



WARNER PACIFIC COLLEGE

ADP | ADULT DEGREE PROGRAM

Bachelor of Health Care Administration

The Health Care Administration program integrates the theoretical foundation of health care administration with practical application. The curriculum is designed to promote the development of high moral character in students as they prepare to utilize ethical decision-making practices in positions of leadership and management in health care organizations.

Admission Requirements

- Completed application with \$45 fee
- Completed and signed payment plan worksheet
- A minimum of 48 college-level credits from an accredited college or university or CLEP, PEP, ACE or other standardized evaluations (no specific course prerequisites prior to admission)
- Official transcripts from all higher education institutions attended
- A cumulative GPA of 2.0 on all higher education coursework
- Two years of full-time work experience (no minimum age requirements)
- TOEFL may be required for applicants whose native language is not English

Graduation Requirements

- Completion of a minimum of 124 semester credits
- Completion of a minimum of 40 semester credits of upper division (300–400) study level (contained in the program), with at least a GPA of 2.0 in all courses
- Completion of all courses as listed in the program of study (Note: A maximum of 6 credits may be transferred into cohort study.)
- Completion of the core course requirements (15 courses or 45 credits)
- A cumulative GPA of 2.0
- Payment of all tuition and fees is required prior to receiving diploma

Course Descriptions

HCA/Comm 270A: The Context and Language of Health Care (2 credits)

This course provides an understanding of the philosophy of health care, its social role, and the language and key concepts that are crucial to working in the health care environment. Major forms of technological communication will be assessed including social networks.

Tuition

- 48 semester credits in cohort study \$19,680 (\$410 per credit)*
- Books and Materials for 14 courses (estimated costs) \$2,448*

*Tuition and book fees are subject to change and reviewed annually (last update: June 2011).

Additional Fees

- \$45 application fee
- \$50 registration fee
- \$95 graduation fee*

*Graduation fee subject to change to current rate at time of graduation. Fees are subject to change and are nonrefundable. Financial aid is available to those who qualify.

Additional tuition will be charged for courses needed to meet graduation requirements for the bachelor's degree that are not included in the cohort study.

BUS 300A: Leadership and Supervision (3 credits)

This course is designed to empower students to prepare for leadership and supervisory positions, in both the private and public sectors, and improve their leadership and supervisory competencies, by comprehending and applying theory, research, case studies, class exercises, and practical experience to the workplace. Students will explore and discuss relevant concepts and practical applications, producing specific learning outcomes. A strong ethics component is integrated into the course as students confront various types of ethical choices and challenges facing today's leaders and supervisors.

EN 200A: College Composition (3 credits)

Intensive practice in the development of academic writing skills, from the personal essay to the documented essay.

HCA 301A: Health Care Organization and Delivery (3 credits)

This course provides an overview of the traditional health care system. The organization of clinics and hospitals are explored. Long-term care organizations as well as the businesses that relate to health care are examined. This course will include an experiential component exposing students to issues faced in the workplace.

HCA 302A: Principles of Managed Care (3 credits)

This course provides both an overview of the evolution of managed care in the US and a description of current managed care systems. The fundamental components of all managed care organizations are examined. Infrastructures are studied and the roles of the various participants are explained.

HCA 303A: Alternative Health Care (3 credits)

This course provides an overview of major Complementary and Alternative Medical (CAM) care resources and their management systems. Exploration of local alternative healing practices and institutions will be expected.

REL 320A: Spirituality, Character, and Service (3 credits)

This class is designed for all students for introduction to Warner Pacific College's convictions of Spirituality, Character, and Service. Learning of spiritual reflection happens through metaphor and spiritual exercises. Reflection on character formation will take place through the examination of story, dialogue, and experience. The course will culminate with an introduction to service learning through practice and reflection.

BUS 306A: Economics for Managers (3 credits)

This course will focus on the practical application of the following basic economic principles: opportunity cost; demand and supply; elasticity; costs and benefits of decisions; supplier behavior; costs of the firm; types of firms; profit; and loss. The main emphasis of the applications will be on how these principles influence business decisions.

BUS 310A: Management Theory and Practice (3 credits)

This course explores elements of business management. By investigating the principles of planning, organizing, leading, and controlling the student will be able to describe and apply skills required for successful management. The student will also examine contemporary issues that managers face, such as customer focus, globalism, diversity, ethics, information technology, entrepreneurship, work teams, service economy, and small business management. The goal of this course is to define how managers, working with people, accomplish goals within an ethical environment.

BUS 310A: Ethics, Faith, Living and Learning (3 credits)

An interdisciplinary consideration of the relationship of the Christian faith to aspects of the human condition. Students will be challenged to infuse a personal theological perspective into their thinking about self, society and the world.

BUS 401A: Quantitative Analysis for Business (3 credits)

The emphasis is using statistics in business situations concentrating on behavioral research. Students will review descriptive statistics sampling, estimation, and hypothesis testing. Computer applications are integrated into the course.

HCA 402A: Finances and Budgeting of Health Care Organizations (3 credits)

In this course students will study the fundamentals of financial management in health services, with emphasis on the financial environment, payment systems, discounted cash flow analysis, risk, financial statements, capital investments, capital budgeting, and Medicare & Medicaid regulations. These concepts are explicated in the light of decisions made by health care organizations by using accounting and finance theories, principles, and concepts most important to managers in the health care industry. Contemporary case studies will be used to illustrate the relationship between finance theory and organizational policy, including those for non-profit health care institutions.

HCA 403A: Public Policy, the Law and Ethics in Health Care (3 credits)

This course introduces the student to the demands on health care of laws and regulations ranging from patient rights to corporate responsibilities. It covers concepts such as public policy, risk management, fraud and abuse, as well as a discussion of the Healthcare Administrator's role in organizational compliance, licensing, and accreditation. Health care regulatory agencies and state and federal agencies are examined as well as their impact on the operation of health care organizations.

HCA 404A: Introduction to Public Health Administration (3 credits)

This course explores community and public health services in the well-being of a population. Regulatory mandates promoting public and community health are explored. The interface among community and public health services and the overall health care industry is explored. Legal and ethical imperatives emergent in public health services are discussed. Financing options are explored recognizing the role of categorical fiscal resources. Health care promotion and prevention strategies are explored in concert with the role of health care institutions and the public sector. Health information data is utilized in the planning of a community and/or public health project. This course will include an experiential component exposing students to issues faced in the workplace.

HCA 412A: Health Care Ethics (3 credits)

This course identifies ethical issues in health care. It is designed to encourage the student to clarify their personal ethics as related to the field of health care. The various responsibilities involving the managing of individuals and groups whose ethics may be divergent are explored. The course encompasses a study of the Christian world view as it is applied to leadership situations.

HCA 450A: Critical Issues in Health Care (3 credits)

This course serves as the capstone course which organizes a project that provides the learner with the opportunity to explore a self selected critical issue in health care. The project may be problem focused in which the learner identifies a health care problem or issue and conducts research on the topic culminating in a proposed solution. The students will be expected to incorporate the concepts learned in prior coursework, specifically the health care ethics course, in their final project.

HCA 494A: Senior Portfolio (1 credit)

This course helps prepare the student for presentation to the health care marketplace. A Portfolio of Experience serves as the final project of the program. Crucial components needed to present the student to the health care marketplace are collected and synthesized. Integration of major elements of the program will be offered. Presentation skills of the material will be expected.