order to perform a return calculation.

Example of a R2T4 Calculation:

Enrollment Period: Fall Semester (109 days)

Student received net federal loan amounts of \$5,442 unsubsidized, \$742 subsidized, and \$2,000 Perkins and federal grants of \$2,908 Pell, and \$400 FSEOG

Title IV Funds Received	Amount
Title IV Loans	\$ 8,184.00
Title IV Grants	\$ 3,308.00
Total Title IV Aid	\$11,492.00

Student withdrew on the 52th day of the enrollment period

Percent Earned: $52/109 = 47.70\%$

Percent Unearned: $100\% - 47.70\% = 52.3\%$

Amount of Title IV Aid Unearned: $\$11,492 \times .523 = \$6,010.32$

Unearned Title IV funds are returned in the following order:

- Unsubsidized Federal Stafford Loans
- Subsidized Federal Stafford Loans
- Federal Perkins Loans
- Federal Parent PLUS Loan
- Federal Pell Grants
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Federal TEACH grants
- Iraq and Afghanistan Grant
- Other Grants

For the student example, the school would return all of the disbursed unsubsidized loan and \$568.32 of the subsidized loan for a total return of \$6,010.32.