



2015-2016 Verification Worksheet

Federal Student Aid Programs

DEPENDENT

Your application was selected for review in a process called "Verification." In this process, Warner Pacific College will be comparing information from your application with signed copies of your and your parent(s)' 2014 Federal tax return transcripts, W-2 forms (if not filing a tax return), or other financial documents. The law states we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, corrections will be made electronically by the college.

Complete this verification form and submit it to Warner Pacific College as soon as possible, so that your financial aid won't be delayed. If you require assistance, please contact your financial aid counselor.

What you should do

1. Go to www.fafsa.gov and utilize the IRS data retrieval tool if eligible. If not eligible, collect your and your parent(s)' financial documents (tax return transcripts, W-2, etc.)
2. Complete and sign this worksheet – you and at least one parent.
3. Submit the completed worksheet and any other documents requested to your financial aid counselor - (refer to the enclosed letter).
4. Warner Pacific College will compare information on this worksheet and any supporting documents with the information you submitted on your FAFSA. Corrections may be made by the College.
5. Warner Pacific College may require additional documentation if we have reason to believe that the information provided is inaccurate.

A. STUDENT INFORMATION **PLEASE PRINT LEGIBLY**

| | | | | |
|------------------------------------|------------|----------|--|---------------|
| Last Name | First Name | M.I. | Social Security Number | Date of Birth |
| Mailing Address (include Apt. no.) | | | Phone Number (include area code) | |
| City | State | Zip Code | Email address (preferred contact method) | |

B. FAMILY INFORMATION

List the people in your parent(s)' household including:

- **yourself and your parent(s) (including stepparent) even if you don't live with your parents,** and
- your parents' other children, even if they don't live with your parent(s), if (a) your parents will provide more than half of their support from July 1, 2015 through June 30, 2016, or (b) the child(ren) would be required to provide parental information when applying for Federal Student Aid, and
- other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2015 through June 30, 2016.

Write the names of all household members in the space(s) below. Also write the name of the college for any household member, excluding your parent(s), who will be attending college at least half time between July 1, 2015 and June 30, 2016, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

| Full Name | Age | Relationship | College | Will be Enrolled at Least Half Time (Yes or No) |
|-----------------------|-----|--------------|------------------------|---|
| Missy Jones (example) | 18 | Sister | Central College | Yes |
| | | Self | Warner Pacific College | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

ABOUT THE IRS DATA RETRIEVAL TOOL/IRS LINK:

The Department of Education is encouraging all FAFSA filers to use the IRS Data Retrieval Tool to complete the tax return information on the FAFSA in 2015-2016. The IRS Data Retrieval Tool is available for those who qualify at www.fafsa.gov about 2 weeks after electronically filing your 2014 tax return or 8 weeks if filing by paper.

You cannot use the IRS Data Retrieval Tool if any of the following apply. You must submit an IRS Tax Return Transcript to our office instead:

1. Individual filed a joint tax return but now is separated, divorced, widowed or married to another individual.
2. Individual is married but filed a separate tax return from their spouse.
3. Individual used the IRS Data Retrieval Tool, but needed to change the information.
4. Parents are not married, but living together (both parents must submit a tax return transcript).
5. Parents do not have social security numbers (used Tax Payer ID Number [TIN]).
6. Individual filed a Non-IRS Tax Return (Foreign or Territory). *Submit a copy of that tax form signed by the tax payer.*
7. Individual was granted a filing extension from the IRS. *Submit a copy of your IRS Form 4868 and all W2s received and/or a profit and loss statement (if self-employed).*
8. Individual amended their tax return (1040X) after initially filing. *Submit a signed copy of your 1040X form and a signed copy of the original tax return (1040, 1040A, 1040EZ) filed.*

If you utilize the IRS Data Retrieval Tool, and do not make any changes to the information, tax return transcripts are not required. **If you cannot use the IRS Data Retrieval tool and filed a tax return, you must submit a Tax Return Transcript.** Tax return transcripts can be downloaded or requested from the IRS online at www.irs.gov or can be mailed to you by calling (800)908-9946.

C. STUDENT TAX AND INCOME INFORMATION (ALL APPLICANTS):

Check only one box below:

- Check here if you will use/used the **IRS Data retrieval tool** at www.fafsa.gov and will not/did not make any changes to the information.
- Check here if you are attaching a **signed copy of your tax return transcript**.
- Check here if a signed tax return transcript **will be submitted** to the school by _____ (date).
- Check here if you **were not employed and had no income earned** from work in 2014.
- Check here if you **were employed in 2014, but will not file** and are not required to file a 2014 U.S. Income Tax Return. Complete the box below and submit copies of all W2's to the financial aid office.

| Student's Sources of Income from Work | 2014 Income |
|---------------------------------------|-------------|
| | \$ |
| | \$ |
| | \$ |

D. PARENT(S)' TAX AND INCOME INFORMATION:

Check only one box below:

- Check here if your parent(s)' will use/used the **IRS Data retrieval tool** at www.fafsa.gov and will not/did not make any changes to the information.
- Check here if your parent(s)' are attaching a **signed copy of your tax return transcript**.
- Check here if a signed tax return transcript **will be submitted** to the school by _____ (date).
- Check here if your parent(s)' **were not employed and had no income earned** from work in 2014.
- Check here if your parent(s)' **were employed in 2014, but will not file** and are not required to file a 2014 U.S. Income Tax Return. Complete the box below and submit copies of all W2's to the financial aid office.

| Parent(s)' Sources of Income from Work | 2014 Income |
|--|-------------|
| | \$ |
| | \$ |
| | \$ |

E. REQUIRED SIGNATURES ON THIS WORKSHEET

Each person signing this form certifies that all the information reported on it is complete and correct.

The student and at least one parent must sign and date.

Student Date

Parent Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.