



# WARNER PACIFIC COLLEGE

ADP | ADULT DEGREE PROGRAM

## Associate of Arts in Organizational Dynamics

*The Associate of Arts in Organizational Dynamics (AOD) is a two-year liberal arts degree with an emphasis on the rapidly changing environments of organizations. Students working in the areas of business and human services will find this degree enhances professional development and is applicable to their work. The degree is suitable for transfer into four-year degree programs and meets the needs of students who desire a general two-year degree.*

### Admission Requirements

- Completed application with \$45 fee
- Completed and signed payment plan worksheet
- Official transcripts from all higher education institutions attended
- High school diploma or GED
- Official high school transcripts (required if student has completed less than two courses at college level or has completed fewer than two years of work experience)
- A cumulative GPA of 2.0 on prior college coursework (no previous college experience necessary)
- One year of full-time work experience (no minimum age requirement)
- TOEFL may be required for applicants whose native language is not English

### Graduation Requirements

- A cumulative GPA of 2.0
- Completion of the courses as specified in the program of study (63 semester credits)
- Payment of all tuition and fees is required prior to receiving diploma

### Tuition

- Includes 63 semester credits in cohort study  
\$17,010 (\$270 per credit)\*
- Books and Materials for 21 courses (estimated cost)  
\$2,123

\*Tuition and book fees are subject to change and reviewed annually (last update: June 2010).

### Additional Fees

- \$45 Application fee
- \$50 Registration fee
- \$100 Personal English Tutorial (PET; paid after admission but before second class starts)
- \$100 Personal Math Tutorial (PMT; paid prior to entering MA 104)
- \$95 Graduation fee\*

\*Graduation fee subject to change to current rate at time of graduation. Fees are subject to change and are nonrefundable. Financial aid is available to those who qualify.

### Course Descriptions

#### BI 151A: The Bible as Literature (3 credits)

This course involves the study of the Bible as literature and Scripture. Attention is given to the canon and transmission of the English Bible, major literary genres, Scriptural themes, and the performance of Scripture.

#### BUS/SOC 100A: Team Dynamics (3 credits)

A hands-on course, designed to increase the student's knowledge of and applicable skills in the area of small group (fewer than 20) dynamics. Topics covered include communication, ethics, diversity, status, decision making, and conflict resolution. Emphasis is placed on improving the effectiveness of all small group experiences, regardless of the student's specific role within the group.

#### BUS 112A: Principles of Budgeting and Accounting (3 credits)

The course focus is on the basic principles of the accounting cycle for service and merchandising companies/organizations, including budgeting vocabulary, finance, record keeping, cash management, cash budgeting, capital budgeting, and financial statements.

#### BUS/PS 150A: Management Fundamentals (3 credits)

The course is an introductory course in management. Major topics are evolution and scope of management, planning, decision making, organizing, leading, and controlling. Current relevant management issues such as re-engineering, ethics, and managing in a global economy will be covered.

**BUS/SS 220A: Human Resource Development (3 credits)**

This course provides perspectives on important traditional, current, and emerging practices to help the student develop a practical, realistic, and modern view of human resources development and management. Students study the functions of the line executive or supervisor as well as human resource director functions in today's business or human services environment.

**BUS/PS 200A: Foundations of the American Legal System (3 credits)**

Course intent is a consideration of key concepts and terms in the study of the American legal system. Focus is on the historical and political context of major U.S. Supreme Court decisions; constitutional provisions; the shared responsibilities of the legislative, executive, and judicial branches of government; functions of courts and attorneys; and philosophy and nature of law.

**BUS/COMM 260A: Organizational Communication (3 credits)**

This course focuses on the development of written and oral communication ability within an organization. Emphasis is placed on team building, networking, and synergy of groups. The course presents approaches to increasing effectiveness in the communication process to realize increased value of information to the organization.

**BUS/REL/SOC 290A: Ethics, Social Issues and Responsibility (3 credits)**

A study of the interactions of individuals within corporate social institutions. Focus is on the moral dimensions and tensions that exist on personal and organizational levels when applying a moral and ethical decision-making process.

**CMPT 100A: Computer Information/Literacy (3 credits)**

This course focuses on using, enhancing, and integrating computer use and information literacy. It also investigates issues surrounding the use of electronic resources and software. The curriculum is designed to encourage growth and learning experience for students at a variety of entry levels. Standards developed by the International Society for Technology in Education (ISTE) provide guidelines and benchmarks for this class.

**EN 102A: Written Communication I (3 credits)**

This course offers intensive review and application of fundamental grammar, mechanical conventions, and organizational patterns of English composition required in academic and business writing. Its intent is to enable the student to produce grammatical, cohesive expository writing; to combine and punctuate sentences correctly; to produce essays utilizing rhetorical forms such as process description, definition, comparison and contrast, cause and effect, and summary and persuasion; to create clear thesis statements, appropriate examples and details, and strong introductions and conclusions; to engage in group research; and to incorporate secondary sources into the student's writing.

**EN 103A: Written Communication II (3 credits)**

This course offers intensive practice in the development of academic writing skills. Focus will be on critical thinking, supporting generalizations, and developing oral and written syntheses of sources as students choose and pursue their own research topics. Develops elementary research techniques, strategies for editing, peer reading, revision, and developing a final product.

**EN 120A: Introduction to Literature (3 credits)**

An examination of representative works of literary genres significant in human experience (narrative, drama, poetry) and important in the shaping of literary tradition, focusing on skills necessary for reading serious literature for pleasure and enrichment.

**FA 200A: Introduction to the Arts (3 credits)**

Designed to introduce the student to the visual and spatial arts, theater, music, and architecture by considering subjects, functions, mediums, means of organization, elements, and styles of each. Also enables the student to understand the basic assumptions about the arts and to encourage the student to arrive at and communicate his/her own artistic judgments based on study, familiarity, and experience.

**HHK 151A: Health & Fitness for Adults (3 credits)**

Study of the fitness lifestyle and other major health concerns. The overall goal is that the student adopt a wellness lifestyle.

**HIS 200A: Introduction to History (3 credits)**

This course identifies and addresses the key components necessary in the development of a historical context and the need for such a framework as a tool for understanding the present. Specifically, this course not only explores a variety of definitions of history but also examines how historians work, how that work influences contemporary life, the impact of media on historical image, and how values and beliefs are shaped by the historical circumstances in which they occur. Rather than proceeding chronologically through the history of a nation or a civilization, this course focuses on themes related to the study of the past. These themes are universal and can be applied to an analysis of any particular nation, issue, or event. These themes include the nature of historical interpretation, the use and abuse of the past, historical research, common fallacies in historical thinking, and representative philosophies of history.

**HUM 211A: Humanities Colloquy: War and Peace (3 credits)**

This course is an interdisciplinary approach to questions about war and peace, human aggression, conflict resolution, and the variety of Christian approaches to these issues. Readings in foundational philosophical perspectives are applied to issues involving war and peace. Discussion of the nature of human life is integral to the course.

**MA 104A: Math Concepts and Applications (3 credits)**

A course devoted to topics for liberal arts students emphasizing problem solving. Topics covered may be sets and set logic, series and sequences and their application, graph theory, geometry, mathematics of finance, probability and statistics, number theory, or decision theory.

**PHS 100A: Environmental Studies (3 credits)**

Using a variety of ecological studies, the class will examine the relationship between the activities and evolution of humans and the environment. The class will study the impact and influence that the environment has had on human culture.

**PSY 100A: Foundational Elements of Psychology (3 credits)**

This course provides a survey of the basic principles of and theories of psychology. Topics include the nature of consciousness, intelligence, emotion, stress, motivation, personality, and psychological disorders. The focus is on the application of central psychological concepts and principles to issues of everyday life.

**PSY 110A: Principles of Adult Learning (3 credits)**

This course provides an introduction to adult learning theory. Students will explore adult developmental issues, theories of motivation, and will discover strategies and methodologies for increased learning. The course goal is to assist students in enhancing their own learning skills.

**SA 200A: Interpersonal Communication (3 credits)**

A course of communication and relationships education with focus on listening and confronting skills and on problem solving in times of conflict in a variety of relationships in the home, church, school, and on the job.