



2016 Campus Security & Fire Safety Report



WARNER PACIFIC COLLEGE

TABLE OF CONTENTS

| | |
|---|-------|
| Introduction | 2 |
| Department of Campus Safety | 3-5 |
| • Mission, Vision, Values | |
| • Personnel | |
| • Duties | |
| • Vehicle Registration | |
| • Parking Regulations | |
| • Identification Cards | |
| Crime and Emergency Response | 6-10 |
| • Reporting a Crime or Emergency | |
| • Confidential Crime Reporting | |
| • Emergency Notification | |
| • Timely Warning | |
| • Crime Prevention | |
| • Crime Statistics | |
| • Hate Crimes | |
| • Crime Log | |
| Student Affairs & Human Resources..... | 11-16 |
| • Housing Facilities | |
| • Drug and Alcohol Policies and Prevention | |
| • Weapons Policies | |
| • Harassment and Title IX Compliance | |
| • Sexual Misconduct Policy | |
| • Relationship Abuse and Stalking | |
| • Filing a Complaint | |
| • Nonretaliation | |
| • U.S. Department of Education | |
| • Sex Offender Information | |
| • Self-Defense Training Classes | |
| • Missing Students | |
| Fire Safety | 17-19 |
| • Reporting a Fire | |
| • Fire Safety Systems in Residential Facilities | |
| • Fire Drills | |
| • Fire Safety Policies | |
| • Fire Safety Education | |
| • 2015 Fire Statistics | |
| • Fire Log | |



This report is published in order to satisfy the requirements of the **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act**. Included is information on crime and fire statistics, information and statements of policy on various crime, emergency, and fire safety subjects as well as important contact information for Campus Safety and Student Affairs personnel. The report which satisfies requirements for each of the two Warner Pacific College campuses – Mt. Tabor and Centre 205 – is updated annually and is available at www.warnerpacific.edu/about-wp/campus-safety. It will be provided to all applicants for enrollment or employment if requested. A paper copy will also be available upon request.

As Warner Pacific College's urban mission has been more clearly defined, the necessity of considering, from a Campus Safety perspective, how our increased interaction with the community and increasing enrollment has and will continue to affect our College community has become clearer as well. The policies and information published in this report reflect our efforts to that end and will continue to grow and be revised as we face the challenges of growth into the future. It is my hope that this report will be a valuable resource to the Warner Pacific College community as we try and live out the institution's God given calling of being "in the city, for the city."

Paul Hartman
Director of Campus Services
Warner Pacific College

DEPARTMENT OF CAMPUS SAFETY

MISSION

Warner Pacific College is a Christ-centered, urban, liberal arts college dedicated to providing students from diverse backgrounds an education that prepares them to engage actively in a constantly changing world.

VISION

Warner Pacific College will be a Christ-centered, innovative, diverse, formational learning community known for fostering collaboration, developing a sense of vocation among students, staff, and faculty, and operating within a position of fiscal responsibility.

VALUES

Warner Pacific College, as a Christ-centered higher education institution, values:

- Learning within the context of community
- Academic and inclusive excellence
- Engaged relationships among students, staff and faculty
- Service in and beyond our city, and
- The transformative power of the Gospel

The Department of Campus Safety seeks to support the mission, vision, and values of the institution by helping to ensure a safe working, living, and learning environment for all members of the Warner Pacific College community.

PERSONNEL

The Office of Campus Safety is located in the maintenance building directly behind the A.F. Gray Hall Administration building. The Department of Campus Safety employs 4-full time officers and multiple part time officers including some student officers. All Campus Safety officers are certified unarmed security officers with the Oregon State Department of Public Safety Standards and Training, as well as being first aid, CPR, and AED trained. Officers are on duty 24-hours a day, 7-days a week and can be reached via the Campus Safety cell phone at 503-250-1730 or 503-517-2127 (extension 2127 from any campus phone).

Campus Safety officers' authority is limited to Warner Pacific property. Officers are bound by limitations of a private security officer including, but not limited to, the laws regarding arrest, search and seizure, and the appropriate use of force. In crime reporting and criminal investigations, Campus Safety officers will work with and assist local law enforcement in any way possible.

DUTIES

The Department of Campus Safety's primary concern is the protection of the people and property of Warner Pacific College and it seeks to work with all members of the Warner Pacific community to ensure a safe working, living, and learning environment.

Officers unlock Mt. Tabor campus facilities as necessary during business hours and secure them at the end of the business day. Locking and unlocking schedules vary based on campus calendars. Campus facilities and grounds are patrolled regularly by officers during the overnight hours. Because we recommend that Warner Pacific community members, especially during evening and late night hours, walk the campus in at least pairs, officers are always available to escort Warner Pacific community members anywhere on campus.



VEHICLE REGISTRATION

Vehicles parked on the Mt. Tabor Campus must be registered with the Department of Campus Safety and display a current Warner Pacific College parking permit.

Students (both Traditional and Adult Degree Program) parking fees are \$65 per semester and are payable in the Office of Student Affairs at the time of vehicle registration and purchase of the parking permit and before parking a vehicle on campus. Students will be issued only one permit and must park only one vehicle on campus at a time. If a permit is lost or stolen, replacement student permits can be purchased for \$10 each.

Employees who wish to park a vehicle on campus will be issued a parking permit, free of charge, by registering their vehicle(s) with the Department of Campus Safety. Employee vehicle registration may be accomplished during new employee orientation. Employees may purchase permits for additional vehicles for \$10 each. If a permit is lost or stolen replacement permits may also be purchased for \$10 each.

Warner Pacific College is not responsible for theft of or damage to vehicles while parked at any campus, class location or college event.

PARKING REGULATIONS

- The **Egtvedt lot** is permit parking only from 8 a.m. to 5 p.m. on weekdays and is open to Warner Pacific employees, students, and visitors.
- Both the **East and West A.F. Gray lots** are permit parking only for Warner Pacific employees and visitors only. **Student vehicles are not permitted in these lots weekdays from 8 a.m. to 5 p.m.**
- The **Schlatter and the Library lots** are permit parking only and are open to Warner Pacific employees, students, and visitors.
- Warner Pacific apartment complexes, (**Saxon Apts., Division St. Apts., Tabor Terrace Apts.**) are permit parking only and are for apartment residents only. Apartment residents must display a current Warner Pacific parking permit and a current apartment sticker for their complex. Stickers may be obtained free of charge in the Office of Student Affairs.
- Warner Pacific employees and students are **not permitted to park in front of the properties at 2325, 2315, and 2245 SE 66th Ave.**

For other questions regarding parking on campus see the Warner Pacific Parking Policy at www.warnerpacific.edu/about-wp/campus-safety or contact the Director of Campus Services at 503-517-1219.

IDENTIFICATION CARDS

Every member of the Warner Pacific College Community is issued an identification (ID) card which also provides access to many campus services such as food services, library services, admission to campus events and access to electronic locks that secure the 24hr computer lab, Student Union Building, music practice rooms and other areas on the Mt Tabor Campus. Warner Pacific students and employees are not permitted to loan ID cards to others. Those found doing so may face the loss of access or other privileges. There is no cost for the initial ID card, but those who require a replacement ID card for any reason will be charged a nominal fee.

Rules and Regulations

- **Do not bend or punch holes in photo ID cards.** This damage may prevent cards from interfacing properly with the electronic locks. It is permissible to punch holes in non-photo ID cards.
- **Keep photo ID cards away from cell phones.** Prolonged close proximity to cell phones may prevent cards from interfacing properly with the electronic locks.
- **If any ID card (photo or non-photo) is lost or stolen,** contact the Office of Student Affairs (503-517-1088) or Campus Safety (503-250-1730) immediately.
- **If a replacement card is needed *for any reason*** (lost, stolen, damaged, name change, etc.), the cost to replace a photo ID card is \$15 and the cost to replace a non-photo ID card is \$5. Traditional students can order replacement photo ID cards in the Office of Student Affairs (503-517-1098). ADP students can order and purchase replacement photo or non-photo ID cards at Student Financial Services (503-517-1091).

For questions regarding ID cards, Traditional Students can contact the Student Affairs and Residence Life Coordinator at 503-517-1088. For Adult Degree Program questions contact ADP Records at 503-517-1470.

REPORTING A CRIME OR EMERGENCY

All criminal activity or emergencies that take place on campus should be reported immediately to the Department of Campus Safety at 503-250-1730 or 503-517-2127 (extension 2127 from any campus phone). If the situation is life threatening or if criminal activity is in progress, call 9-1-1 first and then call Campus Safety. Additional **campus security authorities** to whom criminal activity can be reported for the Traditional Program are:

- Jon Sampson, Dean of Students – 503-517-1056
- Jared Valentine, Compliance Officer – 503-517-1008
- Eddie Barnhart, Residence Life and Housing Coordinator – 503-517-1088
- Charity Tripp, Student Affairs and Residence Life Coordinator – 503-517-1098
- Frank Johnson, Interim Director of Athletics – 503-517-1261

For the Adult Degree Program

- Dr. Lori K. Jass, Associate VP for the ADP – 503-517-1320
- Meg Dumez, Senior Academic Advisor – 503-517-1450
- Janelle Austen, Academic Advisor – 503-517-1565
- Celeste Cameron, Academic Advisor – 503-517-1343
- Deana Dace, Academic Advisor – 503-517-1049

These **additional campus security authorities** will immediately notify the Department of Campus Safety (which will initiate incident reports) and contact or facilitate the contact of local law enforcement as necessary.

CONFIDENTIAL CRIME REPORTING

If you are the victim of a crime and do not want to pursue disciplinary action with the College or the criminal justice system, you are encouraged to consider making a confidential report. With your permission, the Director of Campus Services or other personnel appointed by the Department of Campus Safety can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the College can keep an accurate record of the number of incidents involving students; determine where there is a pattern of crime with regard to a particular location, method, or assailant; and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics contained in this report.

Campus **pastoral counselors and professional counselors**, when acting as such, are not considered to be **campus security authorities** and are not required to report crimes for inclusion into the annual crime statistics. They are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

EMERGENCY NOTIFICATION

Warner Pacific College uses the **e2Campus emergency notification system**. In the event of an emergency or other situation for which immediate communication with the community is necessary, this system sends mass text messages and e-mails to those Warner Pacific community members who have subscribed. The



CRIME AND EMERGENCY RESPONSE

e2Campus system is also used to notify the community in the event of weather related school closures.

While it is an “opt in” system, students are strongly encouraged and led through the sign up process by Information Technology personnel at registration events. College employees receive directions for sign up when hired. There are two different “groups” for which community members can sign up: ADP (Adult Degree Program) and Trad (Traditional Program, Mt. Tabor Campus) as there may be need at times to notify students and employees of closures or emergency situations at certain class locations, but not others.

Periodic updates and reminders are sent out to encourage community members to keep their e2Campus account information (phone numbers and e-mail addresses) up to date.

TIMELY WARNING

If the Department of Campus Safety and administration determine that a situation or criminal activity presents a serious or continuing threat to the campus community a **timely warning** will be issued. The warning will be issued through any and all of the following campus systems: the College e-mail system, the College mobile app (*WP Mobile*), the weekly student newsletter (*The Potty Mouth*), the student blog (*The Shield*), the employee newsletter/ blog, (*The Signpost*), the campus mail system, and the e2Campus text message/e-mail emergency notification system.

CRIME PREVENTION

Campus Safety and Student Affairs personnel discuss crime prevention during Welcome Weekend and new student registration events with parents and students. Security and safety measures are a part of the Residence Life staff training and are also discussed in the residence hall meetings at the beginning of each academic year.

In addition to the visibility of Campus Safety officers on campus, we ask that Warner Pacific employees and students follow a few simple guidelines:

- Always lock your office, room or apartment when you are not present.
- Always lock your car.
- Make sure doors to campus facilities and residence halls close and latch behind you. If you notice doors that do not close and latch by themselves in general academic buildings, please report to Facilities Services. For housing facilities, please report to Residence Life.
- Do not prop exterior doors to facilities.
- **Never leave valuables (computers, phones, backpacks, money, etc.) unattended in your car.**
- **Never leave valuables unattended in common areas: coffee shop, dining hall, classrooms, SUB, etc.**

Remember that the whole campus community is affected by our attention or inattention to these matters. Please help us keep our campus as safe and secure as possible.



CRIME STATISTICS

The Department of Campus Safety compiles crime statistics annually. All crimes required to be disclosed by the **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act** that have been reported to the Department of Campus Safety, the additional **campus security authorities**, and local law enforcement are included. The crimes that must be disclosed are as follows:

- **Murder/Non-negligent Manslaughter – the willful (non-negligent) killing of one human being by another.**
- **Negligent Manslaughter** – the killing of another person through gross negligence.
- **Rape** – the penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.
- **Fondling** – the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- **Incest** – sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape** – sexual intercourse with a person who is under the statutory age of consent.
- **Domestic Violence** – a felony or misdemeanor crime of violence committed by:
 - a current or former spouse or intimate partner of the victim
 - a person with whom the victim shares a child in common
 - a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner
 - a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred
 - any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- **Dating Violence** – violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
 - Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
 - Dating violence does not include acts covered under the definition of domestic violence.

CRIME AND EMERGENCY RESPONSE

- **Stalking** – engaging in a course of conduct directed at a specific person that would cause a reasonable person to
 - Fear for the person’s safety or the safety of others
 - Suffer substantial emotional distress
- **Robbery** – the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- **Aggravated Assault** – an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.
- **Burglary** – the unlawful entry of a structure to commit a felony or a theft.
- **Motor Vehicle Theft** – the theft or attempted theft of a motor vehicle.
- **Arson** – any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
- **Liquor Law Violations** – the violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.
- **Drug Law Violations** – the violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs.
- **Weapons Law Violations** – the violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons.

The statistics on the next page are for the Mt. Tabor Campus and our Adult Degree Program class locations that are not considered separate campuses: Cascade, Kingsway Christian School, Lower Columbia College, Sunset Presbyterian and Westside Christian High School. The statistics include all crimes reported to Campus Safety or the Portland Police Bureau which occurred at the Mt. Tabor Campus and crimes that occurred at Adult Degree Program class locations during class times, including surrounding public property. A recent transition to a new electronic records management system at the Portland Police Bureau has resulted in a backlog of data verification with the inability to provide accurate crime reporting for the full calendar year 2015. The above statistics may not be complete, but will be updated as soon as the Portland Police Bureau is able to complete data verification for 2015.

Because our Centre 205 Adult Degree Program Campus houses administrative offices, it is considered a separate campus and is reported separately. There was one burglary reported at the Centre 205 Campus for the 2013 calendar year, but no crimes reported for the 2014 or 2015 calendar years that must be disclosed according to **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act** regulations.



CRIME AND EMERGENCY RESPONSE

CRIME STATISTICS

Statistics for January 1 through December 31 in respective year

| Offense | On Campus | | | Residential Facilities* | | | Noncampus | | | Public Property | | | Totals | | |
|--|-----------|------|------|-------------------------|------|------|-----------|------|------|-----------------|------|------|--------|------|------|
| | 2013 | 2014 | 2015 | 2013 | 2014 | 2015 | 2013 | 2014 | 2015 | 2013 | 2014 | 2015 | 2013 | 2014 | 2015 |
| Murder/Non-negligent Manslaughter | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Negligent Manslaughter | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Rape | 0 | 0 | 2 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| Fondling | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 |
| Incest | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Statutory Rape | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Domestic Violence | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Dating Violence | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Stalking | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| Robbery | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 |
| Aggravated Assault | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Burglary | 5 | 4 | 2 | 1 | 2 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 4 | 2 |
| Motor Vehicle Theft | 3 | 2 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 3 | 3 | 3 |
| Arson | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Liquor Law Arrests | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Liquor Law Violations Referred for Disciplinary Action | 3 | 10 | 7 | 1 | 10 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 10 | 7 |
| Drug Law Arrests | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 |
| Drug Law Violations Referred for Disciplinary Action | 1 | 0 | 5 | 1 | 0 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 5 |
| Illegal Weapons Possession Arrests | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Illegal Weapons Possession Violations Referred for Disciplinary Action | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Totals | 13 | 16 | 21 | 3 | 12 | 16 | 0 | 0 | 0 | 0 | 3 | 0 | 13 | 19 | 21 |

*Crimes reported in the Residential Facilities are included in the "On Campus" category.

HATE CRIMES

Hate crimes must also be disclosed in this annual report. A **hate crime** is a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. **Bias** is a preformed negative opinion or attitude toward a group of persons based on their race, religion, sexual orientation, gender, gender identity, ethnicity, national origin or disability. **There were no hate crimes reported at any Warner Pacific Campus for the 2013, 2014 or 2015 calendar years.**

CRIME LOG

A daily crime log is maintained by the Department of Campus Safety and includes information for all campuses. Viewing of the log is available by appointment between 8 a.m. and 5 p.m. Monday through Friday and can be scheduled by contacting Campus Safety at 503-250-1730 or 503-517-2127 (extension 2127 from any campus phone).



HOUSING FACILITIES

Warner Pacific's Mt. Tabor campus is the only location that has student housing facilities. All exterior doors to the residence halls, Warman Hall and Smith Hall, are equipped with electronic locks through which students who are residents and employees with authorization can gain access with their ID cards. With the exception of halls that house offices with business hours, all of these exterior doors are locked at all times. Residence Life and Campus Safety personnel monitor these doors regularly to prevent them from being left propped or ajar.

Key control for residence halls, apartments and houses, and all campus facilities is strictly kept. Locks are changed as needed resulting from lost or unreturned keys. Access for lost ID cards is removed from the electronic lock system when reported lost or stolen.

Security and safety issues for the campus are discussed and evaluated regularly by Campus Safety, Student Affairs, and Facilities personnel. These issues may include locks, lighting, landscaping, alarms, etc. If students or employees have any security or safety concerns, please report to Campus Safety at 503-250-1730 or 503-517-2127 (extension 2127 from any campus phone) or for housing related concerns report to the Student Affairs and Residence Life Coordinator at 503-517-1088.

DRUG AND ALCOHOL POLICIES AND PREVENTION

Warner Pacific College strives to reduce underage and high risk alcohol use and drug use among our students through the following environmental management strategies:

- A variety of drug and alcohol free social, recreational and service related programs are offered throughout the academic year.
- The college's residential, social and academic environment fosters healthy norms regarding the use of alcohol and drugs.
- The Office of Community Life develops and enforces effective alcohol and drug policies.
- The availability of alcohol and drugs is limited.

Purchase, possession, storage, distribution or use of tobacco, electronic cigarettes, alcohol, marijuana and illegal drugs is prohibited on any Warner Pacific campus and in campus housing. Smoking is not permitted on College property, in its vehicles, or at any College sponsored event.

The use of illegal drugs or non-prescribed controlled substances is strictly prohibited. No Warner Pacific students or employees are permitted on campus or at College events while impaired by alcohol, marijuana, or illegal or prescription drugs. Students and employees must be able to perform work duties and participate in classes and activities safely. Prescription drug use is permitted on campus under the care and supervision of a physician. Warner Pacific does not accommodate employee or student use of medical marijuana.

WEAPONS POLICIES

The presence of weapons on campus poses an unacceptable risk to the health and safety of all members and guests of the Warner Pacific community. Therefore, the possession of dangerous weapons is prohibited including slingshots, firearms (including BB guns), knives, and explosives (firecrackers, fireworks, dangerous chemicals or propulsion devices) or:

- Any item or instrument defined as a weapon by local, state, or federal law.
- Any item designed to cause injury or incapacitate another person.
- Any item used to harass, threaten, intimidate, assault, or batter another person.
- Any item the College deems as dangerous.

Anyone who observes someone on the Warner Pacific campus violating this policy should immediately report the incident to Campus Safety at 503-250-1730 or 503-517-2127 (extension 2127 from any campus phone). The complainant should be prepared to provide Campus Safety with any relevant information that caused them to observe the violation. Campus Safety officers have the right to secure weapons from persons in violation of this policy. These weapons will be secured in the Office of Campus Safety.

Persons who possess a concealed weapons permit are NOT allowed to carry weapons on the private property of the Warner Pacific College campus. Possessing a weapon for the purpose of sport, hunting, personal protection, or any other reason does not exempt a person from this policy.

HARASSMENT AND TITLE IX COMPLIANCE

A supportive, congenial and professional environment is essential to Warner Pacific College's mission, vision and values. For this reason, the college strives to sustain an atmosphere in which individual dignity is respected. Warner Pacific affirms the principle that its students and employees have a right to be free from discrimination or harassment of any kind by a member of the campus community. Discrimination and harassment of any kind violates institutional policy, is unacceptable conduct, is unlawful and will not be tolerated. Sexual harassment is a form of sex discrimination, which is illegal under state and federal laws (ORS 659.030, Titles VI and VII of the Civil Rights Act of 1964 as amended, the Equal Opportunity Act of 1972, and Title IX of the Education Amendments of 1972) and other regulations. Warner Pacific will take all necessary actions to prevent and stop sexual harassment in all areas of its business, education and other activities.

Title IX of the Education Amendments of 1972 ("Title IX"), 20 U.S.C. Sec. 1681, et seq. and 34 CFR § 106.9 prohibit discrimination on the basis of sex in any federally funded education program or activity. In compliance with this federal policy and in line with its institutional beliefs and mission, Warner Pacific College prohibits discrimination on the basis of sex in its education programs and activities and has designated the following individuals as Title IX Coordinators:

- Steve Stenberg, Strategic Advisor to the President (Title IX Coordinator for students, staff and faculty), Office Location: AF Gray Hall 118, Office phone number: 503-517-1238, Email: sstenberg@warnerpacific.edu
- Jon Sampson, Dean of Students (Title IX Coordinator for students), Office Location: Smith Hall 219, Office phone number: 503-517-1056, Email: jsampson@warnerpacific.edu



STUDENT AFFAIRS & HUMAN RESOURCES

- Jared Valentine, Student Affairs Compliance Officer (Deputy Title IX Coordinator for students), Office Location: Smith Hall 211, Office phone number: 503-517-1008, Email: jvalentine@warnerpacific.edu
- Lori Jass, Associate Vice President for Academic Affairs/Dean of ADP, (Deputy Title IX Coordinator for ADP students), Office Location: Centre 205, 2600 SE 98th Ave, Suite 200, Portland, OR, Office phone number: 503-517-1320, Email: ljass@warnerpacific.edu
- Bev Fitts, Director of Human Resources (Deputy Title IX Coordinator for staff and faculty), Office Location: AF Gray Hall 216, Office phone number: 503-517-1031, Email: bfitts@warnerpacific.edu
- Charity Tripp, Student Affairs and Residence Life Coordinator (Deputy Title IX Coordinator for students), Office Location: Smith Hall 216, Office Phone number: 503-517-1098, Email: ctripp@warnerpacific.edu

All inquiries concerning the application of Title IX including inquiries about the College's sex discrimination, sexual harassment, or sexual assault policies may be referred to the appropriate Title IX officer.

SEXUAL MISCONDUCT POLICY

Warner Pacific College seeks to provide community members with an environment free from the negative effects of sexual misconduct, which includes sexual harassment, sexual assault, and other forms of sexual violence. Therefore, the College strives to educate students, staff, and faculty on these issues and to provide resources for those believing they have experienced sexual misconduct either on or off campus. The purpose of this policy is to:

- Define sexual misconduct, which includes sexual harassment, sexual discrimination, and sexual assault.
- Identify resources and support for persons reporting an incident of sexual misconduct.
- Affirm the College's commitment to preventing sexual misconduct.
- Outline the College's process of responding promptly and appropriately to incidents of sexual misconduct.

Sexual misconduct is a broad term that encompasses any unwelcome behavior of a sexual or gender-based nature, including but not limited to sexual harassment, discrimination or sexual violence. Sexual misconduct can occur between persons of the same or different genders.

Sexual harassment is one type of sexual misconduct that includes unwelcome behavior of a sexual or gender-based nature that has the purpose or effect of creating an intimidating, offensive or hostile environment for study, work or social living. Sexual harassment includes, but is not limited to, verbal harassment like sexual innuendo, sexual humor, gender negative comments, sexual threats or other nonverbal noises that create an offensive environment, as well as physical conduct such as offensive sexual contact and/or sexual violence, offensive touching, patting, pinching, deliberate brushing against the body, blocking movement, gestures and kissing. Actions such as these are prohibited and may also be unlawful.



Sexual violence covers a wide range of behaviors inconsistent with college policies and community standards. Many of these behaviors are also violations of state and federal laws. Sexual violence refers to unwanted physical sexual contact perpetrated without a person's consent or where a person is incapable of giving consent (e.g., due to the person's age or use of drugs or alcohol, or because an intellectual or other disability prevents the student from having the capacity to give consent). Any act of sexual violence, including sexual assault, is prohibited and subject to disciplinary action by the College. For more information about Oregon laws on sexual offenses, ORS § 163.305-479.

Sexual activity requires **consent**, which the College defines as a positive, unambiguous and voluntary agreement to engage in specific sexual activity throughout a sexual encounter. **The absence of a "no" does not qualify as consent to engage in sexual activity.** Consent to some sexual acts does not constitute consent to others, nor does past consent to a given act constitute present or future consent. Consent must be ongoing throughout a sexual encounter and can be revoked at any time.

Consent cannot be obtained through coercion, intimidation or force or if the person is incapacitated through the use of drugs, alcohol, or any other condition. The use of drugs or alcohol does not diminish a student's responsibility to obtain consent for sexual activity. Oregon law considers persons under the age of 18 incapable of giving consent to sexual activity (ORS § 163.315).

RELATIONSHIP ABUSE AND STALKING

In addition to sexual misconduct and other forms of discriminatory harassment, Warner Pacific also takes seriously relationship abuse (domestic violence and dating or intimate partner violence) and stalking. For the purposes of Warner Pacific policies, including its reporting obligations under the Clery Act, **domestic violence** includes threatening or abusive or violent behavior in the home between family or household members. **Dating or intimate partner violence** includes threatening or abusive or violent behavior by a person who has been in a romantic or intimate relationship with the victim. **Stalking** is a course of repeated and unwanted contact directed at a specific person or that person's immediate family or household, that would cause a reasonable person to fear for her, his or others' personal safety. Each of the above is a violation of College policy and reports are addressed according to the College's Title IX policies and procedures. For more information about relationship abuse and stalking, see ORS §§ 135.230 and 163.732.

FILING A COMPLAINT

Students wanting to file a complaint of sexual misconduct, relationship abuse, stalking, or other discriminatory harassment with the College should contact one of the Title IX Compliance officers listed above. Employees wanting to file a complaint with the College should contact Bev Fitts, Director of Human Resources, Deputy Title IX Coordinator or Steve Stenberg, Title IX Coordinator.

The appropriate Title IX officer will coordinate the College's response to reports of misconduct. The College's goal is to provide a prompt, fair and impartial investigation and response within 60 days of the complaint, recognizing that sometimes this timeline may need to be extended.

Investigations of sexual misconduct, relationship abuse, stalking and other discriminatory harassment allegations against students should follow the



STUDENT AFFAIRS & HUMAN RESOURCES

Student Judicial Process outlined the Squire Student Handbook. The College's response to complaints against staff or faculty will be handled according to its Human Resources policies and practices.

For more information, including specific procedures related to the College's response to reports and options for confidential reporting, please visit the College's Title IX Compliance webpage at: <http://www.warnerpacific.edu/sexual-misconduct-and-title-ix-compliance-information/>

NONRETALIATION

The College's intent is to always be mindful of the complainant's well-being, and take ongoing steps to protect the complainant from retaliation or harm. Retaliation against the complainant or any person who makes a report or participates in a disciplinary proceeding or investigation of alleged Title IX or discriminatory harassment violations, whether by students or College employees, will not be tolerated. If you believe you are experiencing retaliation because of your involvement you should immediately report this to the College's Title IX Coordinator.

U.S. DEPARTMENT OF EDUCATION

Individuals also have the right to file a formal complaint with or direct questions about Title IX to the United States Department of Education:

United States Department of Education Office of Civil Rights (OCR), 400 Maryland Avenue SW, Washington, DC 20202-1100, Customer Service Hotline: 800-421-3481, FAX: 202-453-6012, TTD: 800-877-8339, Email: ocr@ed.gov, Website: www.ed.gov/ocr

Confidential Campus Resources

Persons wishing to speak confidentially with an on campus resource may contact:

- Dr. Carol Dell'Oliver, Interim Director of Counseling Services – 503-517-1119
- Counselors in the Caldwell House Counseling Center – 503-517-1120
- Jess Bielman, Director of Campus Ministries – 503-517-1140
- Michelle Lang, Associate Director of Campus Ministries – 503-517-1190

Student Affairs Staff

- Charity Tripp, Student Affairs and Residence Life Coordinator – 503-517-1098
- Kyra Pappas, Director of Leadership Development and Student Programs – 503-517-1002

Campus Safety – 503-250-1730

- Paul Hartman, Director of Campus Services – 503-517-1219

Community Resources

- 911
- Portland Women's Crisis Line; 24 hour crisis line – 503-235-5333
- Sexual Assault Resource Center; 24 hour crisis line – 503-640-5311; www.sarcoregon.org
- Multnomah County Crisis Line – 503-988-4888
- Rape Victim Advocates – 503-988-3222
- Pregnancy Resource Center – 503-256-0808; info@portlandprc.org; www.portlandprc.org



STUDENT AFFAIRS & HUMAN RESOURCES

Members of the Warner Pacific community also have the option at all times to file a criminal complaint with law enforcement or to seek a civil remedy, in addition to or in place of using the College's procedures.

SEX OFFENDER INFORMATION

The Oregon State Police provides information regarding registered sex offenders in the State of Oregon. This information can be obtained online at <http://sexoffenders.oregon.gov> or by calling 503-378-3720 Ext.44429 and requesting a printout of registered sex offenders within your ZIP code. There is no charge for this service.

SELF-DEFENSE TRAINING CLASSES

The Portland Police Bureau offers **FREE** self-defense training classes monthly through a program called WomenStrength. They offer **Introductory**, **Intermediate**, and **Refresher** classes.

Introductory classes are taught in three hour evening sessions once a week for three weeks and are taught by volunteers, most of whom have gone through the program themselves.

Intermediate classes are offered quarterly and are for women who have taken the Introductory class within the last six months and are interested in continued training. Intermediate classes are scheduled on a Saturday and are a 7.5 hour class.

Refresher classes are offered quarterly and are for women who have taken the Introductory class and would like to practice the skills that they have learned.

For registration information and other resources see the WomenStrength website at <http://www.portlandoregon.gov/police/35911> or visit the Office of Student Affairs (Smith Hall, Lower D Wing).

MISSING STUDENTS

If any member of the Warner Pacific community has reason to believe that a student who lives in an on campus housing facility is missing he or she should immediately notify Campus Safety at 503-250-1730 or 503-517-2127 (extension 2127 from any campus phone). Campus Safety will then work closely with the Office of Student Affairs and Residence Life personnel to locate the student. If after the investigation it is determined that the student is missing, college officials will notify the Portland Police Bureau and the student's emergency contact no later than 24 hours after the student is determined to be missing. If the student is under the age of 18 and is not an emancipated individual, college officials will notify the student's parent or legal guardian no later than 24 hours after the student is determined to be missing.

In addition to their emergency contact, students who live in an on campus housing facility have the option to identify confidentially an individual to be contacted by Warner Pacific College in the event the student is determined to be missing for more than 24 hours. If a student has identified such an individual, college officials will notify that individual no later than 24 hours after the student is determined to be missing. Students who wish to identify a confidential contact can do so in the Office of Student Affairs.



REPORTING A FIRE

Both Residence Halls, Smith Hall and Warman Hall, have central fire alarm systems. In the event of a fire, activate the nearest fire alarm pull station, close windows and doors and evacuate the building according to the posted evacuation routes. When you are a safe distance from the building, call 9-1-1 and then call or have someone else call Campus Safety at 503-250-1730.

Apartments and houses are equipped with multiple smoke detectors. In the event of a fire, these residents should evacuate the building and call 9-1-1 and then call or have someone else call Campus Safety. Stay away from the building until you are informed by Residence Life or Campus Safety personnel it is safe to return.

FIRE SAFETY SYSTEMS IN RESIDENTIAL FACILITIES

| Facility | Fire Alarm System | Partial* Sprinkler System | Full** Sprinkler System | Smoke Detection | Fire Extinguishers | Evacuation Plans | Number of Fire Drills Each Calendar Year |
|--------------------------------|-------------------|---------------------------|-------------------------|-----------------|--------------------|------------------|--|
| Smith Hall | X | | | X | X | X | 2 |
| Warman Hall | X | | | X | X | X | 2 |
| Tabor Terrace | | X | | X | X | | |
| Division St. Apts. | | | | X | X | | |
| Saxon Apts. | | | | X | X | | |
| 5-Plex | | | | X | X | | |
| Duplex | | | | X | X | | |
| Deshutes Duplex | | | | X | X | | |
| Adams House | | | | X | X | | |
| Clackamas House | | | | X | X | | |
| Jefferson House | | | | X | X | | |
| Rainier House | | | | X | X | | |
| Center for Teaching & Learning | | | | X | X | | |
| Tabor House | | | | X | X | | |
| Willamette House | | | | X | X | | |

* Partial Sprinkler System is defined as having sprinklers only in the basement.

** Full Sprinkler System is defined as having sprinklers throughout the facility.

Refer to the list of **campus security authorities** in the **Reporting a Crime or Emergency** section when reporting a fire “after the fact” to ensure it is included in the annual fire statistics.

FIRE DRILLS

Fire drills are held once within the first two weeks of the fall and spring semesters in Smith Hall and Warman Hall. The alarm is engaged and students evacuate the building and meet out on the lawn in between the library and the residence halls. Residence Life personnel confirm that all students are out of the buildings at this time. Fire drills are not held in apartments and houses.



FIRE SAFETY POLICIES

Warner Pacific is a tobacco free campus. Smoking in all of its varieties is prohibited.

Due to the limitations of electrical circuits and for a variety of safety reasons, electric appliance usage must be limited in the residence hall rooms. Acceptable electric appliances with proper care and usage within student rooms are:

- Small refrigerator (up to 4.1 cubic feet)
- Microwave oven
- Coffee Pot
- Hot air popcorn popper
- Hairdryer
- Curling iron/curlers/flat iron
- Clothes iron
- Television
- Radio and stereo
- Computer
- Fan
- Blu-ray/DVD player/VCR

All heat producing electrical appliances must be plugged directly into a wall outlet and need to be U/L approved. Residence hall rooms are not equipped to support the use of cooking appliances with the exception of microwave ovens. The use of extension cords is prohibited although students may use power strips that contain surge protectors.

At no time may any flammables be stored in or around living areas including fireworks, candles, and incense. **Open flame or combustibles including, but not limited to, candles, incense, oil burning lamps, and potpourri pots may not be burned in any residential unit.** Fuel driven vehicles (e.g., motorcycles, mopeds, etc.) may not be stored in student housing.

Safety concerns prohibit live Christmas trees and boughs as well as the large decorative Christmas lights in residence halls. Small, decorative, artificial Christmas trees are permitted in apartments and houses. Fire safety concerns also prohibit posters, tapestries, etc. to be hung or placed on ceilings. Barbeques are not permitted at any on campus housing facility. Hallways, stairwells, and exits must remain free of debris, personal items, and decorations.

Students and their guests must not tamper with the heating system, college appliances, locks, entrance or hall doors, lights, smoke detectors, or make any alterations of any kind to the leased premises.

Once each semester, the Office of Residence Life, in cooperation with Facilities Services, conducts **Fire and Life Safety Inspections**. The purpose of these inspections is to find fire hazards, maintenance issues, and other facility related concerns and ensure compliance with the above guidelines.

FIRE SAFETY EDUCATION

Fire safety measures are a part of the Residence Life personnel training and are also discussed in the residence hall meetings at the beginning of each academic year.

2015 FIRE STATISTICS

| Facility | Total Fires in Each Building | Fire Number | Cause of Fire | Number of Injuries That Required Treatment at a Medical Facility | Number of Deaths Related to a Fire | Value of Property Damage Caused by Fire |
|---------------------|------------------------------|-------------|---------------|--|------------------------------------|---|
| Smith Hall | 0 | N/A | N/A | 0 | 0 | N/A |
| Warman Hall | 0 | N/A | N/A | 0 | 0 | N/A |
| Tabor Terrace Apts. | 0 | N/A | N/A | 0 | 0 | 0 |
| Division St. Apts. | 0 | N/A | N/A | 0 | 0 | N/A |
| Saxon Apts. | 0 | N/A | N/A | 0 | 0 | N/A |
| 5-Plex | 0 | N/A | N/A | 0 | 0 | N/A |
| Duplex | 0 | N/A | N/A | 0 | 0 | N/A |
| Deschutes Duplex | 0 | N/A | N/A | 0 | 0 | N/A |
| Adams House | 0 | N/A | N/A | 0 | 0 | N/A |
| Clackamas House | 0 | N/A | N/A | 0 | 0 | N/A |
| Jefferson House | 0 | N/A | N/A | 0 | 0 | N/A |
| Rainier House | 0 | N/A | N/A | 0 | 0 | N/A |
| Sandy House | 0 | N/A | N/A | 0 | 0 | N/A |
| Tabor House | 0 | N/A | N/A | 0 | 0 | N/A |
| Willamette House | 0 | N/A | N/A | 0 | 0 | N/A |

FIRE LOG

A daily fire log is maintained by the Department of Campus Safety and includes information for all campuses. Viewing is available by appointment between 8 a.m. and 5 p.m. Monday through Friday and can be scheduled by contacting Campus Safety at 503-250-1730 or 503-517-2127 (extension 2127 from any campus phone).

