

## Tips for Creating a Lovely First Page (when no cover page is required)

Your first page of any document should include the following:

- ✓ Your full name
- ✓ Instructor's name
- ✓ The course number
- ✓ The assignment title & the workshop number
- ✓ The date

This information should be at the top, left-justified, and single-spaced, like so:

Jaclyn Smith  
Professor Megan Enos  
PSY 110  
Journal Entry 3, Workshop 3  
10/25/06

There should be one line space between the date and the first sentence of the document. The rest of the work should follow APA guidelines regarding formatting (double-spaced, 1-inch margins, headers, page numbers, citations as appropriate, etc.).

Here is a sample first-page document with no cover page:

Last Name, 1
Jaclyn Smith Professor Megan Enos PSY 110 Journal Entry 3, Workshop 3 10/25/06
Asdhl ogfr vsoide fi osne f anfoefg dd. Sasdkjta, tngler thsdofks, sakldkfow fo ssowona. Dwalsis awajirhawk si aelir.
Asdhl ogfr vsoide fi osne f anfoefg dd. Sasdkjta, tngler thsdofks, sakldkfow fo ssowona. Dwalsis awajirhawk si aelir.
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