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# Campus Security & Fire Safety Report 2011

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This report is published in order to satisfy the requirements of the **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act**. Included is information on crime and fire statistics, information and statements of policy on various crime, emergency and fire safety subjects as well as important contact information for Campus Safety and Student Affairs personnel. The report which satisfies requirements for each of the three Warner Pacific College campuses – Mt. Tabor, Centre 205 and Cascade – is updated annually and is available at [www.warnerpacific.edu/about-wp/campus-safety](http://www.warnerpacific.edu/about-wp/campus-safety) and will be provided to all applicants for enrollment or employment if requested. A paper copy will also be available upon request.

As Warner Pacific College's urban mission has been more clearly defined, the necessity of considering, from a Campus Safety perspective, how our increased interaction with the community and increasing enrollment has and will continue to affect our college community has become more clear as well. The policies and information published in this report reflect our efforts to that end and will continue to grow and be revised as we face the challenges of growth into the future. It is my hope that this report will be a valuable resource to the Warner Pacific College community as we try and live out the institution's God given calling of being "in the city, for the city."

Paul Hartman  
Campus Safety Supervisor  
Warner Pacific College

### MISSION

Warner Pacific College is an urban Christian liberal arts college dedicated to providing students from diverse backgrounds an education that prepares them for the spiritual, moral, social, vocational and technological challenges of the 21st century.

### VISION

To be internationally recognized for the expression of Christian values, rigorous academic standards, innovation, leadership development and student-centered services and fiscal strength.

### VALUES

As a contemporary Christian learning community, Warner Pacific College is:

- Christ centered
- Excellence driven
- People focused
- Future directed

The Department of Campus Safety seeks to support the mission, vision and values of the institution by helping to ensure a safe working, living and learning environment for all members of the Warner Pacific College community.

### PERSONNEL

The Office of Campus Safety is located in the maintenance building directly behind the A.F. Gray Hall Administration building. The Department of Campus Safety employs 2 full time officers and multiple part time officers including some student officers. All Campus Safety officers are certified unarmed security officers with the Oregon State Department of Public Safety Standards and Training and first aid, CPR and AED trained. Officers are on duty 24 hours a day, 7 days a week and can be reached by the Campus Safety cell phone at (503) 250-1730 or (503) 517-2127 (extension 2127 from any campus phone).

Campus Safety officers' authority is limited to Warner Pacific property. Officers are bound by limitations of a private security officer including, but not limited to, the laws regarding arrest, search and seizure, and the appropriate use of force. In crime reporting and criminal investigations, Campus Safety officers will work with and assist local law enforcement in any way possible.

### DUTIES

The Department of Campus Safety's primary concern is the protection of the people and property of Warner Pacific College and it seeks to work with all members of the Warner Pacific community to ensure a safe working, living and learning environment.

Officers unlock Mt. Tabor campus facilities as necessary during business hours and secure them at the end of the business day. Locking and unlocking schedules vary based on campus calendars. Campus facilities and grounds are patrolled regularly by officers during the overnight hours. Because we recommend that Warner Pacific community members, especially during evening and late night hours, walk



the campus in at least pairs, officers are always available to escort Warner Pacific community members anywhere on campus.

### VEHICLE REGISTRATION

Vehicles parked on any of the Warner Pacific College campuses or at any of the class locations must be registered with the Department of Campus Safety and display a current Warner Pacific College parking permit. Traditional Program students can purchase parking permits in the Office of Student Affairs for \$65 per semester. The accounts of students who purchase a permit in the Fall semester will be automatically charged for the Spring semester. Adult Degree Program students receive permits when they register for class. Warner Pacific College is not responsible for theft of or damage to vehicles while parked at any campus, class location or college event.

### PARKING REGULATIONS:

- The **Egtvedt lot** is permit parking only from 8 a.m. to 5 p.m. on weekdays and is open to Warner Pacific employees, students and visitors.
- Both the **East and West AF Gray lots** are permit parking only for Warner Pacific employees and visitors only. **Student vehicles are not permitted in these lots weekdays from 8 a.m. to 5 p.m.**
- The **Schlatter and the Library lots** are permit parking only and are open to Warner Pacific employees, students and visitors.
- Warner Pacific apartment complexes, (**Saxon Apts., Division St. Apts., Tabor Terrace Apts.**) are permit parking only and are for apartment residents only. Apartment residents must display a current Warner Pacific parking permit **and** a current apartment sticker for their complex. Stickers may be obtained free of charge in the Office of Student Affairs and must be renewed at the beginning of each semester, Fall and Spring.

For other questions regarding parking on campus see the Warner Pacific Parking Policy at [www.warnerpacific.edu/about-wp/campus-safety](http://www.warnerpacific.edu/about-wp/campus-safety) or contact the Campus Safety Supervisor at (503) 517-1219.

### IDENTIFICATION CARDS

Every Warner Pacific employee and student is issued an identification card, which also serves as a meal card, library card, admission to campus events and entrance into residence halls and select campus facilities including the Student Union Building (SUB) and weight room and 24 hour computer lab. For questions regarding ID cards, Traditional Students can contact the Student Affairs Coordinator at (503) 517-1007. For Adult Degree Program questions contact Student Services at (503) 517-1470.

### REPORTING A CRIME OR EMERGENCY

All criminal activity or emergencies that take place on campus should be reported immediately to the Department of Campus Safety at (503)250-1730 or (503)517-2127 (extension 2127 from any campus phone). If the situation is life threatening or criminal activity is in progress, call 9-1-1 first and then call Campus Safety. Additional **campus security authorities** to whom criminal activity can be reported for the Traditional Program are:

- Dr. Daymond Glenn, VP for Community Life and Chief Diversity Officer – (503)517-1056
- Jared Valentine, Interim Assistant Dean of Student Affairs – (503)517-1008
- Kaylee Krout, Student Affairs Coordinator – (503)517-1007
- Greg Brock, Area Coordinator – (503)517-1003
- Traci Vogt, Director of Leadership Development & Student Programs – (503)517-1002
- Donna Johnson, Director of Health & Wellness Services – (503)517-1001
- Ryan Kaiser, Director of Athletics – (503)517-1261

For the Adult Degree Program:

- Dr. Toni Pauls, Associate VP of Academic Affairs and Dean of the ADP – (503)517-1324
- Megan Enos, Director of Academic Counseling – (503)517-1319
- Meg Dumez, Academic Counselor – (503)517-1565
- Lori Kuechler, Academic Counselor – (503)517-1343
- Jared Jacobs, Academic Counselor – (503)517-1576
- Ruth Knott, Academic Counselor – (503)517-1452
- Cathy Peterson, Academic Counselor – (503)517-1451
- Chris Tokonitz, Academic Counselor – (503)517-1450
- Christopher Turner, Academic Counselor – (503)517-1321

These additional **campus security authorities** will immediately notify the Department of Campus Safety which will create incident reports and contact or facilitate the contact of local law enforcement as necessary.

### CONFIDENTIAL CRIME REPORTING

If you are the victim of a crime and do not want to pursue disciplinary action with the College or the criminal justice system, you are encouraged to consider making a confidential report. With your permission, the Campus Safety Supervisor or other personnel appointed by the Department of Campus Safety can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the College can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics contained in this report.

## CRIME AND EMERGENCY RESPONSE

**Campus pastoral counselors** and **professional counselors**, when acting as such, are not considered to be **campus security authorities** and are not required to report crimes for inclusion into the annual crime statistics. They are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

### EMERGENCY NOTIFICATION

Warner Pacific College uses the **e2Campus emergency notification system**. In the event of an emergency or other situation for which immediate communication with the community is necessary, this system sends mass text messages and e-mails to those Warner Pacific community members who have subscribed. The e2Campus system is also used to notify the community in the event of weather related school closures.

While it is an “opt in” system, students are strongly encouraged and led through the sign up process by Information Services personnel at registration events. College employees receive directions for sign up when hired. There are two different “groups” for which community members can sign up: ADP (Adult Degree Program) and Trad (Traditional Program, Mt. Tabor Campus) as there may be need at times to notify students and employees of closures or emergency situations at certain class locations, but not others.

Periodic updates and reminders are sent out to encourage community members to keep their e2Campus account information (phone numbers and e-mail addresses) up to date.

### TIMELY WARNING

If the Department of Campus Safety and administration determine that a situation or criminal activity presents a serious or continuing threat to the campus community **a timely warning** will be issued. The warning will be issued through any and all of the following campus systems: the college e-mail system, the weekly student newsletter (*The Potty Mouth*), the employee newsletter/ blog, (*The Signpost*), the campus mail system, and the e2Campus text message/e-mail emergency notification system.

### CRIME PREVENTION

Campus Safety and Student Affairs personnel discuss crime prevention during Welcome Week and new student registration events with parents and students. Security and safety measures are a part of the Residence Life staff training and are also discussed in the residence hall meetings at the beginning of each academic year.

In addition to the visibility of Campus Safety officers on campus, we ask that Warner Pacific employees and students follow a few simple guidelines:

- Always lock your office, room or apartment when you are not present.
- Always lock your car.
- Make sure doors to campus facilities and residence halls close and latch behind you. If you notice doors that do not close and latch by themselves in general academic buildings, please report to Facilities Services. For housing facilities, please report to the Student Affairs Coordinator.
- Do not prop exterior doors to facilities.



## CRIME AND EMERGENCY RESPONSE

- **Never leave valuables (computers, phones, backpacks, money, etc.) unattended in your car.**
- **Never leave valuables unattended in common areas: coffee shop, dining hall, classrooms, SUB, etc.**

Remember that the whole campus community is affected by our attention or inattention to these matters. Please help us keep our campus as safe and secure as possible.

### CRIME STATISTICS

The Department of Campus Safety compiles crime statistics annually. All crimes required to be disclosed by the **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act** that have been reported to the Department of Campus Safety, the additional campus **security authorities** and local law enforcement are included. The crimes that must be disclosed are as follows:

- **Murder/Non-negligent Manslaughter** – the willful (non-negligent) killing of one human being by another.
- **Negligent Manslaughter** – the killing of another person through gross negligence.
- **Sex Offenses (Forcible)** – any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.
- **Sex Offenses (Non-forcible)** – unlawful non-forcible sexual intercourse.
- **Robbery** – the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- **Aggravated Assault** – an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.
- **Burglary** – the unlawful entry of a structure to commit a felony or a theft.
- **Motor Vehicle Theft** – the theft or attempted theft of a motor vehicle.
- **Arson** – any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
- **Liquor Law Violations** – the violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.
- **Drug Law Violations** – the violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs.
- **Weapons Law Violations** – the violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons.



## CRIME AND EMERGENCY RESPONSE

### CRIME STATISTICS

Statistics for January 1 through December 31 in respective year

Offense	On Campus			Residential Facilities*			Noncampus			Public Property			Totals		
	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Murder/Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses—Forcible	0	0	1	0	0	1	0	0	0	0	0	0	0	0	1
Sex Offenses—Nonforcible	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	1	0	0	0	0	0	0	0	2	0	0	0	1	0	2
Burglary	10	4	4	3	1	3	0	0	0	1	0	0	11	4	4
Motor Vehicle Theft	2	1	2	0	0	0	0	0	0	3	3	0	5	4	2
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Arrests	0	0	0	0	0	0	0	0	0	2	0	0	2	0	0
Liquor Law Violations Referred for Disciplinary Action	0	3	0	0	3	0	0	0	0	0	0	0	0	3	0
Drug Law Arrests	0	0	0	0	0	0	0	0	3	1	1	0	1	1	3
Drug Law Violations Referred for Disciplinary Action	3	2	0	3	2	0	0	0	0	0	0	0	3	2	0
Illegal Weapons Possession Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Illegal Weapons Possession Violations Referred for Disciplinary Action	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals	16	10	7	6	6	4	0	0	5	7	4	0	23	14	12

\*Crimes reported in the Residential Facilities are included in the “On Campus” category.

The above statistics are for the Mt. Tabor Campus. There were no crimes reported at the Centre 205 Campus or the Cascade Campus for the 2010 calendar year that must be disclosed according to **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act** regulations.

### HATE CRIMES

Hate crimes must also be disclosed in this annual report. **A hate crime is a criminal offense committed against a person or property which is motivated, in whole or in part, by the offender’s bias. Bias is a preformed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, sexual orientation or ethnicity/national origin. There were no hate crimes reported at any of the Warner Pacific College campuses or class locations for the 2010 calendar year.**

### CRIME LOG

A daily crime log is maintained by the Department of Campus Safety and includes information for all campuses. Viewing of the log is available by appointment between 8 a.m. and 5 p.m. Monday through Friday and can be scheduled by contacting Campus Safety at (503) 250-1730 or (503) 517-2127 (extension 2127 from any campus phone).



### HOUSING FACILITIES

Warner Pacific's Mt. Tabor campus is the only location that has student housing facilities. All exterior doors to the residence halls, Warman Hall and Smith Hall, are equipped with electronic locks through which students who are residents and employees with authorization can gain access with their ID cards. With the exception of halls that house offices with business hours, all of these exterior doors are locked at all times. Residence Life and Campus Safety personnel monitor these doors regularly to prevent them from being left propped or ajar.

Key control for residence halls, apartments and houses, and all campus facilities is strictly kept. Locks are changed as needed resulting from lost or unreturned keys. Access for lost ID cards is removed from the electronic lock system when reported lost or stolen.

Security and safety issues for the campus are discussed and evaluated regularly by Campus Safety, Student Affairs and Facilities personnel. These issues may include locks, lighting, landscaping, alarms, etc. If students or employees have any security or safety concerns, please report to Campus Safety at (503) 250-1730 or (503) 517-2127 (extension 2127 from any campus phone) or for housing related concerns report to the Student Affairs Coordinator at (503) 517-1007.

### DRUG/ALCOHOL POLICIES AND PREVENTION

Purchase, possession, storage or use of alcohol, tobacco, and illegal narcotics is prohibited on campus and in campus housing. Alcoholic beverage containers, posters, clothing and other items advertising alcoholic beverages may not be openly displayed in living areas even for decorative purposes.

### WEAPONS POLICIES

The presence of weapons on campus poses an unacceptable risk to the health and safety of all members and guests of the Warner Pacific community. Therefore, the possession of dangerous weapons is prohibited including slingshots, firearms (including BB guns), knives, and explosives (firecrackers, fireworks, dangerous chemicals or propulsion devices) or:

- Any item or instrument defined as a weapon by local, state, or federal law.
- Any item designed to cause injury or incapacitate another person.
- Any item used to harass, threaten, intimidate, assault, or batter another person.
- Any item the College deems as dangerous.

Anyone who observes someone on the Warner Pacific campus violating this policy should immediately report the incident to Campus Safety at (503)250-1730 or (503)517-2127 (extension 2127 from any campus phone). The complainant should be prepared to provide Campus Safety with any relevant information that caused them to observe the violation. Campus Safety officers have the right to secure weapons from persons in violation of this policy. These weapons will be secured in the Office of Campus Safety.

Persons who possess a concealed weapons permit are NOT allowed to carry weapons on the private property of the Warner Pacific College campus. Possessing a weapon for the purpose of sport, hunting, personal protection, or any other reason does not exempt a person from this policy.

### HARASSMENT

A supportive, congenial and professional environment is essential to Warner Pacific College's mission, vision and values. For this reason, the college strives to sustain an atmosphere in which individual dignity is respected. Warner Pacific affirms the principle that its students and employees have a right to be free from discrimination or harassment of any kind by a member of the campus community. Discrimination and harassment of any kind violate institutional policy, is unacceptable conduct, is unlawful and will not be tolerated. Sexual harassment is a form of sex discrimination, which is illegal under state and federal laws (ORS 659.030, Titles VI and VII of the Civil Rights Act of 1964 as amended, the Equal Opportunity Act of 1972, and Title IX of the Education Amendments of 1972) and other regulations. Warner Pacific will take all necessary actions to prevent and stop sexual harassment in all areas of its business, education and other activities.

**Sexual harassment** is considered sex discrimination because of the sexual nature of the conduct to which the victim is subjected, or because the harasser treats a member or members of one sex differently from members of the opposite sex. Unwelcome sexual advances, requests for sexual favors or other verbal or physical conduct of a sexual nature constitutes sexual harassment when:

- Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or education.
- Submission to or rejection of such conduct by an individual is used as a basis for employment or education decisions affecting such individuals.
- Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an offensive work or educational environment.

This is by no means an exhaustive list of conduct which is considered inappropriate and which will not be tolerated by the college. If one is aware of such illegal conduct, tell the individual to stop the offensive conduct or report it immediately to the employee's supervisor and the Director of Human Resources. For sexual harassment involving students, report to any Student Affairs or Residence Life personnel.

Sexual harassment can involve persons of the same or mixed gender, any age, occupation, rank or relationship. Sexual harassment can occur at any time of day and in any location. Examples of types and forms of sexual harassment:

- Sexual innuendo
- Offensive sexual contact or assault
- Sexual humor
- Offensive touching, patting, pinching
- Gender traits
- Deliberate brushing against the body
- Gender negative comments
- Blocking movement
- Sexual threats
- Gestures
- "Wolf whistle" and other sounds
- Kissing

## STUDENT AFFAIRS & HUMAN RESOURCES

If an employee feels he or she is the victim of discrimination or harassment in any form, the matter is first to be discussed with the employee's supervisor, Human Resources or with other management employees with whom the employee feels comfortable discussing the matter. A student should report the matter to any Student Affairs personnel. Retaliation against any student or employee for raising concerns about discrimination or harassment of any kind is strictly forbidden. Students and employees are encouraged to come forward and share their concerns.

### SEXUAL ASSAULT

Sexual assault is a physical act of aggression even if the perpetrator is someone known to the victim. This includes the following behaviors:

- Directing sexual threats at another
- Exposing genitals
- Touching any private parts of another's body either above or beneath clothing
- Rape or attempted rape

Employees who have been assaulted should contact Human Resources, Campus Safety or call 9-1-1. Students who have been assaulted should contact any Student Affairs personnel, Academic Counselors (Adult Degree Program), Campus Safety or call 9-1-1.

Any person engaging in any form of harassment, discrimination, retaliation or sexual assault may be subject to serious disciplinary action, up to and including suspension, termination or expulsion.

### SEX OFFENDER INFORMATION

The Oregon State Police provides information regarding registered sex offenders in the State of Oregon. This information can be obtained online at <http://sexoffenders.oregon.gov> or by calling (503) 378-3720 Ext.44429 and requesting a printout of registered sex offenders within your ZIP code. There is no charge for this service.

### MISSING STUDENTS

If any member of the Warner Pacific community has reason to believe that a student who lives in an on campus housing facility is missing he or she should immediately notify Campus Safety at (503) 250-1730 or (503) 517-2127 (extension 2127 from any campus phone). Campus Safety will then work closely with the Office of Student Affairs and Residence Life personnel to locate the student. If after the investigation it is determined that the student is missing, college officials will notify the Portland Police Bureau and the student's emergency contact no later than 24 hours after the student is determined to be missing. If the student is under the age of 18 and is not an emancipated individual, college officials will notify the student's parent or legal guardian no later than 24 hours after the student is determined to be missing.

In addition to their emergency contact, students who live in an on campus housing facility have the option to identify confidentially an individual to be contacted by Warner Pacific College in the event the student is determined to be missing for more than 24 hours. If a student has identified such an individual, college officials will notify that individual no later than 24 hours after the student is determined to be missing. Students who wish to identify a confidential contact can do so in the Office of Student Affairs.



**REPORTING A FIRE**

Both Residence Halls, Smith Hall and Warman Hall, have central fire alarm systems. In the event of a fire, activate the nearest fire alarm pull station, close windows and doors and evacuate the building according to the posted evacuation routes. When you are a safe distance from the building, call 9-1-1 and then call or have someone else call Campus Safety at (503)250-1730.

Apartment and houses are equipped with multiple smoke detectors. In the event of a fire, these residents should evacuate the building and call 9-1-1 and then call or have someone else call Campus Safety. Stay away from the building until you are informed by Residence Life or Campus Safety personnel it is safe to return.

**FIRE SAFETY SYSTEMS IN RESIDENTIAL FACILITIES**

Facility	Fire Alarm System	Partial* Sprinkler System	Full** Sprinkler System	Smoke Detection	Fire Extinguishers	Evacuation Plans	Number of Fire Drills Each Calendar Year
Smith Hall	X			X	X	X	2
Warman Hall	X			X	X	X	2
Tabor Terrace		X		X	X		
Division St. Apts.				X	X		
Saxon Apts.				X	X		
5-Plex				X	X		
Duplex				X			
Adams House				X			
Clackamas House				X			
Rainier House				X			
Sandy House				X			
Tabor House				X			
Willamette House				X			

\* Partial Sprinkler System is defined as having sprinklers only in the basement.

\*\* Full Sprinkler System is defined as having sprinklers throughout the facility.

Refer to the list of **campus security authorities** in the **Reporting a Crime or Emergency** section when reporting a fire “after the fact” to ensure it is included in the annual fire statistics.

**FIRE DRILLS**

Fire drills are held once within the first two weeks of the Fall and Spring semesters in Smith Hall and Warman Hall. The alarm is engaged and students evacuate the building and meet out on the lawn in between the library and the residence halls. Residence Life personnel confirm that all students are out of the buildings at this time. Fire drills are not held in apartments and houses.



### FIRE SAFETY POLICIES

Warner Pacific is a tobacco free campus. Smoking in all of its varieties is prohibited.

Due to the limitations of electrical circuits and for a variety of safety reasons, electric appliance usage must be limited in the residence hall rooms. Acceptable electric appliances with proper care and usage within student rooms are:

- Small refrigerator (up to 4.1 cubic feet)
- Microwave oven
- Coffee Pot
- Hot air popcorn popper
- Hairdryer
- Curling iron/curlers/flat iron
- Clothes iron
- Television
- Radio and stereo
- Computer
- Fan
- Blu-ray/DVD player/VCR

All heat producing electrical appliances must be plugged directly into a wall outlet and need to be U/L approved. Residence hall rooms are not equipped to support the use of cooking appliances with the exception of microwave ovens. The use of extension cords is prohibited although students may use power strips that contain surge protectors.

At no time may any flammables be stored in or around living areas including fireworks, candles and incense. **Open flame or combustibles including, but not limited to, candles, incense, oil burning lamps and potpourri pots may not be burned in any residential unit.** Fuel driven vehicles (e.g., motorcycles, mopeds, etc.) may not be stored in student housing.

Safety concerns prohibit live Christmas trees and boughs as well as the large decorative Christmas lights in residence halls. Small, decorative, artificial Christmas trees are permitted in apartments and houses. Fire safety concerns also prohibit posters, tapestries, etc. to be hung or placed on ceilings. Barbeques are not permitted at any on campus housing facility. Hallways, stairwells and exits must remain free of debris, personal items, and decorations.

Students or students' guests must not tamper with the heating system, college appliances, locks, entrance or hall doors, lights, smoke detectors or make any alterations of any kind to the leased premises.

Once each semester the Office of Residence Life, in cooperation with Facilities Services, conducts **Fire and Life Safety Inspections**. The purpose of these inspections is to find fire hazards, maintenance issues and other facility related concerns and ensure compliance with the above guidelines.

**FIRE SAFETY EDUCATION**

Fire safety measures are a part of the Residence Life personnel training and are also discussed in the residence hall meetings at the beginning of each academic year.

**2010 FIRE STATISTICS**

Facility	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries That Required Treatment at a Medical Facility	Number of Deaths Related to a Fire	Value of Property Damage Caused by Fire
Smith Hall	0	N/A	N/A	0	0	N/A
Warman Hall	0	N/A	N/A	0	0	N/A
Tabor Terrace	0	N/A	N/A	0	0	N/A
Division St. Apts.	0	N/A	N/A	0	0	N/A
Saxon Apts.	0	N/A	N/A	0	0	N/A
5-Plex	0	N/A	N/A	0	0	N/A
Duplex	0	N/A	N/A	0	0	N/A
Adams House	0	N/A	N/A	0	0	N/A
Clackamas House	0	N/A	N/A	0	0	N/A
Rainier House	0	N/A	N/A	0	0	N/A
Sandy House	0	N/A	N/A	0	0	N/A
Tabor House	0	N/A	N/A	0	0	N/A
Willamette House	0	N/A	N/A	0	0	N/A

**FIRE LOG**

A daily fire log is maintained by the Department of Campus Safety and includes information for all campuses. Viewing is available by appointment between 8 a.m. and 5 p.m. Monday through Friday and can be scheduled by contacting Campus Safety at (503) 250-1730 or (503) 517-2127 (extension 2127 from any campus phone.)

